



# **CYNGOR CYMUNED CHWITFFORDD / WHITFORD COMMUNITY COUNCIL**

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## **Minutes of The Meeting of Whitford Community Council**

**Held at The Carmel Village Hall,**

**On Thursday the 7<sup>th</sup> November, 2019, at 7.00pm**

### **1(A). 179/19**

#### **PRESENT**

Councillor William Glynn (Chairman)  
Councillor Richard L. Dolphin (Vice Chair)  
Councillor Richard Davies  
Councillor Robert J. Hughes  
Councillor Caradoc Wyn Jones  
Councillor Dave Owen  
Councillor Gareth W. Sharp  
Councillor Miss. Emma Warbrick  
Councillor Joseph W. Williams

Clerk & Financial Officer R. Phillip Parry

### **1(B). 180/19**

#### **APOLOGIES**

Councillor Chris Dolphin  
Councillor Mrs. Sharon E. James

### **1(C). 181/19**

#### **ABSENT**

Councillor R. Gwyn Hughes

### **1(D). 182/19**

#### **Standing Orders were suspended:**

The Chairman Councillor William Glynn welcomed a resident of the Community to the meeting.

The resident advised, that they were the owner of a business sited on the A5026 road - between the area of Lloc and Junction 31 of the A55 road. Whilst the resident was pleased with the speed reduction limit on the A5026 in Lloc Village, concern was expressed that the speed limit increased to 60mph prior to the brow of the Hill to McDonalds and the garage services. Between these two areas are a cricket club, a garage business together with a residential property. There is a brow of a hill on the Lloc side which reduces visibility, in particular, when vehicles were awaiting a clearway

to turn into the cricket club entrance. There were also safety concerns with traffic turning into the garage – as the speed limit in this area was too high. The resident further advised, in relation to the volume of cars to the cricket club during events – which have no alternative but to park on the pavements and grass verges.

The resident referred to the current planning application under consideration by Flintshire Planning Authority, in relation to Land adjoining McDonalds. The resident was concerned that the plans showed steps from the proposed development onto the pavement adjacent to the A5026, whereby this would be dangerous as the steps would possibly be used by customers who would park their vehicles on the A5026. The resident further advised, that they had previously campaigned for a one way system entry and egress to the services area. The resident was also concerned that the splay area to the services was the same size as a domestic property and therefore not suitable for such a large volume of traffic to the services.

The Chairman Councillor Glynn thanked the resident for attending the meeting and advised, that the Council would be considering the planning application, together with speed limit concerns under agenda items later in the meeting. **(Planning Minute number: 7(A). 195/19 (d) on page 6 below: Speed concerns Minute number: 9. 199/19 on page 8 below).**

#### **1(E). 183/19**

**Standing Orders were restored:**

#### **2. 184/19**

#### **DECLARATIONS OF INTEREST**

The following Declarations of Interest were declared:

Councillors' Richard Davies and Joseph W. Williams, in relation to planning application number: 060542 – for change of use of agricultural land for 2 dog exercise areas and associated infrastructure, at Golch Farm, Carmel **(Minute number 7(A). 195/19 (d) on page 6 below).**

#### **3. 185/19**

#### **TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 3<sup>RD</sup> OCTOBER, 2019**

The Minutes were proposed as correct by Councillor Caradoc Jones and seconded by Councillor David Owen and formally agreed by the Members present.

#### **4. 186/19**

#### **MATTERS ARISING**

The Clerk referred to the following matters from the previous Minutes:

**Minute no: 4/165/19 sub minute numbers: 4.143/19 & 4.122/19 (page 2)** - in relation to a meeting with Officers from Flintshire County Council – to discuss providing a grass cutting service by the Community Council. The Clerk advised, that Councillor Chris Dolphin had secured plans which identify the areas of grass cutting within the five villages, but the plans did not identify the grass verges around the village roads in general.

**Members agreed the following:** To invite Mr. Nigel Seaburg (Flintshire Street Scene) to the January 2020 meeting. The Clerk to consult with Mr. Seaburg and request that maps of the grass verges be produced at the meeting.

**Minute no: 4/165/19 sub minute number: 5(E).148/19 (page 2)** - in relation to a Community Asset transfer of land adjacent to Ysgol Y Llan, Whitford. The Clerk advised, that the County

Council had indicated it would be some time before a draft lease is prepared and sent for consideration.

Councillor Robert Hughes referred to the current bollards that have been placed around the car park area and wished to be made aware as to when they can be removed.

**Members agreed the following:** The bollards to stay in situ until such time that the area has had time to settle and drain, including the growing of grass.

**Minute no: 4/165/19 sub minute number: 5(F).149/19 (page 2)** - in relation to quotations for footway pavements on Monastery Road, Pantasaph and Babell Road, Gorsedd. The Clerk read out to Members the contents of three quotations that had been received – and suggested that the three are further examined to insure they are of the same specification.

**Members agreed the following:** The Chair of Council - Councillor William Glynn and Community & County Councillor Chris Dolphin to peruse the three quotations and report back to the Council in January, 2020.

**Minute no: 8.175/19 (vi) (page 6)** - in relation to receiving a quotation for the cutting of a hedge alongside Pen Y Gelli Quarry on the A5026 in Lloc – which is in the ownership of the Community Council. The Clerk advised that a quotation for the sum of £70.00 had been received for the cutting of the hedge. The quotation had been agreed in-between meetings by the Chair of Council Councillor Williams Glynn and Vice Chair Councillor Richard Dolphin.

**Members agreed the following:** Confirmed acceptance of the quotation for £70.00.

#### **5(A). 187/19 CORRESPONDENCE**

**The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:**

- (1) The Clerk read out a report received from North Wales Police, in relation to reported criminal offences within the Community:

**Lloc - 2 crimes:** All relating to demand from the Singing kettle garage (making off without making payment).

**Carmel - 4 crimes:** 3 x Domestic related assaults and 1 x Domestic related Theft

**Whitford 2 crimes:** 1 x Crime Domestic related harassment and 1 x Domestic related assault

**Gorsedd – 3 crimes:** 2 x Criminal damages to motor vehicle and 1 x Domestic harassment

- (2) North Wales Police – Information in relation to Drugs and Discarded needles (forwarded to Council members by e-mail).
- (3) Flintshire County Council – Winter maintenance provision for 2019 / 2020.
- (4) Flintshire County Council – Feedback from further visits to Town & Community Councils from Members of Flintshire Standards Committee.
- (5) Flintshire County Council – Flintshire Local Development Plan Consultation – 30<sup>th</sup> September to 11<sup>th</sup> November, 2019.

- (6) Flintshire County Council – Acting Returning Officer’s Comments – in relation to places used for election purposes. Ysgol Y Llan, Whitford and Carmel Village Hall, were referred to as ‘Arrangements considered satisfactory – no changes proposed’
- (7) Flintshire County Council – Training session for Town & Community Councillors, to be held in Pentre Halkyn Community Centre on Wednesday 13<sup>th</sup> November, between 6.00pm and 8.00pm. The Clerk advised of the attendance of two Councillors.
- (8) Notification from Flintshire County council – via Councillor Chris Dolphin – in relation to a road closure from the 28<sup>th</sup> October for five days, at the junctions of Ally Y Goch and Carmel Road.

**5(B). 188/19**

**CLERK’S REPORT**

- (i) The Clerk recollects to Members the resolution made by Council for payment to HMRC for the quarterly payments of Income Tax and National Insurance - be paid by direct debit. Whilst the direct debit had been set up, on the 14<sup>th</sup> October HMRC transferred £1,000.00 from the Council HSBC bank account, whereby the amount should have been £500.31. The Clerk had immediately advised the Chair of Council Councillor William Glynn of this transfer of funds by HMRC. The Clerk further advised, that possibly the direct debit should be replaced with a direct debit or BACS transfer – whereby the exact amount due to HMRC can be entered by the Clerk. The Clerk further advised that the remaining balance held by HMRC will be used as credit for the Council’s January 2020 payment.

**Members agreed the following:** The Clerk to contact HMRC and NatWest Bank, to agree the most convenient way to proceed with future payments.

- (ii) The Clerk advised that a further anonymous letter had been received which had been circulated to Members. The letter contained a number of inaccuracies.
- (iii) The Clerk provided Members with updated policies for their Policy Folders. The Clerk advised, that Councillors not present would be sent the updates by the postal service.
- (iv) **Street Lighting:** The Clerk advised, that the following faulty street lights had been reported out of order:
  - (a) Lamp No: 130 in the area of Pant Y Wacco - travelling towards Gorsedd.
  - (b) Lamp No: 31 in Mertyn Lane, Carmel (adjacent to The Cottage and Stormont).

**5(C). 189/19**

**CLERK’S CONTRACT OF EMPLOYMENT**

The Clerk addressed Members in relation to an application for consideration to increase the weekly working hours. Members were provided with a written statement from the Clerk, which contained details in relation to the Clerk’s current working hours, salary and increase of duties – together with examples of a number of other Council Clerk’s holiday pay, working hours and salary payments.

**Members agreed the following:** (1) The Clerk to receive two extra hours a week – one hour towards holiday entitlement and the other hour for general Clerk’s duties (2) The increase to be effective from 1<sup>st</sup> December, 2019 (3) The Clerk was authorised to amend the salary standing order to reflect the increase.

## **5(D). 190/19**

### **PRECEPT AND FINANCIAL ALLOCATIONS FOR 2020 / 2021**

The Clerk advised that this exercise was to enquire with the Members of the Council, if there were any items of expenditure, extra to the present allocation in the 'Earmarked Reserves' to be included in the next financial year. A copy of the current ear-marked reserves was provided to Members.

**Members agreed the following:** (1) To continue with the two footpaths in Pantasaph & Gorsedd – as presently six quotations have been received, which require to be further evaluated by Members. To place £20,000.00 for each footpath – with one being completed during this financial year and the other in 2020/2021 budget - Total £40,000.00 (2) Carmel Play area – installation of seating - £2,000.00 (3) Boundary signage for each village with possibly three installed in 2020 - £1,600.00 (4) Project with Flintshire County Council for extra grass cutting within the community – cost unknow (5) To increase the match funding with Flintshire County Council - for future upgrade of children's play area equipment in Carmel and Whitford by £5,000.00 to total £20,000.00.

## **5(E). 192/19**

### **TO CONSIDER: CHANGING DATE OF JULY 2020 COUNCIL MEETING**

The Clerk recollected to Members, that it was previously agreed to provisionally change a meeting date to accommodate the Clerk taking holiday leave. The Clerk seeked Members approval to change the July 2020 meeting date.

**Members agreed the following:** To change the July 2020 Council meeting date to Thursday 9<sup>th</sup> July. Should the Carmel Village Hall not be available, then Council would consider another venue within the community.

## **5(F). 193/19**

### **TO DISCUSS: STREET LIGHTING ON LLWYN IFOR ROAD (CLLR W. GLYNN)**

Councillor William Glynn recollected to Members, that Llwyn Ifor Lane is the boundary between the Whitford and Mostyn Community Councils. The street lighting in this Lane, as far as the Whitford Council are concerned, has been administered by both Councils. The Clerk advised that Mostyn Community Council had stated in an e-mail, that their street lighting schedule does not indicate any street lights on this particular road.

A number of long standing Councillors advised, that the lamps on the Mostyn side have always been administered by Mostyn Council, with one Councillor stating, that Mostyn had changed a lighting column to an LED light.

**Members agreed the following:** (1) The Clerk to further contact Mostyn Community Council, to advise that their Council have always administered the lighting on the Mostyn side of the boundary (2) Councillor Jo Williams to contact a Mostyn Councillor to further discuss (3) The Clerk to arrange with the Council's street lighting contractor to repair the faulty light near to Kilfinan (formerly Groesffordd) (4) The Clerk to seek a quotation to change a SOX bulb to LED – on a street light in Llwyn Ifor Lane, near to The Nook (This light was missed off the project to change all street lights to LED within the community).

## **6. 194/19**

### **REPRESENTATIVES REPORTS (COMMITTEES, LIAISON & MEETINGS ATTENDED)**

- (i) Councillor Robert Hughes advised of his attendance, together with the Chair of Council – Councillor William Glynn and the Clerk at a recent meeting of the County Forum – held in Hawarden. The following topics were discussed: Boundary Review / Local Development

Plan / Council Plan 2019/2020 / Budget update / Waste Collection Strategy / Micro-care project / Information Commissioner's Office Guidance / Environmental Planning Enforcement Funding Scheme.

- (ii) Councillor Miss. Emma Warbrick, as the Council School Governor representative at Ysgol Bro Carmel, advised that the school had recently been subject to an Estyn inspection. The report had not been released to date.

Councillor Miss. Warbrick advised, in relation to vandalism in the school play area.

Councillor Miss. Warbrick advised, that the school were concerned with the installation of yellow lines, whereby the Head teacher will be sending a letter to the Clerk. It was emphasised that the installation of the yellow lines was a County Council project, whereby the Community Council had agreed to finance the project to expedite the work – which otherwise would have taken between two to three years.

Councillor Miss. Warbrick further advised, that the school were considering a 'drop off area' near to the school entrance.

- (iii) Councillor Gareth Sharp, as the Council's representative on the local One Voice Wales Committee – had forwarded a report of his attendance at the OVW annual general meeting to all Council Members by e-mail.

#### **7(A). 195/19**

#### **PLANNING APPLICATIONS**

**The following planning applications were dealt with by the Members at the meeting:**

- (a) Application number: 060541 – for new kitchen extension in between the house and garage, at Holliberry House, Gorsedd.

**Comment by Council:** Providing that the application complies with planning policy, then no objections raised.

- (b) Application number: 060515 – for the erection of rear orangery & replacement walls, at Bryn Ffestin, Windsor Park, Carmel.

**Comment by Council:** Providing that the application complies with planning policy, then no objections raised.

- (c) Application number: 060542 – for change of use of agricultural land for 2 dog exercise areas and associated infrastructure, at Golch Farm, Carmel.

**Comment by Council:** Should the application not contravene GEN 5 – then the Community Council have no objection to the application.

- (d) Application number: 060465 – for the erection of drive-thru restaurant unit and drive-thru coffee shop unit (Use Class A3), access, landscaping and associated works, at Land East of McDonalds, Lloc.

**Comment by Council:** Objects to the application, as follows: (1) The entrance / egress junction from the A5026 is not suitable for increased traffic to the area of land (2) Overdevelopment of the area (3) the application should be considered by the full Planning Committee.

- (e) Application number: 060514 – for the erection of rear extension, at The Lindens, Pant Y Wacco.

**Comment by Council:** Providing that the application complies with planning policy, then no objections raised.

#### **7(D). 196/19**

#### **PLANNING DECISIONS**

**The following planning decisions have been received from Flintshire County Council:**

- (i) Application number: 060169 – Removal of conservatory and construction of 2 storey extension for bedroom extension and garden room, at Maesteg, Pany Y Wacco. Approved.
- (ii) Application number: 060344 – for the erection of a dwelling, at Fairview, Gorsedd. Refused.
- (iii) Application number: 060173 – for approval of details reserved by condition (059797), at The Stables, Downing Road, Whitford. Approved.
- (iv) Application number: 050350 – for erection of extension to dwelling, at Fron Hyfryd, Whitford. Approved.
- (v) Application number: 060603 – for application for the approval of details reserved by condition no. 3 (materials) attached to permission number: 060350). Approved.

#### **7(E). 197/19**

#### **PLANNING APPEALS**

- Planning reference number: 059673 – for outline application for the erection of a 4 bedroom detached dwelling, at Land diagonally opposite The Old Toll Cottage, Whitford. Planning Appeal refence no: APP/A6835/A/19/3238091

#### **8. 198/19**

#### **STREETSCENE SCHEDULE (FLINTSHIRE COUNTY COUNCIL)**

**The Clerk advised in relation to the following matter that had been reported to StreetScene, since the last Council meeting:**

- (1) Overgrown hedge on Monastery road, Pantasaph. Resident advises that it is difficult to walk along pavement with a pushchair.

**Members brought the following concerns to the meeting:**

- (1) Pot Holes in Maes Rhydwen, Whitford (Outstanding for over three months)
- (2) Gullies require emptying in Waen Lane.
- (3) Footway requires cleaning - Whitford Road (A5026)
- (4) Pot hole – outside Angorfa, Carmel Hill.
- (5) Road from Holway Garage travelling to Carmel School – Dog fouling on footpath
- (6) A5026 Road at Celyn Bends – overgrowth on pavements. Pedestrians have to walk on road.
- (7) White lines require re-painting in: Carmel Road and Ocean View Estate.
- (8) Monastery Road, Pantasaph – Still a number of hedges / tree branches require cutting back.
- (9) Pot holes above Treanowen, Downing Road, Whitford (junction)
- (10) Mertyn Lane, Carmel – Gullies require emptying.
- (11) Overgrowth by lamp near to 3, Mertyn Lane, Carmel.
- (12) Monastery Road, Pantasaph - 2 grids marked in white - one still awaiting repair and other repaired but now loose.

- (13) Gorsedd – Top of hill by The Elms – tree branch protruding which causes vehicles to move to opposite side of road.

**The Clerk advised that the above concerns would be brought to the attention of StreetScene.**

#### **9. 199/19**

#### **TO FURTHER DISCUSS: SPEED LIMIT ON A5026 ROAD – NERSE FARM AREA IN LLOC TO A55 JUNCTION (CLLR R. J. HUGHES)**

Councillor Robert Hughes advised, that the concerns had been addressed and fully debated during the suspension of standing orders earlier in the meeting (**Minute number 1(D). 182/19 on pages 1 and 2 above**).

**Members agreed the following:** The Clerk to write to Mr. Stephen O. Jones, Chief Officer (Streetscene & Transportation) at Flintshire County Council, seeking the County address the following concerns:

**Speed Signage:** Whilst concerns were expressed in relation to the positioning of the 50mph speed signage in the areas of McDonalds and Crown Estate, the Members would be pleased if this could be reviewed. In particular, as the 50mph signage is near to the roundabout junctions to the A55.

**Speed Limit:** Whilst the Community Council are aware of an e-mail sent by County & Community Councillor Chris Dolphin dated the 1<sup>st</sup> November at 17:45 – to a number of County Officers – in relation to his concerns with speed limits, the Community Council support the contents of the e-mail. However, the Community Council wish to provide further information in relation to the speed limit from the area of Nerse Farm, Lloc to McDonalds – A5026. The above area of road carries the national speed limit, whereby along this section of road is where the Carmel Cricket Club have their entrance – and a little further on the opposite side is a garage business. Both entrances to these premises are extremely busy. Travelling from the Lloc area the visibility aspect for drivers is decreased due to the brow of the hill, in particular, when vehicles are awaiting clearance to cross the road into the cricket ground and garage.

Apart from supporting Councillor Dolphin in relation to reduced speed limits, in the meantime, the Community Council wish the County to consider the erection of signage in the Nerse Farm area, advising to the reduced visibility due to the brow of the hill.

#### **10. 200/19**

#### **TO CONSIDER: VEHICLE ACTIVATED SPEED SIGNAGE - CARMEL ROAD AND GORSEDD VILLAGE (CLLR RICHARD DOLPHIN)**

Councillor Richard Dolphin addressed Members in relation to his concerns of speeding traffic in the villages of Carmel and Gorsedd. Councillor Dolphin stated, that to endeavour to address the concern and increase speed awareness to drivers, he wished the Members of the Community Council to agree to seek the views of Flintshire County Council to the installation of Vehicle Activated Speed Signage in the following positions:

**Carmel 1** – Grass verge / entrance to Carmel Woods. Opportunity to have a sign, preferably indicating what speed is being undertaken, prior to the school and adjoining roads of Allt y Golch / Carmel Hill.

**Carmel 2** – Grass verge on the opposite side of the road (where the bus stop is). Opportunity to have a sign prior to the long straight towards the school, entrance of woods, and the adjoining roads as above.



**Gorsedd 1** – To explore sign attached to telephone / lamp post outside Hollingsworth house.

**Gorsedd 2** – Grass verge near public footway entrance. This area is preferable given the turn in the road and then forthcoming cross-roads (many walkers from the Babell Road entrance to Druids Inn / Church).

**Members agreed the following:** The Clerk to write to Mr. Stephen O. Jones, Chief Officer (Streetscene & Transportation) at Flintshire County Council, to seek the installation of Vehicle Activated Speed Signage in the above areas.

**11. 201/19**

**APPROVAL OF ACCOUNTS FOR PAYMENT**

<b>Cheque Number</b>	<b>Payee</b>	<b>Net £</b>	<b>Vat £</b>	<b>Total £</b>
	<b>Direct Debit:</b> Scottish Power (September - Street Lighting Electricity Account - payment dated 18 <sup>th</sup> October, 2019.	146.46	29.29	175.75
	<b>Standing Order:</b> H. M. Revenue & Customs. Clerk's PAYE & Clerk & Council NI - July, August & September 2019 – payment dated 14 <sup>th</sup> October, 2019	1,000.00		1,000.00
	<b>NOTE:</b> The payment authorised at the October Council meeting under Minute number 9.176/19 for £500.31 was not taken from Bank account by HMRC – who instead transferred the sum of £1,000.00. The overpayment of £499.69 – will be credited to the January 2020 quarterly payment.			
	<b>Standing Order:</b> R. P. Parry - Clerk to Council (Monthly salary & home working allowance for October) Payments dated 1 <sup>st</sup> November, 2019			
	<b><u>Payments for consideration at meeting:</u></b>			
134	Royal British Legion (Local Authority Poppy Wreath)	50.00		50.00
135	Flintshire County Council (Contribution towards Summer Play Scheme in Carmel & Whitford)	4,167.90		4,167.90
136	Councillor Gareth Sharp (Travelling expenses to One Voice Wales AGM – Carmel to Pontrhydfendigaid and return – 150 miles at 45p = £67.50. Councillor claiming actual petrol cost of £35.00)	35.00		35.00

**12. 202/19**

**APPLICATIONS FOR FINANCIAL SUPPORT**

<b>Cheque</b>	<b>Name of organisation</b>	<b>Amount granted</b>
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<b>Number</b>		<b>£</b>
137	Friends of Whitford School (Ysgol Y Llan), Whitford (Application for funding towards defibrillator cabinet – to be fitted to external wall of School for access by School and residents) (Section 137 LGA 1972)	621.00
138	Diabetes UK (Cardiff Branch) Application for funding towards raising funds for local support within the Community of Whitford (Section 137 LGA 1972)	250.00

**13. 203/19**

**Members agreed the payments of the above accounts and financial support as listed.**

**There being no further business, the Chair thanked everyone for attending and closed the meeting.**

**SIGNED BY CHAIR OF COUNCIL:.....**

**DATE OF APPROVAL:.....**