



CYNGOR CYMUNED CHWITFFORDD / WHITFORD COMMUNITY COUNCIL

Minutes of The Meeting of Whitford Community Council

Held at The Carmel Village Hall,

On Thursday the 7th February, 2019, at 7.00pm

1(A). 22/19

PRESENT

Councillor R. Gwyn Hughes (Vice Chair)
Councillor Chris Dolphin (Community & County)
Councillor Richard L. Dolphin
Councillor Robert J. Hughes
Councillor Mrs. Sharon E. James
Councillor Caradoc Wyn Jones
Councillor Dave Owen
Councillor Gareth W. Sharp
Councillor Joseph W. Williams

Clerk & Financial Officer R. Phillip Parry

1(B). 23/19

APOLOGIES

Councillor Richard Davies
Councillor William Glynn
Councillor Miss. Emma Warbrick

1(C). 24/19

In the absence of the Chair of Council - Councillor R. Gwyn Hughes was Chair for the meeting.

Councillor Gwyn Hughes offered the condolences of Council to Councillors' Robert Hughes and Gareth Sharp, on the passing of close relatives.

Councillor Hughes also provided an update in relation to the current hospitalisation of the Chair of Council – Councillor William Glynn. Members wished Councillor Glynn a speedy and full recovery.

1(D). 25/19

Standing Orders were suspended:

- (1)** Councillor Gwyn Hughes welcomed two residents of the Community to the meeting. The residents addressed Members in relation to their planning application number: 059417 – for

extension to existing kennels, at Maen Y Glol, Sarn. The Council were provided with further information by the applicant, whereby Council Members seeked additional information.

The Acting Chair of Council – Councillor Gwyn Hughes, thanked both residents for attention the meeting.

1(E). 26/19

The Acting Chair of Council – Councillor Gwyn Hughes, welcomed Mr. Nigel Seaburg (Flintshire County Council – Street Scene) to the meeting.

Mr. Seaburg provided the Members with the following update / report:

(a) St. Asaph Road is scheduled to be re-surfaced (b) Road in area of Llyn Helyg to be re-surfaced also (c) Pot hole repair in Whitford Road, Mertyn Lane, Isglan Road and other areas will be filled – but may take a little time (d) Allt Y Goch has not yet been allocated for repair / tarmacking.

Council Members brought the following concerns, and other matters to the attention of Mr. Seaburg: (i) Councillor Caradoc Jones – thanked the contractor for completing excellent tarmacking on the Whitford Road (ii) Give way sign at crossroads (iii) Pathway from Rock Inn area in Lloc to cross roads requires repair (iv) Village Green in Carmel – litter is a cause of concern (v) road sweeper visit to Maes Rhydwyn in Whitford. Can a further clean be arranged, with a view to resident's moving their cars to ensure that the sweeper cleans all the road (vi) hedge cutting concerns in the areas of Tan Rallt Crossroads and Celyn bends (vii) concern expressed with the snow plough and gritter on the Hill travelling down to Mc. Donald's in Lloc. Mr. Seaburg advised that whilst this road is normally gritted, there was one night it was not, due to operational difficulties (viii) concern with the bin collections on a Saturday in Crown Estate, Lloc. Mr. Seaburg suggested that these type of concerns are reported to the call centre on – 701234.

The Acting Chair Councillor Gwyn Hughes, thanked Mr. Seaburg for attending the meeting.

1(F). 27/19

Standing Orders were restored:

2. 28/19

DECLARATIONS OF INTEREST

There were no Declarations of Interest declared

3. 29/19

TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 3RD JANUARY, 2019

The Minutes were proposed as correct by Councillor Robert Hughes and seconded by Councillor Caradoc Jones and formally agreed by the Members present.

4. 30/19

MATTERS ARISING

The Clerk referred to the following matters from the previous Minutes:

Minute no: 4. 05/19 sub minute no: 4. 218/18 (page 2) - in relation to a meeting with Officers from Flintshire County Council, to discuss an offer by the Community Council, to provide a grass cutting service within the Community. The Clerk advised of a re-arranged meeting date with Flintshire Highway Officers in Alltami Depot, will be attended by the Vice Chair of Council, Councillor Gwyn Hughes and Councillor Caradoc Jones on the 11th March, at 1.00pm.

Minute no: 4. 05/19 sub minute no 5(c). 221/19 (page 2) - in relation to an accepted quotation for work on land adjacent to Ysgol Y Llan, Whitford. The Clerk advised that he had confirmed the three points agreed in the January Council meeting, with the contractor Ieuan Parry Ltd. Mr. Parry had replied to confirm that the quotation will not increase, unless something unforeseen occurs – whereby the Council will be contacted further. Mr. Parry also confirmed, that the work will commence during the summer holidays and will liaise with Councillor Robert Hughes.

Minute no: 5(C). 08/19 (page 3) - in relation Wales Audit Report for year ended March, 2017. The Clerk recollects to members the recommendations from the Wales Audit, and in particular, an invitation to the Councils internal auditor to attend a meeting of the Council in early 2019. The Clerk had invited the internal auditor to attend, however, the internal auditor has replied to advise that there is no requirement to attend. The Clerk subsequently advised Wales Audit, who have agreed that there is no requirement and the recommendation will be amended accordingly.

5(A). 31/19

CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

- (1) Flintshire County Council – Summer Play Scheme attendance figures for Summer 2018.
- (2) Flintshire County Council – Summer Play Scheme for 2019. Notification of cost £1,373.95 (an increase of £64.00 from 2018 – for each location in Carmel and Whitford)
- (3) Flintshire County Council – Play Sufficiently questionnaire. The Clerk advised that the internet link had been sent to Councillor Ms. Emma Warbrick, who had kindly agreed to complete on behalf of the Town Council.
- (4) Flintshire County Council – Feedback from visits to Town & Community Councils, by Independent Members of the Standards Committee.
- (5) North Wales Police & Crime Commissioner: Bilingual report had been sent to Council Members by e-mail.

5(B). 32/19

CLERK'S REPORT

- (i) The Clerk advised that the Annual Council Insurance policy renewal had been received. The renewal cost of £1,474.10, which was a £141.67.00 increase from last year's premium. The Clerk further advised, that the 3 year term taken out by the former Clerk, would be completed following this renewal.
- (ii) The Clerk advised that a street light in the area of Mertyn Lane, was a Scottish Power underground fault. Whilst the Council's street lighting contractor had advised SP of the fault – it still had not been rectified.
- (iii) The Clerk referred to the following matters that had been provided by Councillor Chris Dolphin: (a) Replacement bus shelter in Whitford Village (b) The Old Post Office in Whitford. Planning enforcement confirmed that a site meeting had taken place - where a planning application has been requested to be submitted (c) there had been two objections to the proposed speed limit reduction in Pant Y Waco (d) New bus services within the community.

- (iv) The Clerk advised Members, that he was to be hospitalised from Thursday 28th February, 2019 – for orthopaedic surgery.

5(C). 33/19

TO CONFIRM: AMENDMENT TO PARA 18. LOCAL STANDING ORDERS: MONTHLY MEETING DATE OF COUNCIL

The Clerk advised that following the agreed change of monthly meeting dates, the Local Standing Orders, were required to be further updated under Paragraph 18. Council Meeting Dates, Commencement Time and Venue.

Members agreed the following amendment: ‘The general monthly scheduled Council meetings will generally be held on the first Thursday of each calendar month, except for August and December (no meetings held), and shall commence at 7.00pm. Council meetings will be held at The Carmel Village Hall, Carmel, unless Members agree to a different venue within the Community Council area’

5(D). 34/19

CLERK’S ANNUAL APPRAISAL - 2018

The Clerk advised that his annual appraisal had been completed by the Vice Chair of Council for year 2018.

5(E). 35/19

SECTION 137 DONATIONS - AND OTHER DONATIONS FROM VARIOUS LOCAL AUTHORITY ACTS

The Clerk advised that following the report from the External Auditor, and in particular, a number of donations that could have been authorised from other Local Government Acts – a number of donations made in this financial year, will be moved from Section 137 to an appropriate Act. The budget columns will be amended accordingly.

Members agreed the following: That the Clerk complete the transfer of a number of payments made from Section 137, to appropriate Acts, including the amendment to the budget columns. (See **Minute number: 10(B). 43/19 on page 7 below**)

6. 36/19

REPRESENTATIVES / LIAISON COMMITTEE REPORTS

- (1) The Clerk recollected to Councillor Robert Hughes, that the next County Forum meeting was to be held in Connah’s Quay, on Thursday 14th February, at 6.30pm. To-date the agenda and paperwork had not been received.
- (2) Councillor Gareth Sharp advised that the Carmel Village Hall Committee had raised £450.00 in the charity shop in Holywell – towards Hall funds. The tarmacking contract for the car park at the Hall, had been awarded to Howatsons.
- (3) Councillor Caradoc Jones advised of his attendance at a recent JCB meeting in Halkyn. The Board had been awarded £400,000.00 – by the Welsh Assembly Government.
- (4) Councillor Robert Hughes enquired with the Council’s Representative School Governor, at Ysgol y Llan – Councillor Joseph Williams, in relation to a new portable classroom that had had been erected at the School. Councillor Williams explained the requirement for extra facilities for the school.

- (5) In Councillor Miss. Emma Warbrick's absence, as the Council's School Governor Representative at Ysgol Bro Carmel, the Clerk brought the following to the attention of Members. Miss. Warbrick had advised, that the Headteacher at Ysgol Bro Carmel, was concerned with the pending installation of yellow lines – which would impact on at least 10 parking spaces for parents and others either dropping off or collecting children at the School. The Clerk further advised, that he had asked Councillor Miss. Warbrick, to make clear to the School Headteacher, that the yellow restriction lines, were to be placed at the top junction of Carmel Road, and not outside the school entrance.

7(A). 37/19

PLANNING APPLICATIONS

The following planning applications were dealt with by the Members at the meeting:

- (2) Application number: 059417 – for extension to existing kennels, at Maen Y Glol, Sarn.

Comment by Council: Providing that the application complies with planning policy, then no objections raised.

- (3) Application number: 059462 – for the erection of tourist accommodation / holiday lodge, at land adjacent to Bryn Hyfryd Cottages, Lloc.

Comment by Council: Objects to the application – for the following reasons: (1) Impact on residential amenity: Over dominance and increased traffic (2) Impact on the character and appearance of an area: Design, appearance and intensity (3) Impact on highway safety: Poor visibility and pedestrian safety – no pavement.

- (4) Application number: 059465 – for the erection of two storey side extension, at Pennant, Upper Downing Road, Whitford.

Comment by Council: Providing that the application complies with planning policy, then no objections raised.

7(B). 38/19

PLANNING DECISIONS

The following planning decisions had been received from Flintshire County Council:

- (i) Application number: 055065 – for discharge of condition number 3 attached to planning permission Ref: 054600, at Saith Aelwyd Uchaf, Carmel. Approved.
- (ii) Application number: 059 043 – for removal or variation of a condition following grant of planning permission Ref: 038070, at Misty Waters Caravan Park, Lloc. Approved.
- (iii) Application number: 059197 – for the erection of a two-bay cricket training net facility, at Pen Y Gelli, Lloc. Approved.

7(C). 39/19

PLANNING CONCERNS

Councillor Dave Owen brought to the attention of Council Members, a number of planning applications which were listed on the Flintshire Planning Portal – in relation to Tarth y Dwr and Misty Waters in Lloc. Councillor Owen advised that there appeared to be discrepancies in a number of various applications, whereby the owner / applicant names were listed for the different premises.

Members agreed the following: Councillor Owen to provide Councillor Chris Dolphin with the planning number information, whereby Councillor Dolphin will make enquires with the Planning Department and report back to the Community Council.

8. 40/19

STREET SCENE SCHEDULE

As Mr. Nigel Seaburg (Flintshire County Council - Street Scene Officer) was present in the Council meeting, this item was discussed under Minute number: 1(E). 26/19 on page 2 above.

9. 41/19

APPROVAL OF ACCOUNTS FOR PAYMENT

Cheque Number	Payee	Net £	Vat £	Total £
083	Scottish Power (November 2018 - Street Lighting Electricity Account)	143.52	28.70	172.22
084	Scottish Power (December 2018 - Street Lighting Electricity Account)	148.30	29.66	177.96
085	Deeco Lighting (Street light repairs)	103.00	20.60	123.60
086	Zurich Municipal (Renewal of Council Annual Insurance Policy)	1,474.00		1,474.00

10(A). 42/19

APPLICATIONS FOR FINANCIAL SUPPORT

Cheque Number	Name of organisation	Amount granted £
087	National Eisteddfod of Wales (Application for the Conwy County National Eisteddfod – 2019)	Cheque cancelled – Re-issued – as below: 089
088	Llangollen International Eisteddfod (Application for annual grant) (Section 145 LGA 1972)	100.00
089	National Eisteddfod of Wales (Application for the Conwy County National Eisteddfod – 2019) (Section 145 LGA 1972)	250.00
	1st Carmel Senior Section/ Rangers (Second revised application)	* See note below
	Carers Trust – North Wales Crossroads Care Services (Colwyn Bay) (First application)	No grant
	Flintshire 50+ Action Group (First application)	** See note below

* 1st Carmel Senior Section / Rangers (second revised application) Adjourned to the March Council meeting for production of a copy of Committee Bank account (copy of income & expenditure details received)

** Flintshire 50+ Action Group (first application). Adjourned to the March Council meeting - for further information: including as to how the Action Group presently benefits the residents of the Whitford Community Council area, together with a copy of the last set of audited accounts.

10(B). 43/19

SECTION 137 TRANSFER TO OTHER SECTIONS OF LOCAL GOVERNMENT ACTS

The following payments have been transferred from budget column (2018 / 2019) Section 137 donations, to the Local Government Act 1972 and others budget column – as per **Minute number: 5(E). 35/19 above on page 4.**

Date	Minute number	Name & Section of LG Act	Amount
19/04/18	13.97/18	Carmel Cricket Club - S.19 LGA 1972	£1,000.00
17/05/18	16.122/18	Carmel Village Hall – S.19 LGA 1976	£250.00
17/05/18	16.122/18	1 st Carmel Scouts - S.19 LGA 1972	£600.00
21/06/18	12.140/18	Gorsedd Church - S.214(6) LGA 1972	£400.00
20/09/18	12.186/18	Carmel Bowling Club - S.19 LGA 1972	£1,500.00
18/10/18	12.210/18	Caerwys Agri' Show – S.144 LGA 1972	£400.00
18/10/18	12.210/18	Whitford Church - S.214(6) LGA 1972	£500.00
15/11/18	11.229/18	Pantasaph Church - S.214(6) LGA 1972	£500.00

11. 44/19

Members agreed the payments of the above accounts and financial support as listed.

There being no further business, the Chair thanked everyone for attending and closed the meeting.

SIGNED BY CHAIR OF COUNCIL:.....

DATE OF APPROVAL:.....