



CYNGOR CYMUNED CHWITFFORDD / WHITFORD COMMUNITY COUNCIL

Minutes of The Meeting of Whitford Community Council

Held at The Carmel Village Hall,

On Thursday the 4th July, 2019, at 7.00pm

1(A). 117/19

PRESENT

Councillor William Glynn (Chairman)
Councillor Richard L. Dolphin (Vice Chair)
Councillor Chris Dolphin (Community & County)
Councillor Robert J. Hughes
Councillor Mrs. Sharon E. James
Councillor Caradoc Wyn Jones
Councillor Dave Owen
Councillor Gareth W. Sharp
Councillor Miss. Emma Warbrick (Attending meeting on behalf of Council)
Councillor Joseph W. Williams

Clerk & Financial Officer R. Phillip Parry

1(B). 118/19

APOLOGIES

Councillor Richard Davies
Councillor R. Gwyn Hughes

1(C). 119/19

PRESENTATION TO COUNCILLOR WILLIAM GLYNN

Councillor Robert J. Hughes presented to Councillor William Glynn, on behalf of the Council Members, commemorative glassware, in recognition of his service as Chair of Council for the period 2018 / 2019. Councillor Hughes thanked Councillor Glynn for his work as Chair during the year – and wished him well for the year 2019 to 2020, following his hospitalisation. Councillor Glynn responded: by thanking Councillors for his re-appointment.

2. 120/19

DECLARATIONS OF INTEREST

- (1) The following Declarations of Interest were declared:** Councillors Caradoc W. Jones and Joseph W. Williams – in relation to planning application number: 059715 – at Bryn Cadw

Farm, Llwyn Ifor Lane, Whitford. (See Minute number: 7(B). 129/19 on pages 5 & 6 below).

3. 121/19

TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 6TH JUNE 2019

The Minutes were proposed as correct by Councillor Robert J. Hughes and seconded by Councillor Dave Owen and formally agreed by the Members present.

4. 122/19

MATTERS ARISING

The Clerk referred to the following matters from the previous Minutes:

Minute no: 1(G). 101/19 (page 3) - in relation to a letter sent to Flintshire County Council, seeking that a number of parking bays in Holywell main car park, be made available to emergency vehicles. Councillor Chris Dolphin advised, that the County Council had agreed to utilise a number of parking bays in the main Holywell car park, for the use of emergency vehicles.

Minute no: 4. 105/19 sub minute numbers: 10.78/19 and 4.52/19 (page 4) - in relation to a meeting with Officers from Flintshire County Council – to discuss providing a grass cutting service by the Community Council. The Clerk advised that Councillors' William Glynn, Caradoc Jones, together with himself had attended a recent meeting. Councillor Caradoc Jones provided the following report: The County were amicable for the Community Council to utilise the services of their contractor, or others, for grass cutting within the Community Council area of Whitford. The County Council will provide the Clerk with maps for the area, whereby they can be marked accordingly to identify the areas required for the enhanced service. The service would not be effective until next year.

Minute no: 4. 105/19 sub minute numbers: 10.78/10 and 9.63/19 (page 4) - in relation visibility concerns – at entrance to Maes Rhydwen garages in Whitford. The Clerk advised, that despite reminder correspondence, there had been no further reply from the Legal Department of County Hall. Councillor Chris Dolphin advised, that he had made enquires in County Hall, whereby the person he wished to speak with was on holiday until next week.

Members agreed the following: County Councillor Chris Dolphin to further expedite the matter with Officers in County Hall.

Minute no: 5(A). 106/19 (1) (pages 4 and 5) - in relation to a request under the Freedom of Information Act to Flintshire County Council, seeking financial details for revenue received and spent on Holywell Car Parks, during the last three years - together with the following information: Number of visits made to the Community Council area by Enforcement Officers – during the last three years – in relation to litter, dog fouling, fly tipping and parking infringement patrols. The Clerk advised, that whilst the request had been acknowledged, further correspondence had been received apologising for the delay in providing the information. The Clerk advised that he will forward the reply by e-mail to Members during the summer recess.

Minute no: 5(B). 107/19 (iii) (pages 5 & 6) - in relation to setting up of a direct debit with Scottish Power. The Clerk advised that SP had sent a direct debit form that was required to be signed by the Clerk, together with two Councillors.

Members agreed the following: The Clerk and two Council Members who are signatories on the HSBC Bank account to sign the direct debit mandate form.

Minute no: 5(B). 107/19 (iv) (page 6) - in relation the proposed work to be complete on land adjacent to Ysgol Y Llan, Whitford. The Clerk provided Councillors' Gwyn Hughes (in absence), Robert Hughes and William Glynn – with copies of the planning permission grant details, together with accepted quotation and plan – as per the planning grant.

Councillor Bob Hughes advised, that the tarmac had still not been removed from the Bridleway adjacent to the School. The Clerk advised, that he had further contacted the Footpaths Officer last week, seeking the removal prior to the commencement of the work.

Minute no: 9. 112/19 (page 7) - in relation to obtaining a quotation for the inspection of the six Community Council notice boards. The Clerk advised Members in relation to a quotation that had been received for the 6 notices boards within the Community Council area. The quotation had been sent to the Chair William Glynn and Vice Chair Richard Dolphin. Councillor William Glynn advised, that he had sought a second quotation, for the sum of £550.00. The specifications / recommended work on the notice boards for both quotations were provided to Members.

Members agreed the following: To accept the quotation for the sum of £550.00 – which had been received from Mr. Brian E. Jones (Custom made timber products).

Minute no: 10. 113.19 (page 8) - in relation to the provisional agreement by Council, to purchase a suitable bin to house the tennis nets in Glebe Field MUGA, Whitford. The Clerk advised that the preferred bin by Aura Leisure, was at a cost of £203.56 plus VAT – Total £244.27. The colour of the bin being green, non-lockable but with a floor locking facility.

Members agreed the following: The Clerk to purchase the above referred bin - to house both the tennis nets and posts during the winter period.

5(A). 123/19 CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

- (1) The Clerk read out a report received from North Wales Police, in relation to reported criminal offences within the Community:

Carmel: 2 Fraud offences reported. Both appear committed remotely from possibly outside the UK. North Wales Police Financial Investigation team aware and conducting enquires. Local PCSO's have conducted follow up safeguarding checks: **Gorsedd:** Nil crimes: **Lloc:** 8 x Crimes – All relate to making off without payment from the Singing kettle garage: **Pantasaph:** Nil crimes: **Whitford:** 1 x Theft from motor vehicle reported on Whitford Road. Item of property taken from the vehicle, over a possible 4 day period

The Police had received the following reports: (1) Nitrous canisters have been found discarded in Carmel – which could be used by youths. Circulated to all local Officers for Patrols (2) Reports received that a vulnerable male may be exploited in Carmel. Officers have attended this location and submitted safeguarding referrals (3) PCSO's have been asked / tasked to attend at the ward schools as much as possible at start / end times and provide advice initially if find issues (4) Complaint of a dangerous dog in Pantasaph. Enquires underway to identify owner and advise (5) Carmel 1 x ASB report of youths playing football on main road near the Halfway House. Area search by Officers - no sighting made (6) Lloc - concerns raised re Singing Kettle turning. Referred to Roads Policing unit and asked for Patrols.

- (2) Flintshire County Council – Feedback following visits to Town & Community Councils in Flintshire, by independent members of the Standards Committee.
- (3) Notification of Police Consultative meeting – to be held on Holywell, on Wednesday 17th July at 10.00am.
- (4) Hannah Blythyn AM – invitation to the following event to be held in Flint Town Hall, on Thursday 4th July at 7.00pm – 20:20 Your Voice, Your Vision Event.
- (5) Flintshire County Council – Update in relation to Local Development Plan (Forwarded to all Councillors by e-mail).
- (6) One Voice Wales – Notification in relation to the following award ‘Caring in Welsh’. Information forwarded to Councillor Gareth Sharp.
- (7) The Following information received from Councillor Chris Dolphin:
 - Funding of £50,000.00 granted to Ysgol y Llan, Whitford, by Welsh Assembly Government – in relation to enhancement of School premises.
 - Complaint received in relation to nitrous canisters being discarded in Carmel

5(B). 124/19

CLERK’S REPORT

- (a) The Clerk recollected to Members, the Flintshire County Council Grass Cutting Policy, that had been sent to all Councillors by e-mail prior to the meeting.
- (b) **Street Lighting:** The Clerk advised, that whilst the Street Light in Mertyn Lane had been repaired, it was now faulty again. This had been reported to Scottish Power for urgent attention. The replacement street lantern also in Mertyn Lane, cannot be completed until the above fault has been repaired.

5(C). 125/19

TO RECEIVE AND APPROVE THE QUARTERLY STATEMENT OF ACCOUNTS TO THE 30TH JUNE 2019

The Clerk, as Financial Officer, provided the Members with a copy of the Quarterly Statement of Accounts, as at the end of June, 2019, together with copies of the two Council Bank account statements. The Clerk further provided Members, with a breakdown in relation to the budget headings, which included income and expenditure to-date.

Members agreed the following: Approved the Statement of Accounts, whereby the document was signed by the Chair of Council – Councillor William Glynn.

5(D). 126/19

TO CONSIDER: ADDITIONAL COUNCILLORS’ – AS SIGNATORIES ON HSBC BANK ACCOUNT

The Clerk recollected to Members, that there were a limited number of Councillors as signatories on the HSBC Council Bank account. The Clerk requested Members appoint further signatories.

Members agreed the following: Councillors’ Richard Dolphin and Williams Glynn, to be added to the HSBC Bank account, as Councillor signatories.

6. 127/19

REPRESENTATIVES / LIAISON COMMITTEE REPORTS

- (1) Councillor Bob Hughes advised, in relation to his and Councillor William Glynn's attendance at a meeting of the Flintshire County Council - County Forum, held in Mold Town Hall. The following topics were discussed:
 - Community Endowment Foundation - Raise awareness of the foundation's funding opportunities
 - Financial Management and Governance for Town and Community Councils & Internal Audit Arrangements for Town and Community Councils - Summarise the outcomes and lessons learnt from both Wales Audit Office reports (January 2019)
 - Update on the Council Plan 2019/20 – Update the Forum on the 2019/20 Council Plan Development and in particular the new areas included in the plan which Town and Community Councils can support
 - Overview of the Council's Digital Strategy and Digital Customer Account – Provide an overview of the Council's digital strategy and demonstrate the new digital customer account
 - Welsh Government Statutory Pre-Consultation Process for Major Development – Advise the Forum on how they can engage with the statutory pre-application consultation process for major developments
- (2) Councillor Jo Williams advised, in relation to grant funding from the Welsh Assembly Government of £500,000.00 – for Ysgol Yr Llan, Whitford. The funding will enhance the facilities for the 'early year pupils' – whereby a new classroom will be built at the back of the School – together with a fence replacement between the School and pathway.
- (3) Councillor Gareth Sharp advised, in relation to his attendance at a meeting of One Voice Wales in the Wrexham area. Various items were discussed including the Flintshire County Council Local Development Plan.

7(A). 128/19

PLANNING APPLICATIONS

7(B). 129/19

The following planning applications were dealt with by the Members at the meeting:

- (2) Application number: 060011 – for first floor extension to the rear of the dwelling, at Werneth, Whitford Road, Whitford.

Comment by Council: Providing that the application complies with planning policy, then no objections raised.

- (3) Application number: 059715 – for proposed change of use of land to campsite for 8 glamping pods, including works to existing buildings to create office, reception, car park, bicycle storage, guest drop off point and waste storage, at Bryn Cadw Farm, Llwyn Ifor Lane, Whitford.

Comment by Council: Objects on the following grounds: (1) The proposed would detrimentally impact the setting of the early listed buildings, and on the historic and cultural rural landscape in

this location, as designated by Landmap (2) As such the proposal is contrary to planning policies HE2 and HE5 of the Flintshire Unitary Development Plan.

NOTE: Councillors' Caradoc W. Jones and Joseph W. Williams declared a Declaration of Interest (See Minute number 2. 120/19 on pages 1 & 2 above)

- (4) Application number: 059979 – to provide pitches and infrastructure for 20 static caravans, at Pen y Glol Caravan Park, Lloc.

Comment by Council: Objects to the application on the following grounds: (1) The application is contrary to planning policy T5 (Extension of Existing Static Caravan and Chalet Holiday Sites) of the Flintshire Unitary Development Plan (2) Highway concerns.

NOTE: Councillor Caradoc W. Jones abstained, in respect of planning application number: 059979 above.

7(C). 130/19

The Clerk referred to planning application number above: 059715 – at Bryn Cadw Farm, Llwyn Ifor Lane, Whitford. The previous application in May, 2018 under number: 058235 - it had been noted in the Planning Officers report, that the Community Council did not make any comment to the application. The Clerk confirmed, that the Community Council response was sent to County Planning, and their system on the Planning Portal acknowledges receipt.

Members agreed the following: The Clerk to contact Flintshire Planning, to enquire as to why the Council's response to the planning application was formally recorded as received, whereas the Planning Officers decision, stated: 'that the Community Council did not respond'.

7(D). 131/19

PLANNING DECISIONS

The following planning decisions have been received from Flintshire County Council:

- (a) Application number: 059914 – to pollard 1 no lime tree, at 69 Ffordd Aelwyd, Carmel. Approved.
- (b) Application number: 059837 – proposed elevated terrace to the rear of the dwelling, at The Swallows, Allt Y Goch, Carmel. Approved
- (c) Application number: 059797 – proposed single storey detached potting shed, at The Stables, Downing Road, Whitford. Approved.

8. 132/19

STREETSCENE SCHEDULE (FLINTSHIRE COUNTY COUNCIL)

Members brought the following concerns to the meeting:

- (1) Give Way sign in Pant Y Wacco – bent over
- (2) Hedge requires cutting on Glebe Hill
- (3) The tarmacking of Whitford Rad requires to be completed.
- (4) The Tarmac on the bridleway - adjacent to Ysgol Y Llan, Whitford, has not been removed.
- (5) Pot hole repairs at entrance to Maes Rhydwen, Whitford.
- (6) A5026 Road – East bound from Lloc Garage to Carmel – hedges require cutting as pathway obstructs pedestrians.

- (7) Graffiti on dog bin outside Gorsedd Church
- (8) New stop sign required at Halfway House junction – badly faded
- (9) Serengeti property in Gorsedd – conifers require trimming as they are obstructing view of 30mph signs.
- (10) Roundabout near to Misty Waters – white lines required
- (11) A5151 layby – white lines required
- (12) Ocean View Estate, Carmel – white lines requires throughout estate
- (13) Road between Lloc Garage and Misty Waters – 2 large potholes – in the area of red road markings

The Clerk advised that the above concerns would be brought to the attention of Street Scene.

9. 133/19

APPROVAL OF ACCOUNTS FOR PAYMENT

Cheque Number	Payee	Net £	Vat £	Total £
117	Scottish Power (May - Street Lighting Electricity Account)	151.33	30.27	181.60
118	H. M. Revenue & Customs. Clerk's PAYE & Clerk & Council NI - April, May & June 2019)	491.23		491.23
119	Halkyn Community Council (Re-imburement of ¼ share of storage cabinets – as agreed in May Council meeting. VAT paid by Halkyn Council)	81.75		81.75

10. 134/19

APPLICATIONS FOR FINANCIAL SUPPORT

Cheque Number	Name of organisation	Amount granted £
120	St. Paul's Church, Gorsedd (Annual application towards upkeep of Churchyard) (Section 214(6) LGA)	£500.00

11. 135/19

Members agreed the payments of the above accounts and financial support as listed.

There being no further business, the Chair thanked everyone for attending and closed the meeting.

SIGNED BY CHAIR OF COUNCIL:.....

DATE OF APPROVAL:.....