



CYNGOR CYMUNED CHWITFFORDD / WHITFORD COMMUNITY COUNCIL

Minutes of The Meeting of Whitford Community Council

Held at The Carmel Village Hall,

On Thursday the 20th September, 2018, at 7.00pm

1(A). 164/18

PRESENT

Councillor William Glynn (Chairman)
Councillor R. Gwyn Hughes (Vice Chair)
Councillor Richard Davies
Councillor Chris Dolphin (Community & County)
Councillor Richard L. Dolphin
Councillor Robert J. Hughes
Councillor Mrs. Sharon E. James
Councillor Caradoc Wyn Jones
Councillor Gareth W. Sharp
Councillor Miss. Emma Warbrick
Councillor Joseph W. Williams

Clerk & Financial Officer R. Phillip Parry

1(B). 165/18

APOLOGIES

Councillor Dave Owen

1(C). 166/18

ATTENDANCE AT MEETING BY: MISS HANNAH BLYTHYN (ASSEMBLY MEMBER)

The Chair of Council, Councillor Williams Glynn, welcomed Miss Hannah Blythyn, Welsh Assembly Member for Delyn, to the Community Council meeting.

Miss Blythyn thanked the members for their kind invitation to the meeting, and advised in relation to the initial election as an Assembly Member, including her present day responsibilities – as the Member for Delyn and Minister for Environment. The day to day role was outlined, weekly rota, including visits as Minister across Wales.

Whilst the Community Council Members had pre-advised Miss Blythyn in relation to a number of questions, there were many other questions posed in the meeting. A number of questions posed are as follows, however, replies have not been minuted: (1) How much did Flintshire receive from the WAG this year for pot hole repairs (2) What is the criteria required by WAG for the funding by

County Councils (3) Why don't the WAG give a specific amount of funding to County Councils each year for road repairs. This would ensure roads are kept to a decent standard and would not require pot hole repairs during the winter months (4) The A55 road is administered by the WAG – whereby the road surface is kept in good order. One never notices pot hole repairs. Do the WAG pay Flintshire County Council, and others, to maintain the A55 and other WAG administered roads (5) The increase and concern with bovine TB in Wales (6) Concern with low broadband speeds in the Community Council area (7) Are there any comments or updates on the continued delay of the All Wales Safeguarding Procedures which aims to combine and modernise the many issues which concern children, young people, and adults. Safeguarding and well-being are two big agenda's for the Welsh Government and society in general, and therefore any ongoing delay poses cause for concern. This is particularly important in our community given two local primary schools and like all others, residents of all socio-economic and diverse backgrounds (8) What are your thoughts on the role of Community Councils in Wales (9) Will there be more support for social housing in Wales (10) Concern with the amount of money Flintshire County Council has spent this year on claims, following damage to vehicles from pot holes (11) Concern in relation to the reduction in Highway services in Flintshire (12) Concerns with the junction to the A5026 at Mac Donald's and Euro Garage – and in particular the sale of adjacent land – which will further increase traffic concerns.

Miss Blythyn was thanked by the Chair of Council, Councillor William Glynn, together with Members, for her attendance, and in particular, for the comments and advice provided.

2. 167/18

DECLARATIONS OF INTEREST

The following Declarations of Interest were declared: All Declarations related to Minute number: 12. 186/18 – Applications for financial support – on page 10 below.

Councillor Chris Dolphin – Carmel Bowling Club.

Councillor Robert John Hughes – Carmel Bowling Club.

Councillor Gareth Sharp - Capel Carmel / Carmel Chapel.

3. 168/18

TO APPROVE THE MINUTES AND SUPPLEMENTARY MINUTES OF THE MEETING HELD ON THE 19TH JULY, 2018

The Minutes were proposed as correct by Councillor Robert Hughes and seconded by Councillor Caradoc Jones and formally agreed by the Members present.

The Supplementary Minutes were proposed as correct by Councillor Chris Dolphin and seconded by Councillor Robert Hughes and formally agreed by the Members present.

4. 169/17

MATTERS ARISING

The Clerk referred to the following matters from the previous Minutes:

Minute no: 4. 146/18 sub minute number: 4. 130/17 (page 2) - in relation to the Community Asset transfer of land adjacent to Ysgol Y Llan, Whitford.

- (1) The Clerk advised that the planning application had been granted. Copies had been provided to the Chair and Vice Chair of Council. However, the grant contained a number of conditions – one in particular, a requirement to provide a hard paved bituminous macadam for a minimum distance of 10m into the site.

Members agreed the following: (1) County Councillor Chris Dolphin to contact the Planning Officer, together with the Highways Officer – who apparently made the recommendation (2) Councillor Dolphin to arrange a site meeting.

- (2) The Clerk advised in relation to the following: The Flintshire County Council Estates Department, had advised in a telephone call, that following the grant of planning permission, the County would issue a licence for the Community Council to complete the work. This process may take a number of months.

Minute no: 4. 146/18 sub minute number: 5(B). 132/18 (b) (page 2) - in relation to receiving a quotation for the refurbishment of three bench seats. Councillor Gwyn Hughes advised, that the matter was still pending.

Minute no: 4. 146/18 sub minute number: 10. 138/18 (page 2) - in relation a reprint of Heritage Trail Leaflets. Councillor Gwyn Hughes advised, that the matter was progressing.

Minute no: 5(E). 151/18 (page 3) - in relation receiving a quotation for clearance work to the footpaths area of Pen Y Gelli Quarry. The Clerk advised that a quotation had been received for the sum of £350.00 (not known if this figure is inclusive of VAT).

Members agreed the following: To adjourn the quotation decision to the October Council meeting. Members wish to receive a breakdown of the quotation – such as the number of trees, the approximate length of undergrowth.

Minute no: 9(B). 159/18 (page 5) - in relation to a 'Forward Work Programme' whereby Street Scene items can be placed on a register. The Clerk advised, that Councillor Richard Dolphin had provided a number of items for the forward work programme. The Clerk further advised, that at each Council meeting, a monthly schedule would be issued to Councillors, whereby all concerns could be hand written – whereafter the Clerk will forward to the Street Scene Officer and or place on the forward works programme.

Minute no:10. 160/18 (page 5) - in relation to extending the speed limit and yellow parking restriction lines, in the area of MacDonald's and Euro Garage. The Clerk advised in relation to correspondence received from Mr. Barry Wilkinson, Flintshire County Council Highways – who apologised for the delay in replying – whereby a response would be sent to the Council soon.

Minute no: Pending from previous minutes: - Councillor Chris Dolphin advised, that the project to install yellow parking restrictions in the area adjacent to the junction at Carmel Road and Allt Y Goch – was progressing with the County Council – whereby the formal newspaper advertisement (Public Notice) will be completed during October.

5(A). 170/18 CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

- (1) Boundary Commission for Wales – invitation to attend a presentation, to be held in County Hall, Mold, on 23rd October. This presentation is to be held during the meeting of the County Forum. The Chair of Council – Councillor Williams Glynn indicated his attendance.

- (2) Flintshire County Council – County Forum meeting to be held on 23rd October, at 6.00pm. (as per above Boundary Commission for Wales meeting). **Councillor Robert Hughes, together with the Clerk advised, in relation to their attendance.**

The following correspondence had been e-mailed to Council Members, in-between the July and September Council meetings:

- ❖ One Voice Wales – (Cllr Gareth Sharp) date of Area Committee Meeting.
- ❖ Independent Review Panel – Newsletter outlining the panel’s findings and recommendations, to the review of Community and Town Councils in Wales.
- ❖ Holywell Town Council – Information to Community Bus Routes – which included the area of Whitford Community Council
- ❖ Flintshire County Council – Updated list of Street Scene Coordinators.
- ❖ Grwp Cynefin – Annual report for 2017 – 2018.

5(B). 171/18

CLERK’S REPORT

- (i) The Clerk advised the Members of a deposit to the Council’s bank account, the sum of £15,333.33, being the second payment of the 2018 / 2019 precept for the current financial year, received from Flintshire County Council.
- (ii) The Clerk recollects to the Members, that following the installation of Audio Visual equipment in the main room of Carmel Village Hall, the Council had indicated their provisional agreement to fund a screen in the Committee room. This screen would enable the Clerk to place planning applications, together with other information on a large screen for the Councillors perusal. The Village Hall Committee had provided the following quotation: 6ft screen £130.00 plus fitting of £150.00. the Clerk was not aware if the quotation was plus VAT or included.

Members agreed the following: To re-imburse the Carmel Village Hall for the purchase and installation costs – as stated above.

- (iii) The Clerk recollects to the Members a complaint made to Flintshire Planning Enforcement, in relation to soil and building works on land adjacent to Ysgol y Llan, Whitford. The Clerk advised, that there had been no acknowledgement from Flintshire Planning Enforcement, despite a reminder letter.

Members agreed the following: (1) the Clerk to send a further reminder letter and to register the complaint with Flintshire Customer Services – to ensure a complaint reference number is recorded (2) Copy of correspondence to be sent to County Councillor Chris Dolphin; to enable Councillor Dolphin to visit the Planning Department and to seek a reply.

- (iv) The Clerk advised, in relation to the following three items that County Councillor Chris Dolphin had brought to the Community Councils attention: (1) Defibrillator training in Carmel Village Hall (2) Area of land between Gorsedd and Carmel, together with the green fields adjacent to Celyn Bends – from Carmel to Gorsedd – are now recommended to be retained as Green Barrier (3) The following areas have been recommended for a speed review: Pant y Waco to Eastern boundary of Gorsedd – 30mph / A5026 Celyn Bends – 50mph / A5026 and A5151 approaching Singing Kettle Hill Services – 50mph plus extending double lines (4) Councillor

Dolphin is in negotiation in relation to a further reduction in two sections of the A5026 near the Cricket Club entrance and towards Lloc from the East.

5(C-1). 172/18

WALES AUDIT OFFICE - ANNUAL RETURN FOR THE YEAR ENDED 31ST MARCH 2017

The Clerk brought to the attention of Members, the following correspondence received from the Wales Audit Office:

- (i) Wales Audit Office - Notice of Audit Financial Year 2016 / 2017, for Whitford Community Council. The Clerk advised, that the following notice had been displayed: 'Public Notice of Appointment of Date for the Elector's Rights'. The Public Notice had been displayed on the various notice boards within the Community – on Sunday 5th August, 2018. The notices to remain in place until at least the 19th August – with local electors able to inspect the relevant documents from the 20th August to the 17th September, 2018. The Public Notice had also been displayed on the Community Council web site. Photographic evidence had been taken and provided to the Wales Audit – in relation to the display of the above Public Notice.
- (ii) Wales Audit Office - Annual Return for the Year Ended 2016 / 2017, for Whitford Community Council. The Clerk advised, the he had received from Wales Audit Office, the above document, which was required to be completed and approved by Council. The Clerk advised the Members in relation to the contents of the Annual Return.

Members agreed the following: Approved the Annual Return for the Year Ended 2016 / 2017. The Chair of Council, Councillor William Glynn, together with the Clerk, signed and dated Part 2 – Council approval and certification.

5(C-2). 173/18

WALES AUDIT OFFICE – TO CONSIDER REPORT FROM AUDITOR GENERAL FOR WALES

The Clerk addressed the Members in relation to the following report, which had been received from the Wales Audit Office: Auditor General for Wales – Report in the Public Interest – Inadequacies in Governance and Financial Management – Whitford Community Council. The Clerk recollected to the Members, that they had been previously provided with a copy of the draft report, whereby the actual report had been amended slightly and was made public on Thursday 6th September. The Clerk read out to Members a letter dated the 3rd September, which had been sent to the Chair of Council, Councillor William Glynn, from the Wales Audit Office – which also included a copy of the above referred to report.

The Clerk advised, that the Council had to hold a Public Meeting within one month from the issue date of the report – which had to be advertised in a newspaper circulating in the area – at least seven days prior to the meeting. The Clerk had contacted the Wales Audit Office, to seek an extension of time, to enable the advert to be placed in a newspaper and to hold the public meeting, at the October 18th Council meeting. This request had been agreed by Wales Audit.

Members agreed the following: (1) the Clerk to place an appropriate Public Notice in the Flintshire Leader newspaper (2) the Clerk to send a copy of the Wales Audit report to the former Clerk – Mr. Arwel Wyn Owen (3) To seek guidance from the North Wales Police, as to any criminal offences committed (4) To invite Mr. Arwel W. Owen to the Public Meeting of the Council, in Carmel Village Hall, on Thursday 18th October, 2018 at 7.00pm.

5(D). 174/18

TO CONSIDER: (a) CHANGING DATE OF FEBRUARY 2019 COUNCIL MEETING (b) MONTHLY MEETING DATES

The Clerk addressed the Members in relation to the above agenda item. The Clerk advised that there were three concerns, namely: when he was appointed as Clerk, he was under the impression that the Community Council meeting was held on the second Thursday of the month. Whereas the meeting is held on the third Thursday, which on a number of months a year, this causes some personal difficulty. Secondly, as payments are made by cheque, in particular, the financial assistance, the cheques are not being presented for payment to clear before the end of the month. Thirdly, planning applications appear to be received whereby the decisions are made by the planning sub-committee in-between meetings. The Clerk recollected to the Members, the planning information sheet for this meeting, whereby there was only one application for the full Council to consider, whereas six applications had been considered by the sub-committee. Depending on the decision of Members, the application in relation to the February meeting in 2019, could be adjourned.

Members agreed the following: the Clerk to contact one of the Carmel Village Hall users, to seek their views to swapping a Thursday evening. The Clerk to ascertain from the Hall booking secretary, the availability of other nights to hold Council meetings.

6. 175/18

REPRESENTATIVES / LIAISON COMMITTEE REPORTS

- (1) Councillor Robert J. Hughes confirmed, that he would be attending the County Forum meeting – as the Council’s representative, on the 23rd October.
- (2) Councillor R. Gwyn Hughes advised, that as Vice Chair, he had attended a lecture held by the Cymdeithas Thomas Pennant Society, in Rehoboth Chapel, Holywell.
- (3) Councillor Gareth Sharp advised, in relation to his attendance at an Area Meeting of One Voice Wales. A number of topics were discussed and included: Concerns with Audit for Wales, training in Mold in November and agendas and minutes will be issued electronically – the AGM of OVW will be held on the 29th September.
- (4) Councillor William Glynn, advised of his attendance at the Mayor of Holywell Civic Service.

7(A). 176/18

PLANNING APPLICATIONS

The following planning applications have been received:

- (a) Application number: 058656 – for the demolition of existing sectional garage and building a single storey extension, at 9 Park Crescent, Carmel

Comment by Council: Providing it complies with relevant planning policies, then no objection to the proposal.

- (b) Planning Application Number: 058589 - for the material change of use of land for recreational purposes to be used by holiday makers associated with Misty Waters Holiday Park, to include internal track, at Misty Waters Holiday Park, Lloc

Comment by Council: (1) Increase of traffic on Fachallt road - access to field is single track

(2) Application request is for a track into and up to the top of field and recreation purposes - and not recreational vehicles - ie Caravan's and motor homes (3) Should the application be granted, it would create a large extension to Misty Waters Holiday Park - through the word recreational. It would have a detrimental impact on the landscapes and lead to the loss of more agricultural land (4) Access to site is through an existing entrance from Misty Waters Holiday Park, therefore, is there any requirement for an internal track.

(c) Planning Application Number: 058619 – for a single storey rear extension, at Stormont, Mertyn Lane, Carmel.

Comment by Council: Providing it complies with relevant planning policies, then no objection to the proposal. However, the Heritage Impact Statement states the following: ‘the building was listed in 2000 by CADW as a rare survival’ Should a listed building application be made ?

(d) Planning Application Number: 058745 – for conversion of garage into utility store room, addition of wet room, addition of French doors to the front elevation and retention of rear elevated decking, at 3, Celyn Park, Carmel

Comment by Council: Providing it complies with relevant planning policies, then no objection to the proposal.

(e) Planning Application Number: 058620 – for a single storey rear extension, at Stormont, Carmel

Comment by Council: In principle, there is no objection to the application, providing it complies with relevant planning policies. However, it is noted, that the building is listed as ‘A Rare Survival’. It is trusted that should the application be granted, then care will be taken during the building works, as to not cause any damage to the listed building.

(f) Planning Application Number: 058827 – for the proposed first floor extension to form extra bedrooms, at 35 Ffordd Aelwyd, Carmel.

Comment by Council: The application appears to be not in keeping with a dormer style bungalow.

(The above six applications were sent to the Chairman for consultation with the local Member(s) due to statutory time limits for observations).

7(B). 177/18

The Members confirmed the above six decisions.

7(C). 178/18

The following planning application to be dealt with by the Members at the meeting:

❖ Application number: 058860 – for proposed construction of 2 no. two storey detached dwellings, at Halfway House, Allt y Goch, Carmel.

Comment by Council: The following concerns are expressed: (1) the access and egress to the properties (2) the development could have a detrimental impact to the trade of the public house business.

7(D). 179/18

PLANNING DECISIONS

The following planning decisions have been received from Flintshire County Council:

- (a) Application number: 058380 – for erection of dog homing kennels etc., at, The Flash, Cwm. Refused.
- (b) Application number: 058235 – for change of use of 0.5 hectares of fam land to site 8 camping pods etc., at, Bryn Cadw Farm, Llwyn Ifor Lane, Whitford. Refused.
- (c) Application number: 058283 – for proposed change of use of vacant land to car park, at Ysgol Y Llan, Whitford, Whitford. Approved.

8(A). 180/18

COMMUNITY LIGHTING (FAULTY STREET LIGHTING UNITS)

The Clerk advised, that whilst a number of faulty street lights still remain unrepaired, this was due to the installation of the new LED lanterns.

8(B). 181/18

TO RECEIVE UPDATE: INSTALLATION OF LED STREET LANTERNS (CLLR W. GLYNN)

Councillor William Glynn advised the Members, that the installation of LED lanterns was almost completed. One electrical company had commenced the installation, however this company had been replaced – whereby the last 24 new lanterns were presently being installed. Councillor Glynn further advised that two street lights appeared to have underground faults – one in Whitford Village and the other on the Trelogan road. These would be reported to Scottish Power by the electrical contractor. There had been some minor repairs, including new pole brackets – which had been included in the budget.

Councillor Glynn recollected to the Members, that the total lamps to be installed was 149 – whereby the invoice was included in the list of payments for this evening. The figure of £28,035.84 – which includes VAT of £4,672.64 was correct. Councillor Glynn referred to an ad hoc maintenance and repair contract – whereby the Clerk had been asked to place on the October agenda.

Members thanked both Councillors’ - Williams Glynn and Gwyn Hughes for their assistance with the installation of the new LED lanterns.

8(C). 182/18

TO CONSIDER: RE-NUMBERING COUNCIL STREET LANTERN COLUMNS (CLLR R. GWYN HUGHES)

Councillor Gwyn Hughes addressed the Members, in relation to the completion of the LED street lanterns installation. Councillor Hughes suggested that each of the Community Council’s lantern columns are now re-numbered. This would ensure that any repairs and maintenance in the future, the lamps could be easily identified. To assist the Council, Councillor Hughes had seeked a provisional quotation from the Councils usual printer – whereby the cost of 155 rigid PVC labels numbered 1 – to – 155 at £0.78p each = £120.59 plus VAT of £24.12 = Total £144.71.

Members agreed the following: Accepted the above quotation. The Clerk to confirm in writing to Wall Signs, Flint.

9. 183/18

STREET SCENE SCHEDULE

The following concerns were raised by Members:

- (1) Cleaning & sweeping at the following areas: Penfforddian Roundabout / A5026 Rhydwen Road / Penrallt Road.
- (2) Hedge growth around street lighting columns (Cllr Gwyn Hughes will advise of the locations of the street lights).
- (3) A5026 Road – weeds require removal – especially on the stretch of road near The Halfway House.
- (4) Pot holes – outside property named ‘Angorfa’ Carmel Hill.
- (5) Pot holes – outside Padva, Monastery Road, Pantasaph.
- (6) A number of roadside gullies blocked – on Monastery Road, Pantasaph.
- (7) Waen Hill – grass requires cutting.
- (8) Pot holes – Bryn Coch Lane.
- (9) Pot holes – Isglan Lane.
- (10) Pot holes – and rough piece of road – 3 to 4 ft long – between The Pines and The Old Fielding Arms, Pantasaph.

The Clerk advised, that the concerns would be forwarded to the Street Scene Supervisor for the area.

10. 184/18

TO DISCUSS CONCERNS: TRAFFIC VISIBILITY IN AREA OF TANRALLT, LLOC (CLLR R. GWYN HUGHES)

Councillor Gwyn Hughes addressed the Members, in relation to visibility concerns at the above named junction. The long grass and undergrowth has created a most dangerous situation for drivers, where there are now blind spots – whereby Councillor Hughes was concerned that a serious accident could occur.

Members agreed the following: Councillor Hughes to contact the Street Scene Officer, to advise of the concerns and if required, to attend a site meeting to discuss personally with the Officer.

11. 185/18

APPROVAL OF ACCOUNTS FOR PAYMENT

| Cheque Number | Payee | Net £ | Vat £ | Total £ |
|---|---|--------------|--------------|----------------|
| <u>To confirm following payments made in August, 2018:</u> | | | | |
| 050 | Scottish Power (July - Street Lighting Electricity Account) | 380.46 | 76.09 | 456.55 |
| 051 | Information Commissioner’s Office (Registration renewal) | 40.00 | | 40.00 |
| <u>Payments for consideration at September meeting:</u> | | | | |
| 052 | Scottish Power (August - Street Lighting Electricity Account) | 380.46 | 76.09 | 456.55 |
| 053 | R. P. Parry – Clerk (Book of postal stamps – as per receipt) | 67.00 | | 67.00 |

| | | | | |
|-----|--|-----------|----------|-----------|
| 954 | Snapfast (Purchase & installation of 149 LED lanterns – as previously agreed quotation) | 23,363.20 | 4,672.64 | 28,035.84 |
| 055 | Deeco Lighting (4 new pole brackets and sleeve for concrete column - following installation of new LED lanterns) | 424.00 | 84.80 | 508.80 |

12. 186/18

APPLICATIONS FOR FINANCIAL SUPPORT

| Cheque Number | Name of organisation | Amount granted £ |
|----------------------|---|---|
| | Five Villages Gardening Club (Adjourned from June & July) | Application dismissed |
| 056 | Carmel Bowling Club (adjourned from July) Re-issued under cheque number: 060 – as below | 1,500.00 |
| 057 | St. Beuno's and St. Mary's Church, Whitford (adjourned from July) | 500.00 |
| | St. David's Church, Franciscan Friary, Pantasaph | Adjourned to October for production of accounts |
| 058 | Capel Carmel / Carmel Chapel | 1,000.00 towards purchase of new Chapel organ |
| 059 | Carmel & Mynydd WI (Application received at meeting) | 100.00 |
| 060 | Carmel Bowling Club - Re-issued cheque as per number: 056 - above | 1,500.00 |

13. 187/18

Members agreed the payments of the above accounts and financial support as listed.

There being no further business, the Chair thanked everyone for attending and closed the meeting.

SIGNED BY THE CHAIR OF COUNCIL:.....

DATE OF APPROVAL:.....