



CYNGOR CYMUNED CHWITFFORDD / WHITFORD COMMUNITY COUNCIL

Minutes of The Meeting of Whitford Community Council

Held at The Carmel Village Hall,

On Thursday the 20th July, 2017, at 7.00pm

1(A). 115/17

PRESENT

Councillor Robert J. Hughes (Chairman)
Councillor William Glynn (Vice Chair-Elect)
Councillor Richard Davies
Councillor Chris Dolphin (Community & County)
Councillor R. Gwyn Hughes
Councillor Mrs. Sharon E. James
Councillor Caradoc Wyn Jones
Councillor Dave Owen
Councillor Gareth W. Sharp
Councillor Miss. Emma Warbrick
Councillor Joseph W. Williams

Clerk & Financial Officer R. Phillip Parry

1(B). 116/17

APOLOGIES

Councillor Richard L. Dolphin

1(C). 117/17

ATTENDANCE AT MEETING: POLICE INSPECTOR ANDREW GRIFFITHS

The Clerk advised that he had received notification from Inspector Andrew Griffiths, that he was unable to attend this evening's Council meeting, due to a family concern.

Members discussed further the continual parking and other road traffic concerns, at the junction to MacDonald's Restaurant and the BP Garage Services.

Members agreed the following: (a) The Clerk to invite Inspector Andrew Griffiths, to the September Council meeting (b) The Clerk to write to the local Members of Parliament and Welsh Assembly seeking their assistance.

2. 118/17

DECLARATIONS OF INTEREST

There were no Declarations of Interest declared.

3. 119/17

TO APPROVE THE MINUTES AND SUPPLEMENTARY MINUTES OF THE MEETING HELD ON THE 20TH JULY 2017

The Minutes were proposed as correct by Councillor Caradoc W. Jones and seconded by Councillor R. Gwyn Hughes and formally agreed by the Members present.

4. 120/17

MATTERS ARISING

Minute number: 5(B). 103/17 (page 3), in relation to the installation of new red dog bins. Councillor Chris Dolphin advised, that the bin in the area of Pennant Park, had been installed on the incorrect side of the road by the County Council.

5(A). 121/17

CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

- (1) Letter received from Flintshire County Council advising that their Street Scene Officers would be attending Town & Community Council meetings on a quarterly basis. However, the Street Scene Officers can be contacted at any time, should an issue arise.
- (2) Notification from Flintshire County Council, that the Summer Play Scheme would commence from Monday 24th July, to Friday 25th August – in Carmel and Whitford.
- (3) The Clerk recollected to the Members an e-mail forwarded from Flintshire County Council, which provided a web link to a consultation page named – Active Travel Draft Integrated Network Map Consultation. Councillor Chris Dolphin advised the Members to a meeting he had attended, and whilst the Welsh Assembly Government wish to promote the scheme, they are not providing any funding. Whitford Community Council area is not included in the plan. Councillor Dolphin advised, that he wished for a footpath – form the area of Babel Road, Gorsedd, to Monastery Road, Pantasaph. This would link both Villages.

Members agreed the following: (a) The Council supports Councillor Chris Dolphin's recommendation, for a footpath between Gorsedd and Pantasaph (b) The Clerk to write to Flintshire County Council, requesting that the scheme be placed on the Active Travel Draft Integrated Network Map Consultation.

- (4) Letter received from Flintshire County Council, in relation to a County Standards Committee and Town & Community Councils joint meeting, due to be held on 2nd October. The Public Services Ombudsman for Wales will be in attendance at the meeting, and the County were requesting any questions to be placed before the Ombudsman.
- (5) Letter received from Flintshire County Council seeking nominations from Town & Community Councils for a representative to sit on the Flintshire Public Services Board. The Clerk advised the outline role description.

- (6) Information received from Flintshire County Council in relation to a briefing event relating to the Flintshire Local Development Plan, to be held on Tuesday 25th July, at 6.00pm in County Hall, Mold. County Councillor Chris Dolphin advised, that he would be attending a briefing session for County Councillors. Councillor Jo Williams advised, in relation to his interest in attending the briefing session.

Members agreed the following: The Clerk to provide Councillor Jo Williams, with details in relation to the briefing session.

- (7) Invitation from the Welsh Assembly government to attend a Stakeholder Workshop in relation to ‘Welsh Government Policy on Geological Disposal’ to be held in Colwyn Bay on Wednesday 27th September at Porth Eirias.
- (8) Wales & Town & Community Councils Local Election Candidate Survey. Information cascaded to Members on the 5th July, which included a link to a questionnaire.
- (9) The Clerk recollected to the Members, an e-mail dated the 24th June, which was cascaded to all Members, in relation to a consultation by Liverpool Airport. The consultation related to a proposed expansion at the Airport, which would result in international flights.
- (10) The Clerk advised in relation to notification from Scottish Power (SP), in connection with the Councils street lighting system. SP had sent to the Clerk an unmetered supply Certificate, which outlined the number and wattage of street lighting units the Council administer.

5(B). 122/17

CLERK’S REPORT

- (a) The Clerk advised, that Flintshire County Council had provided a ‘Model Local Resolution Protocol’ for Community and Town Councils in Wales – that had been drawn up by One Voice Wales. The Model Local Resolution Protocol, was a result of a recommendation by the Public Services Ombudsman for Wales, who has agreed, in principle, of referring some complaints against Members back to Community & Town Councils, for local resolution.

Members agreed the following: The Clerk to place the Model Local Resolution Protocol, on the October agenda.

- (b) The Clerk advised that despite two e-mails, together with a letter sent by post to Canda Copying, no reply had been received, in relation to the Council’s request, to re-consider the photocopier contract. The Clerk advised that he would contact the Company by telephone.
- (c) The Clerk advised in relation to two site meetings, that had been arranged by Councillor Chris Dolphin, at both the Carmel and Whitford Primary Schools. The site meetings were to discuss potential safer routes in the Community projects.

Attendees’ at site meetings: Councillors’ Robert J. Hughes, Chris Dolphin, Ms. Emma Warbrick and Joseph. W. Williams – together with the Clerk to the Council. Councillor William Glynn tendered his apologies, due to another commitment.

- (d) The Clerk advised in relation to a request from Councillor Gareth Sharp, if any Councillor was aware of the following local charity: A charity in the Whitford (Downing) area, which used to provide subsidy / tokens to needy residents during the Christmas period. The Members were unable to recollect such a charity.

- (e) The Clerk referred to the application by Carmel Village Hall Committee, in relation to audio visual equipment. The Clerk enquired if similar equipment could be installed in the Committee meeting room.

Members agreed the following: The Clerk to contact the Management Committee, to ascertain if their application had been sent to the Wales Lottery.

- (f) The Clerk advised that the Council's web site provider, had stated, that during a 'Google test' the Council's web site speed, is far in excess than others. The Council Members were pleased with this result.

5(C). 123/17

TO RECEIVE AND APPROVE THE QUARTERLY STATEMENT OF ACCOUNTS - TO THE 30TH JUNE 2017

The Clerk and Financial Officer provided the Members with a copy of the Quarterly Statement of Accounts, to the end of June 2017, together with copies of the two Council Bank account statements. The Clerk further provided the Members with a breakdown in relation to the budget headings, which included income and expenditure, to-date. **The Members approved the Statement of Accounts, and the document was signed by the Chair, Councillor Robert J. Hughes.**

5(D). 124/17

ELECTION OF VICE CHAIRPERSON FOR THE PERIOD 2017 / 2018

The Clerk advised that at the Council meeting held on Thursday 18th May, under Minute Number: 4. 75/17, Members agreed to appoint Councillor William Glynn, as Vice Chair of the Council. However, as Councillor Glynn, was unable to attend both the May and June Council meetings, the matter was placed on this evening's Council Agenda.

Councillor Mrs. Sharon E. James, proposed Councillor William Glynn, as Vice Chair of Council. This was seconded by Councillor Caradoc W Jones. Councillor William Glynn accepted the proposal.

Members agreed the following: To appoint Councillor William Glynn, as Vice Chair of Council, for the period 2017 / 2018.

5(E). 125/17

NOMINATIONS TO SERVE ON LOCAL COMMITTEES AND OUTSIDE BODIES

The Clerk provided the Members with a copy of the 2015 / 2016 – Representatives on Outside Bodies list.

Members agreed the following: (1) Updated the current list for 2017 / 2018 (2) the Clerk was asked to contact retired Councillor Richard Polden, in relation to his position as the Council's representative – as School Governor at Ysgol Bro Carmel.

5(F). 126/17

CAPITAL PROGRAMME (TO BE REVIEWED)

The Clerk provided Members with copies of the current Capital Programme. Discussion in relation to items contained in the capital programme.

Members agreed the following: Confirmed the current Capital Programme schedule. The Capital Programme to be further reviewed, upon the Clerk being requested by the Chair and Vice Chair, to place as an agenda during this financial year.

5(G). 127/17

Pursuant to Section 1 (2) of the Public Bodies (Admissions to Meetings) Act 1960: and having regard to the confidential nature of the business to be discussed, it was **RESOLVED** that the press and public be excluded from the meeting, for the following item of business:

Council property and documents, from the previous Clerk to the Council.

Public Bodies (Admissions to Meetings) Act 1960: RESOLVED that the press and public be re-admitted to the meeting.

6. 128/17

REPRESENTATIVES / LIAISON COMMITTEE REPORTS

- ❖ Councillor Caradoc Jones advised, in relation to his attendance at a recent meeting of the Halkyn Mountain Joint Consultative Board (JCB). Items discussed: **(1)** bid for a grant from the European Union **(2)** Heritage trail.

7(A). 129/17

PLANNING APPLICATIONS

The following planning applications had been received:

- (a) Application number: 057073 - for an extension to existing garage, previously approved under Ref: 051094, at Pen Y Parc Farm, Lloc.

Comment by Council: Providing that the application complies with planning policy, then no objections raised.

- (b) Application number: Planning Application Number: 057059 - for the relocation of existing signs and display of 2no. white fascia signs, 4no. golden arch symbols and 1no. wall mounted signs, at McDonalds Restaurant, Lloc

Comment by Council: Providing that the application complies with planning policy, then no objections raised - apart from the following observation: concerns in relation to the height of the signage.

(The above two applications were sent to the Chairman for consultation with the local Member(s) due to statutory time limits for observations).

7(B). 130/17

The Members confirmed the above two decisions.

7(C). 131/17

The following planning applications were dealt with by the Members at the meeting:

- (a) Application number: 057058, for refurbishment, extension to and alterations of restaurant, at McDonalds, Lloc.

Comment by Council: Providing that the application complies with planning policy, then no objections raised. (**Note:** whilst the Council are concerned with inconsiderate parking at the junction to the premises: the Council, were unable to take this concern into consideration, during the planning process).

- (b) Application number: 056947, for conservation of external storeroom to habitable room with single-storey rear glass room, at Stormont, Mertyn Lane, Carmel.

Comment by Council: Providing that the application complies with planning policy, then no objections raised.

(c) Application number: 056946, for listed building application (as above application).

Comment by Council: Providing that the application complies with planning policy, then no objections raised.

(d) Application number: 057138, for the erection of 1 no dwelling, at land rear of 1 & 2 Mwdwl Eithin Cottages, Carmel Hill, Carmel.

Comment by Council: Providing that the application complies with planning policy, then no objections raised.

(e) Application number: 057164, for retrospective listed building application, for the like for like replacement of a window, at 1, Gelli Fawr, Gelli Road, Pen Yr Allt, Trelogan.

Comment by Council: No comment.

(f) Application number: 057185, for outline application for the erection of 1 no dwelling, at land adjacent to Bryn Eithin, Gorsedd.

Comment by Council: Application supported. However, the Council would wish a condition to be imposed on any grant, as follows: That the existing entrance to the property from the highway, is used.

7(D). 132/17

PLANNING DECISIONS

The following planning decisions had been received from Flintshire County Council:

- (a) Application number: 056892, for extension to building to provide lambing shed, at Garreg Farm, Whitford. Approved.
- (b) Application number: 056666, for an extension to dwelling, at Holliberry House, Babell Road, Gorsedd. Approved.
- (c) Application number: 056834, for the erection of a two storey pitched roof side extension, at 1 Hafod Y Coed, Carmel. Approved.
- (d) Application number: 056987, for a non-material amendment to planning permission Ref: 056187, at Beeches, St. Asaph Road, Lloc. Approved.

8. 133/17

COMMUNITY LIGHTING

The following lamp was reported out of order at the meeting:

- ❖ Lamp number: 129 at Rosehill, Gorsedd. The lamp is continually on 24/7. The Clerk advised that as the lamp is illuminated, then he would not report the lamp faulty, until he receives a report of another faulty lamp. This will then result in only one call out fee.

9. 134/17

STREET SCENE SCHEDULE (FLINTSHIRE COUNTY COUNCIL)

The Clerk referred to the current Street Scene Schedule spreadsheet, which appeared to be out of date.

The Clerk suggested, that following the letter received from Flintshire County Council, advising that their Street Scene Officers, will be attending Council meetings on a regular basis each quarter, then perhaps a new spreadsheet could be agreed during the next visit. **The Members agreed.**

10. 135/17

TO CONSIDER ‘CLEARANCE WORK’ AT PEN Y GELLI QUARRY (CLLR R. J. HUGHES)

Councillor Robert Hughes, recollected to the Members, previous clearance work that had been completed in the Quarry over a number of years. Councillor Hughes, wished the Members to agree further clearance work.

Members discussed the following: **(1)** Previous commitment by the Council to clearance work **(2)** following agreement to continue with clearance work, the Council had subsequently agreed, not to continue with clearance **(3)** to carry out clearance work at the quarry, would encourage people to visit the area **(4)** the quarry has sufficient signage advising not to enter the area.

Members agreed the following: Not to carry out any further clearance work at Pen Y Gelli Quarry.

11. 136/17

APPROVAL OF ACCOUNTS FOR PAYMENT

Cheque Number	Payee	Net £	Vat £	Total £
	The below cheque paid in-between meetings – to be confirmed:			
966	Wall Signs (Signs for Pen Y Gelli Quarry)	268.00	53.60	321.60
	Accounts for approval at meeting			
967*	Scottish Power (June - Street Lighting Electricity Account)	367.82	73.56	441.38
968*	Flintshire County Council - (May - Street Light Maintenance & Repairs)	256.88		256.88
969*	Flintshire County Council - (February - Street Light Maintenance & Repairs)	364.36		364.36
970*	R. P. Parry – Clerk (Salary & Allowance for May - (Cheque number: 101965 – returned by bank)	---		---
971	Carmel Village Hall (hire fees for April, May & June)	36.00		36.00
972	E. J. Hodges (Hedge cutting at Pen Y Gelli Quarry)	75.00	15.00	90.00
*	(These four cheques were paid direct by HSBC Bank, into the recipients bank accounts, due to the delay in actioning change of signatory mandate by the Bank)			

**12. 137/17
APPLICATIONS FOR FINANCIAL SUPPORT**

Cheque Number	Name of organisation	Amount granted £
	No applications received	

**13. 138/17
The Members agreed the payments of the above accounts as listed.**

There being no further business, the Chair thanked everyone for attending and closed the meeting.

SIGNED BY THE CHAIR OF COUNCIL:.....

**DATE OF
APPROVAL:.....**