



CYNGOR CYMUNED CHWITFFORDD / WHITFORD COMMUNITY COUNCIL

Minutes of The Meeting of Whitford Community Council

Held at The Carmel Village Hall,

On Thursday the 21st September, 2017, at 7.00pm

1(A). 139/17

PRESENT

Councillor Robert J. Hughes (Chairman)
Councillor William Glynn (Vice Chair)
Councillor Richard Davies
Councillor Chris Dolphin (Community & County)
Councillor Richard L. Dolphin
Councillor R. Gwyn Hughes
Councillor Mrs. Sharon E. James
Councillor Dave Owen
Councillor Gareth W. Sharp *
Councillor Joseph W. Williams

Clerk & Financial Officer R. Phillip Parry

*(Councillor Gareth Sharp, was attending a meeting on behalf of the Community Council – in his capacity as the Council's Representative on the Area Committee of One Voice Wales).

1(B). 140/17

APOLOGIES

Councillor Caradoc Wyn Jones
Councillor Miss. Emma Warbrick

1(C). 141/17

Standing Orders were suspended:

The Chairman Councillor Roberts Hughes, welcomed Nigel Seaburg (Flintshire County Council Street Scene, to the meeting.

The following concerns were advised to Nigel Seaburg, by the Members:

- (1) Overgrown branches on Tower Hill. Nigel advised that the trees belong to the landowner – who he would make contact with.
- (2) The 30mph signage in the Celyn bends area – branches cover the signs.
- (3) Bryn Mawr road area – pot holes.

- (4) The 30mph speed limit signage – now that the speed limit had been reduced, should be moved nearer to the Halfway House pub area.
- (5) Waen crossroads - signs require attention.
- (6) Dog bin in the area of Saithffynnon requires a new lid.
- (7) Whitford road on approach to the Village – pot holes.
- (8) Hedge from Mc Donald's towards Pen y Gelli Quarry requires attention. Nigel advised that he would speak with the owner.
- (9) In Councillor Caradoc Jones' absence, the Clerk advised in relation to Councillor Jones' concern in relation to water running down Llwyn Ifor Lane.

The Chairman Councillor Hughes, thanked Nigel for his attendance at the meeting.

1(D). 142/17

Standing Orders were restored:

2. 143/17

DECLARATIONS OF INTEREST

The following Declarations of Interest were declared:

- (1) Councillors' Richard Davies and Joseph W. Williams, in relation to planning application number: 057378, for conversion of redundant barn into a kennels for 16 dogs, at Golch Farm, Mertyn Lane, Carmel. **(Minute number 7 (C). 151/17 on pages 6 & 7 below).**
- (2) Councillor Chris Dolphin, in relation to an application for financial assistance, by Carmel Village Hall Management Committee. **(Minute number 15. 161/17 on page 10 below).**

3. 144/17

TO APPROVE THE MINUTES AND SUPPLEMENTARY MINUTES OF THE MEETINGS HELD ON THE 20TH JULY, 2017.

The main Minutes were proposed as correct by Councillor William Glynn and seconded by Councillor Gwyn Hughes, with the Supplementary Minutes proposed by Councillor William Glynn and seconded by Councillor David Owen and formally agreed by the Members present.

4. 145/17

MATTERS ARISING

The Clerk referred to the following matters from the previous Minutes:

Minute no: 1(C). 117/17 (a) and (b) (page 1) - in relation to an invitation to Inspector Andrew Griffiths to attend a Council meeting, together with letters sent to the Member of Parliament and Assembly Member.

The Clerk advised that a site meeting had taken place with Inspector Andrew Griffiths - at the BP / McDonald's site. **(See Minute number: 10. 156/17 on page 8 below).**

The Clerk further advised, that replies had been received from David Hanson – Member of Parliament, together with Hannah Blythyn – Assembly Member. Both letters advised that they had written to the North Wales Police and Flintshire County Council seeking their views. The Clerk read out the replies from the MP and AM – which has been received from the Police – but no response had been received from Flintshire County Council, to the MP and AM letters.

Minute no: 5(A). 121/17 (3) (page 2) - in relation to the Community Council request to Flintshire County Council, for the provision of a footpath between Gorsedd and Pantasaph. The Clerk advised that the Flintshire Transport Policy officer, had replied, confirming that a site visit would be arranged, to ascertain the feasibility in providing a footpath between the two villages.

Minute no: 5(B). 122/17 (b) (page 3) - in relation to ceasing the photocopier lease from Canda Copying. The Clerk advised, that despite a further letter sent, there had been no further reply. The Clerk further advised, that he would contact the Manager of the firm by telephone.

Minute no: 5(B). 122/17 (c) (page 3) - in relation site meetings at both Carmel and Whitford Primary Schools. The Clerk advised that Councillor Chris Dolphin and himself had received a report from the Flintshire Road Safety Officer.

Ysgol Bro Carmel: A scheme to convert the grassed area into car parking spaces – adjacent to the school on unnamed road – is unfortunately, not possible for a Safer Routes in Community grant. The County Council will undertake an assessment in relation to the creation of a traffic regulation order.

Ysgol Y Llan, Whitford: The area outside this School is also not suitable for a Safer Routes in Community grant. The area will be assessed in September to determine if a traffic regulation order (waiting restrictions) would be suitable.

Members agreed the following: the Clerk to write to the Headteachers of Ysgol Bro Carmel and Ysgol Y Llan, Whitford, to seek the views of the School: should there be any safety measures, that the School were considering to alleviate the parking concerns. To advise, that the Community Council, would be willing to consider financial assistance to any project.

Minute no: 5(B). 122/17 (e) (page 4) - in relation to Audio Visual equipment in Carmel Village Hall. The Clerk advised that the Lottery bid by the Hall Management Committee, had been submitted. The grant was within the £5,000.00 limit for this type of application, and it was not possible to increase the application to cover the cost of further AV equipment.

Minute no: 5(E). 125/17 (page 4) - in relation to the Community Council's representative on the School Board of Governors, at Ysgol Bro Carmel. The Clerk advised the Members, in relation to an e-mail received from retired Councillor Richard Polden, who suggested that he remain the Council's representative on the Board of School Governors. Mr. Polden further suggested, that as Councillors' Miss. Emma Warbrick and Chris Dolphin, are also School Governors, perhaps, they could provide the Council with reports.

Members agreed the following: that Richard Polden continues, as the Community Council representative on the Board of School Governors, at Ysgol Bro Carmel.

5(A). 146/17 CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

- (1) Joint meeting of Town & Community Councils and the County Standards Committee. The Clerk advised that the Public Services Ombudsman for Wales, was to be in attendance at the meeting, which is to be held on Monday 2nd October, in Connah's Quay.

The Clerk enquired if any Member wished to attend the meeting.

Members agreed the following: The Chairman Councillor Robert Hughes, agreed to attend. The Clerk advised that he would be attending.

- (2) Invitation from Flintshire County Council, to attend the Annual Public Engagement Survey Event for 2017. The event to be held on Thursday 26th October, at 6.30pm in Holywell.

Members agreed the following: The Clerk to provide The Chair and Vice Chair, with a copy of the invitation.

- (3) Notification from the Welsh Assembly, in relation to 'Clustering' Funding was available for Town & Community Councils to support the initial setting up of joint arrangements. The Clerk advised that the letter was dated the 1st September, with a closing date for applications, being 13th October. Letter received.
- (4) Notification from One Voice Wales, in relation to the next Area Meeting, to be held on the 21st September, in Gwersyllt. The Members were aware that Councillor Gareth Sharp was attending the meeting this evening.

The following correspondence was taken as received:

- (a) Notification from Denbighshire County Council – in relation to a call for potential gypsy sites.
- (b) Notification from Denbighshire County Council – in relation to a consultation of their Local Development Plan.

**5(B). 147/17(A)
CLERK'S REPORT**

- (1) The Clerk advised the Members of a deposit to the Council's bank account, the sum of £15,011.67, being the second payment of the 2017 / 2018 precept for the current financial year – received from Flintshire County Council.
- (2) The Clerk advised in relation to a 'First Responder Scheme' to be set up in the Community Council area of Whitford. The Clerk read out an e-mail received from an Official of Holywell & Flint Rotary Club, who advised as follows: Due to unfortunate circumstances, the Rotary Club, have taken the decision to suspend the project with the Welsh Ambulance Service. Members discussed the provision, in general, to the installation of defibrillators.

Members agreed the following: the Clerk to write to the Headteachers of Ysgol Bro Carmel and Ysgol Y Llan, Whitford, to seek the views of the School, to the Community Council, installing defibrillators within the school premises.

- (3) The Clerk referred to the new Community Council web site, and in particular to the following: **(i)** The old web site is still current **(ii)** The old web site contains some articles in Welsh, from during the time that the Urdd Eisteddfod was held in Flint. The Clerk enquired if this information was required to be transferred to the new web site.

Members agreed the following: **(i)** To arrange for the old web site to be discontinued **(ii)** Not to transfer the Welsh article to the new web site.

- (4) The Clerk advised that the Chairman had asked for a Remembrance Sunday Poppy Wreath to be ordered. The Clerk confirmed that he had ordered a Local Authority Poppy Wreath, from the Ysceifiog Branch of the Royal British Legion.

- (5) The Clerk referred to the Council's financial assistance donations, from Section 137, together with other Sections of the Local Council Acts. The Clerk provided financial information under Section 137, and asked that the Council Members consider agreeing a benchmark for financial assistance to Committees and Groups, within the Council area.

Members agreed the following: a benchmark of £300.00, for applications for financial assistance from Section 137 – received from local Committees and Groups, within the Community Council area of Whitford. However, all applications received, whereby additional funding is requested, will be discussed individually.

5(B). 147/17(B)

Pursuant to Section 1 (2) of the Public Bodies (Admissions to Meetings) Act 1960: and having regard to the confidential nature of the business to be discussed, it was **RESOLVED** that the press and public be excluded from the meeting, for the following item of business:

Council property and documents, from the previous Clerk to the Council.

Public Bodies (Admissions to Meetings) Act 1960: RESOLVED that the press and public be readmitted to the meeting.

6. 148/17

REPRESENTATIVES / LIAISON COMMITTEE REPORTS

- (1) The Chairman Councillor Robert Hughes, referred to the unveiling of the Commemorative Tree Plaque, near to Plas Uchaf, Whitford. The plaque was unveiled by Lord Gregory Mostyn, whereby all the attendees at the ceremony were invited to Mostyn Hall for refreshments.

Members agreed the following: the Clerk to write to Lord Mostyn, to thank him for his attendance, the unveiling of the plaque, including his kind invitation to Mostyn Hall. The Clerk to also write to Mr. Richard Thomas (Mostyn Estates), to thank himself, Stephen Gladwyn, together with the staff at the Hall – for their hospitality.

- (2) Councillor Hughes advised in relation to his attendance at the following Civic Services: Chair of Flintshire County Council and Holywell Town Council.

7(A). 149/17

PLANNING APPLICATIONS

The following planning applications had been received:

- (a) Application number: 057070 – for the installation of electric line (retrospective), at Llyn Helyg Bach, Trelawnyd.

Comment by Council: Due to the application being retrospective, the Community Council, have no comment to make.

- (b) Application number: 057235 – for proposed new slurry store, at Mynydd Mostyn, Pen Yr Allt, Trelogan.

Comment by Council: In principle, the Community Council have no objection to the proposal, providing it complies with relevant planning policies. However, the Council would wish the following to be taken into consideration: To ensure any spillage from the slurry store is contained, in particular, to the western side, it would be advisable, to erect a 'soil bund' around the circumference of the store.

- (c) Application number: 057161, for the erection of 7 no dwellings, at Land South of Garreg Lwyd, Carmel Hill, Carmel.

Comment by Council: The Community Council object to the application, on the following grounds, as outlined in the current Flintshire Local Development Plan:

- (a) HSG4 – in contravention of new dwellings in open countryside.
(b) AC13 – Access to the area. The access road is a single lane carriageway, with no footpath
(c) GEN 3 – Development proposal, is outside the settlement boundary
(d) Application number: 057245 – for the extensions and alterations to dwelling, at Groesffordd Farm, Whitford.

Comment by Council: In principle, providing it complies with relevant planning policies, then no objection to the proposal. However, the Community Council express their concern in relation to the following: The height of the proposed extension at the rear of the premises, and in particular, the roof line, which will denote the extension from the original main building.

- (e) Application number: 057246 – for the erection of storage shed, at Misty Waters Holiday Park, Lloc.

Comment by Council: Providing it complies with relevant planning policies, then no objection to the proposal. The Community Council would, however, wish to point out, that the plan contained in the application documentation, is not correct.

- (f) Application number: 057335 – for the replacement of 4no. existing stained glass window security grills and the addition of 2no. security grills, at St. David's R C Church, Pantasaph.

Comment by Council: The Community Council support the application – on the following grounds: The Church was opened on 13th October 1852, and contains stunning and very aesthetic stained glass. Whereby this planning application, will assist the preservation of the stained glass for future generations.

- (g) Application number: 057336, for the listed replacement of 4no. existing stained glass window security grills and the addition of 2no. security grills, at St. David's R C Church, Pantasaph.

Comment by Council: The Community Council support the application – on the following grounds: The Church was opened on 13th October 1852, and contains stunning and very aesthetic stained glass. Whereby this planning application, will assist the preservation of the stained glass for future generations.

(The above seven applications were sent to the Chairman for consultation with the local Member(s) due to statutory time limits for observations).

7(B). 150/17

The Members confirmed the above seven decisions.

7(C). 151/17

The following planning applications were dealt with by the Members at the meeting:

- (a) Application number: 057378, for conversation of redundant barn into a kennels for 16 dogs, at Golch Farm, Mertyn Lane, Carmel.

Comment by Council: Concerns expressed in relation to the application, as follows:

- (i) Environmental aspect – in relation to noise levels from the kennels to nearby residential properties.
- (ii) The use of plastic double glazing units. Does this remove the ‘personal character’ of the building.

Declaration of Interests: Councillors Richard Davies and Joseph W. Williams, both declared an interest in the above planning application. **(Minute number 2. 143/17 on page 2 above).**

- (b) Application number: 057430, for erection of extension to existing agricultural shed, at Waen Y Lloc, Lloc.

Comment by Council: Providing that the application complies with planning policy, then no objections raised.

- (c) Application number: 057444, for substitution of house type to plot C, at land adjacent to Garreg Lwyd, Carmel Hill, Carmel.

Comment by Council: In principle, providing it complies with relevant planning policies, then no objection to the proposal. However, the Council express concern, in relation to the detrimental impact on adjacent properties.

- (d) Application number: 057450, for internal conservation of externally accessible storeroom to outwardly concealed, internally accessible habitable room, at Stormont, Mertyn Lane, Carmel.

Comment by Council: Providing that the application complies with planning policy, then no objections raised.

- (e) Application number: 057003, for erection of two-storey, pitched roof extension to rear of dwelling and extension of existing raised patio, at 14, Mertyn Lane, Carmel.

Comment by Council: Providing that the application complies with planning policy, then no objections raised.

7(D). 152/17

PLANNING DECISIONS

The following planning decisions have been received from Flintshire County Council:

- (a) Application number: 057109 – for erection of one dwelling, at land adj to Serengeti, Gorsedd. Refused.
- (b) Application number: 057176 – for approval of details reserved by condition no. 3 (materials) attached to planning permission ref: 054757, at Gelli Farm, Pen Yr Allt, Trelogan. Approved.
- (c) Application number: 056946, for listed building application for conservation of external storeroom to habitable room with single-story rear glass room, at Stormont, Mertyn lane, Carmel. Refused.
- (d) Application number: 056947, as above application number: 056946. Refused.
- (e) Application number: 057058, for relocation of existing signs and display of 1no white facia signs. 3no. golden arch symbols and 1no. wall mounted sign, at McDonald’s Restaurant, Lloc. Approved.

- (f) Application number: 067073, for extension to existing garage previously approved under ref: 051094, at Pen Y Parc Farm, Lloc. Approved.
- (g) Application number: 056854, for change of use from agricultural to residential and siting of park home, at Bryn Hedydd Farm, Llyn Helyg, Lloc. Approved.
- (h) Application number: 057270, for installation of electric line (retrospective), by Scottish Power, at Llyn Helyg Bach, Trelawnyd. Approved.
- (i) Application number: 067348, for approval of details reserved by condition no. 3 (external materials) attached to planning permission no: 057058, at McDonald's Restaurant, Lloc. Approved.

8(A). 153/17

COMMUNITY LIGHTING

The following lamps have been reported out of order since the last meeting:

- (a) Lamp number: Near Rose Hill, Gorsedd.
- (b) Lamp number: Near the Elms / the Lawns, Babell Road, Gorsedd.
- (c) Lamp number: Entrance to Bryn Aur, Gorsedd (County Council lamp).

8(B). 154/17

The Clerk advised that he was in the process of collating information from Flintshire County Council, in relation to their grant to change all the Counties street lighting units to LED efficiently bulbs. The Clerk further advised that he would be able to provide further information at the October Council meeting.

9. 155/17

STREET SCENE SCHEDULE

The Clerk advised in relation to the following:

Following a report from Councillor Gwyn Hughes, in relation to concerns with hedge growth across the pavement – travelling from the Old Rock Inn in Lloc, towards Holywell – which the Clerk had reported to Street Scene. The County had advised that the contractor had cleared the overgrowth.

The following concerns were brought to the attention of the meeting:

- (a) A number of concerns were brought to the attention of Mr Nigel Seaburg (Flintshire County Council Street Scene) (**Minute number: 1(C). 141/17 on pages 1 and 2 above**).

10. 156/17

TO DISCUSS: INCONSIDERATE PARKING IN THE AREA OF MCDONALDS / EURO GARAGE, LLOC (CLLR ROBERT J. HUGHES)

The Chairman Councillor Roberts Hughes, referred to the report in Matters Arising, under **Minute number: 4. 145/17 on page 2 above**. Councillor Hughes confirmed the site meeting, which was attended by Inspector Andrew Griffiths, together with a number of Councillors and the Clerk.

The Inspector had suggested that a joint meeting be held with the Council Members, North Wales Police, County Highways, together with representatives from the two businesses. Members discussed the suggestion of a joint meeting. Discussion in relation to involving the Welsh Assembly.

Members agreed the following: The Clerk to invite Mr. Ken Skates AM (Cabinet Secretary for Economy and Infrastructure), at the Welsh Assembly, to attend a site meeting with Councillors at the BP and McDonalds businesses.

11. 157/17

GRASS CUTTING & RAGWORT CONCERNS AT SEION CHAPEL CARMEL AND WHITFORD CHURCH CEMETERIES (CLLR. R. GWYN HUGHES)

Councillor Gwyn Hughes brought to the attention of the Members, his concerns in relation to the grass cutting and ragwort, in both the Seion Chapel, Carmel and St. Bueno's and St. Mary's Church, Whitford.

The Clerk advised in relation to the following: **(a)** Seion Chapel, Carmel. Whilst the Seion Chapel was privately owned, under the Local Government Act 1972 Section 214, the Community Council were able under Section (6) – which states the following: A burial authority may contribute towards any expenses incurred by any other person in providing or maintaining a cemetery in which the inhabitants of the authorities' area may be buried. The Clerk further advised, that under Section (1) of the Act, Community Councils in Wales shall be burial authorities etc.,

(b) the Clerk advised that St. Bueno's and St. Mary's Church, Whitford, had made an application towards grass cutting at the Church (**Minute number: 15. 161/17 on pages 10 & 11 below**).

Members agreed the following: Councillor Gwyn Hughes, to contact the owners of Seion Chapel, to provide a quotation for grass cutting – whereby the Council will consider a financial contribution.

12. 158/17

SIGNAGE CONCERNS – AT A5026 ENTRANCE AT MCDONALDS / EURO GARAGE, LLOC (CLLR R. GWYN HUGHES)

Councillor Gwyn Hughes, reiterated to the Councillors, the difficulty in gaining access and egress to the above businesses. However, there had been a number of instances, with vehicles attempting to gain access back onto the A55 upon leaving the businesses, are confused as to which slip road access to take. There have been instances whereby vehicles have travelling down an incorrect slipway. Councillor Hughes, asked that the Council consider asking the County Council to carry out a review in relation to the signage.

Members agreed the following: The Clerk to write to Flintshire County Council, outlining Councillor Hughes' concerns, and to seek a review of the signage in the area.

13. 159/17

PARKING CONCERNS: YSGOL Y LLAN – WHITFORD PRIMARY SCHOOL (CLLR CHRIS DOLPHIN)

Councillor Chris Dolphin referred to the report that the Clerk had advised the Council under matters arising – which had been received from the Flintshire Road Safety Officer. (**Minute number: 4. 145/17 on pages 2 & 3 above**).

Councillor Dolphin advised the Members in relation to a site meeting attended by himself and Councillor William Glynn, at Ysgol y Llan, Whitford, together with an Officer from Flintshire County Council.

Councillor Dolphin advised, that the Education Department had no objection to the Whitford Community Council, developing the land adjacent to the School for parking purposes. The County Highways had previously drawn up plans for the area, which was in the portfolio of the Housing

Department. Councillor Dolphin suggested to the Members, that they consider a Community Asset Transfer.

Members agreed the following: (a) In principle, in agreement to a Community Asset Transfer of the land (b) Councillor Chris Dolphin to make further enquiries with County Hall (c) the Clerk to place the matter on the October agenda (d) Members thanked Councillor Dolphin for his assistance, together with the site visit with Councillor William Glynn.

14. 160/17

APPROVAL OF ACCOUNTS FOR PAYMENT

Cheque Number	Payee	Net £	Vat £	Total £
<u>To confirm the following payments made between the July and September – Council meetings</u>				
973	Scottish Power (July - Street Lighting Electricity Account)	380.01	76.00	456.01
974	Flintshire County Council (June - Street Light Maintenance & Repairs)	328.43		328.43
975	HMRC Clerk's PAYE & Clerk & Council NI – for April (Part), May & June – Via the Post Office	251.61		251.61
<u>Payments to be considered at this evening's Council meeting</u>				
976	Scottish Power (August - Street Lighting Electricity Account) – A/c for August £456.01 inc vat and £1,165.30 from outstanding accounts)	1,351.09	270.22	1,621.31
977	Flintshire County Council (July - Street Light Maintenance & Repairs)	399.98		399.98
978	Canda Copying Ltd (Photocopier rental)	45.00	9.00	54.00
979	Wall Signs (NW) Ltd., (Stainless steel – tree plaque)	370.00	74.00	444.00
980	Information Commissioner's Office (Data Registration)	35.00		35.00
981	R. Phillip Parry – Clerk (Re-imbusement of stationery and ink – shared with other Councils – as per receipts).	53.33	10.66	63.99

15. 161/17

APPLICATIONS FOR FINANCIAL SUPPORT

Cheque Number	Name of organisation	Amount granted £

982	Carmel Village Hall Councillor Chris Dolphin, declared an interest in the above application. (Minute number 2. 143/17 on page 2 above)	1,750.00
983	The Five Villages Chronicle	1,000.00
984	Five Villages Craft & Sewing Group	300.00
985	Carmel Produce Show (application by the WI)	300.00
986	Carmel Bowling Club	500.00
987	Caerwys Agricultural Show	350.00
988	Cymdeithas Thomas Pennant Society	500.00
989	St. David's Church (Franciscan Friary) Pantasaph	350.00
990	St. Bueno's and St. Mary's Church, Whitford	350.00

16. 162/17

The Members agreed the payments of the above accounts and financial support as listed.

There being no further business, the Chair thanked everyone for attending and closed the meeting.

SIGNED BY THE CHAIR OF COUNCIL:.....

DATE OF APPROVAL:.....