



CYNGOR CYMUNED CHWITFFORDD / WHITFORD COMMUNITY COUNCIL

Minutes of The Meeting of Whitford Community Council

Held at The Carmel Village Hall,

On Thursday the 15th June, 2017, at 7.00pm

1(A). 95/17

SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE (CO-OPTED COUNCILLORS)

The following Councillors' signed their Declaration of Acceptance of Office: Councillor Richard Davies / Councillor Ms. Sharon E. James / Councillor Ms. Emma Warbrick

The Clerk to the Council, R. Phillip Parry, duly witnessed the signing of the above Declarations of Acceptance of Office – as the Proper Officer of the Community Council of Whitford.

1(B). 96/17

The Clerk advised that Councillors' Dave Owen and William Glynn, had signed their Declaration of Acceptance of Office, at the Clerk's home, following their return from holiday. The signing had been duly witnessed by R. Phillip Parry, as the Proper Officer of the Community Council of Whitford.

1(C). 97/17

PRESENT

Councillor Robert J. Hughes (Chairman)
Councillor Richard Davies
Councillor Chris Dolphin (Community & County)
Councillor Richard L. Dolphin
Councillor R. Gwyn Hughes
Councillor Ms. Sharon E. James
Councillor Caradoc Wyn Jones
Councillor Dave Owen
Councillor Gareth W. Sharp
Councillor Ms. Emma Warbrick
Councillor Joseph W. Williams*

*(Councillor Joseph W. Williams, was attending a meeting on behalf of the Community Council – in his capacity as the Council's Representative School Governor, at Ysgol Y Llan, Whitford Primary School)

Clerk & Financial Officer R. Phillip Parry

1(D). 98/17

APOLOGIES

Councillor William Glynn (Vice Chair-Elect)

2. 99/17

DECLARATIONS OF INTEREST

There were no Declarations of Interest declared.

3. 100/17

TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 18TH MAY, 2017

The Minutes were proposed, as correct, by Councillor Gareth Sharp and seconded by Councillor Caradoc Jones and formally agreed by the Members present.

4. 101/17

MATTERS ARISING

The Clerk referred to the following matters from the previous Minutes:

Minute no: 11.84/17 sub minute number: 4.58/17 and 43.2/17 (page 4), in relation to Welsh Ambulance Service and Holywell & Flint Rotary Club. The Clerk had further contacted the Holywell & Flint Rotary Club, who advised that they will write further to the Community Council, following further discussion with the Welsh Ambulance Service. (Note: this is in relation to a project to set up a First Responder Team within the Community Council area).

Minute no: 11.84/17 sub minute number: 5(A). 59/17(3) (page 4), The Clerk reminded the Members that it was agreed in the May Council meeting that this evening's meeting would facilitate the attendance of an Officer from Flintshire County Council Transportation Department. The Clerk advised that the County Council had written on the 25th May, that the Officer would not be attending any Town & Community Council meetings, but would be providing a presentation at the County Forum Meeting on 28th June.

Minute no: 12(B). 86/17 (e) (page 6), in relation to the former Clerk not completing the handover of Council property and documents. This matter was further discussed under **Minute number: 5(C). 104/17 on page 3 below.**

Minute no: 15.91/17 (pages 7 and 8), in relation to street lighting. The Clerk advised that he had attended a meeting with Mr. Darell Jones, Street Lighting Manager, Flintshire County Council, at the Alltami Offices. The following matters were discussed: **(1)** concerns in relation to the night-times inspections that the Community Council are invoiced for each month. Mr. Jones had provided the Clerk with further information and also advised in relation to the procedure for the inspections. Mr. Jones agreed to refer to the procedure in the next team meeting, and to advise the staff to provide the Community Council, with enhanced information, when a repair is not possible or requires Scottish power to carry out work **(2)** Faulty lights in general, in particular, the length of time to repair and receiving no update. Mr. Jones would address this with the staff. **(3)** Inspection of all Community Council street lighting. The Clerk advised that that the inspection report (RAG – Red, Amber & Green), would be costed by Mr. Jones and advised to the Clerk **(4)** The Clerk would be provided with photocopies of maps from the street lighting department, which would identify each street light, together with the lights reference number. This would be beneficial when reporting faults.

5(A). 102/17

CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

- (1) The Clerk advised in relation to a global e-mail received from the Clerk to Holywell Town Council. The e-mail had been sent to all surrounding Community Councils to Holywell, and wished to seek views on the following: 'In establishing a forum – to see if there was common ground on certain issues between the authorities, such as tourism for example, where a joint approach could help bring wider benefits'. Should there be sufficient interest, the Town Council would arrange a meeting following the May Council elections.

The Clerk further advised that as the closing date for interest was before this evening's meeting, the Chair of Council, Councillor R. J. Hughes, had agreed that the Community Council to express an interest.

Members agreed the following: The Members agreed with the decision by the Chair of Council, to attend a future meeting called by Holywell Town Council.

- (2) The Clerk advised that an e-mail dated the 19th June had been received from Flintshire County Council, informing that the County Forum meeting, due to be held on 28th June, had been cancelled.
- (3) Notification received from the Flintshire County Council Chief Officer (Governance), in relation to an appointment to the Flintshire Standards Committee. The Standards Committee were proposing to re-appoint Councillor Jonathan Duggan-Keen (Caerwys Town Councillor), as the Town & Community Councils' representative, from the end of June. The County were seeking the views of the Community Council.

Members agreed the following: No adverse comment to the re-appointment of Councillor Duggan-Keen, to the County Standards Committee.

- (4) Notification from the North Wales Fire & Rescue Service, in relation to a consultation plan – how fire and rescue services should be developed in North Wales in the future.

5(B). 103/17

CLERK'S REPORT

- (a) The Clerk enquired with the Members, if invitations to local Civic Services were generally sent to the Chair of Council. Apparently, a number of years ago, invitations were received. Members agreed, that all invitations to be passed to the Chair, who would decide on attendance.
- (b) The Clerk advised that Councillor Chris Dolphin, had arranged for the installation of two red dog bins in the following areas: **(i)** Near Pennant Park Gold Club **(ii)** Near the junction of Saithffynnon Whitford Road – possibly opposite the post box.

5(C). 104/17

Pursuant to Section 1 (2) of the Public Bodies (Admissions to Meetings) Act 1960: and having regard to the confidential nature of the business to be discussed, it was **RESOLVED** that the press and public be excluded from the meeting, for the following item of business:

The handover of Council property and documents, from the previous Clerk to the Council.

Public Bodies (Admissions to Meetings) Act 1960: RESOLVED that the press and public be re-admitted to the meeting.

6. 105/17

REPRESENTATIVES / LIAISON COMMITTEE REPORTS

There were no representatives reports.

7(A). 106/17

PLANNING APPLICATIONS

The following planning applications were dealt with by the Members at the meeting:

- (a) Application number: 056854, for change of use from agricultural to residential and siting of park home, at Bryn Hedydd Farm, Llyn Helyg, Lloc.

Comment by Council: Members offer no objection to the application, providing it complies with relevant planning policies.

- (b) Application number: 056892, for an extension to existing agricultural building, to provide lambing shed, at Garreg Farm, Whitford.

Comment by Council: Members support the application, providing it complies with relevant planning policies.

- (c) Application number: 057024 – for the installation of a 17.5m monopole with 3no. antennas, 1no. 600mm transmission dish, 3no. equipment cabinets and 1no. meter cabinet set within a stock proof fence compound and new gate, at Pen Y Bryn Farm, Gorsedd.

Comment by Council: Whilst the Council do not object to the application, providing it complies with planning policy. However, the Members are concerned with the following: (a) the visual aspect in open countryside (b) the proximity to Saint Paul’s Church, Gorsedd – which is a Grade 11 listed building.

7(B). 107/17

PLANNING DECISIONS

The following planning decisions have been received from Flintshire County Council:

- (a) Application number: 056413, for extension to existing caravan park to provide additional 8no. hardstanding bases, at Tarth Y Dwr, Dyserth Road, Lloc. Approved.
- (b) Application number: 056629, for demolition of outbuilding and erection of single storey extension, at Elder Cottage, St. Asaph road, Lloc. Approved.
- (c) Application number: 056804, for extension and alterations to dwelling to form 1no. dwelling, at Gwynfa & Stella Maris, Gorsedd. Approved.
- (d) Application number: 056445, for the approval of details reserved by conditions, 3, 4, 5, 6, 9, 10, 11, 13, 16, 17, 18, 20, 21, 23, 24, 25, 26, & 29, attached to planning permission number: 054261, at Plas Uchaf, Whitford.
- (e) Application number: 056847, for the formation of man-made pond with 2m bund to northern side and animal refuge island, at Llyn Helyg Bach, Trelawnyd. Approved.

8. 108/17

COMMUNITY LIGHTING

(a) No lamps were reported out of order at the meeting.

(b) The Clerk advised that the lamp near to the entrance to Pennant Park, was not on the mapping system for Flintshire County Council. The Clerk has enquired with the Clerk to Mostyn Community Council, to ascertain if the lamp is on their schedule.

9. 109/17

STREET SCENE SCHEDULE

In the absence of the Streetscene Supervisor, the following County Council concerns were discussed with County Councillor Chris Dolphin.

(a) Flooding at the roundabout near to Crown Estate, Lloc (b) grass cutting in the area of Maes Rhydwen, Whitford – not being picked up (c) concerns with grass verges in the Carmel area.

10. 110/17

APPROVAL OF ACCOUNTS FOR PAYMENT

Cheque Number	Payee	Net £	Vat £	Total £
958	Scottish Power (May - Street Lighting Electricity Account)	380.01	76.00	456.01
959	Flintshire County Council - (April - Street Light Maintenance & Repairs)	471.84		471.84
960	Shaw & Sons Ltd (Legal Stationers – Councillors attendance register)	83.25	16.65	99.90
961	Canda Copying Ltd (photocopier rental March, April & May)	45.00	9.00	54.00
962	Cllr R. J. Hughes (Chairman’s Annual Allowance (cheque number: 101955 issued on the 18 th May, 2017 – cancelled)	370.00		370.00
963	R. P. Parry – Clerk (Re-imbusement of box of envelopes) – as per receipt	19.99	4.00	23.99
964	R. P. Parry – Clerk (Salary & Allowance from appointment in April)			
965	R. P. Parry – Clerk (Salary & Allowance for May)			

11. 111/17

APPLICATIONS FOR FINANCIAL SUPPORT

Cheque Number	Name of organisation	Amount granted £

	No applications received	
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12. 112 /17

The Members agreed the payments of the above accounts as listed.

13(A). 113/17

Standing Orders were Suspended

Councillor Dave Owen, addressed the Council Members in relation to his continual concerns, to the traffic congestion, and inconsiderate parking in the area of McDonalds Restaurant, Lloc. Councillor Owen wished the local Police Inspector, to attend the July Council meeting.

Members agreed the following: The Clerk to invite Police Inspector Andrew Griffiths to the July Council meeting. The Clerk to advise Inspector Griffiths, in relation to the following questions:

- (1) Traffic concerns, in particular, inconsiderate parking in the area of McDonalds and the Spar Garage, at A55 Road Junction 31 Lloc / Caerwys.
- (2) Lack of PCSO attendance in Council meetings.
- (3) No information being received, in relation to reported criminal offences in the following villages: Carmel, Gorsedd, Lloc, Pantasaph and Whitford.

13(B). 114/17

Standing Orders were Restored

There being no further business, the Chair thanked everyone for attending and closed the meeting.

SIGNED BY THE CHAIR OF COUNCIL:.....

DATE OF APPROVAL:.....