



# **CYNGOR CYMUNED CHWITFFORDD / WHITFORD COMMUNITY COUNCIL**

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## **Minutes of The Meeting of Whitford Community Council**

**Held at The Carmel Village Hall,**

**On Thursday the 6<sup>th</sup> February, 2020, at 7.00pm**

### **1(A). 26/20**

#### **PRESENT**

Councillor William Glynn (Chairman)  
Councillor Richard L. Dolphin (Vice Chair)  
Councillor Richard Davies  
Councillor Chris Dolphin (Community & County)  
Councillor R. Gwyn Hughes  
Councillor Robert J. Hughes  
Councillor Mrs. Sharon E. James  
Councillor Caradoc Wyn Jones  
Councillor Dave Owen  
Councillor Miss. Emma Warbrick  
Councillor Joseph W. Williams

Clerk & Financial Officer R. Phillip Parry

### **1(B). 27/20**

#### **APOLOGIES**

Councillor Gareth W. Sharp

**Standing Orders were suspended:**

### **1(C). 28/20**

#### **PRESENTATION BY FLINTSHIRE COUNTY COUNCIL (MICRO-CARE)**

The Chair of Council, Councillor William Glynn, welcomed Mr. Rob Loudon to the meeting.

Mr. Loudon advised as to his role as Planning & Development Officer at Flintshire County Council, with a specific remit in developing a 'Flintshire Micro-care Pilot Project. The project was jointly funded until June 2021 by Cadwyn Clwyd, Welsh Assembly Government and Flintshire County Council. Flintshire are the first County in Wales to pilot the scheme. Two Officers have been appointed to the project. The scheme offers up to £1,000.00 for interested persons to set up a business, including IT equipment and or be trained to provide social care to older people in rural Flintshire. Mr. Loudon provided Members with further information, which included the choice of

care, Disclosure and Barring Service (DBS) checks, advertising the project in newspapers and social media.

The Chair of Council, Councillor William Glynn, thanked Mr. Rob Loudon for attending the meeting.

#### **1(D). 29 /20**

**Standing Orders were restored:**

#### **2. 30/20**

#### **DECLARATIONS OF INTEREST**

The following Declarations of Interest were declared:

Councillors' Chris Dolphin and Robert J. Hughes, in relation to an application for financial assistance by Carmel Bowling Club (**Minute number 12. 45/20 on page 9 below**).

#### **3. 31/20**

#### **TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 2<sup>ND</sup> JANUARY, 2020**

The Minutes were proposed as correct by Councillor Caradoc Jones and seconded by Councillor Robert J. Hughes and formally agreed by the Members present.

#### **4. 32/20**

#### **MATTERS ARISING**

The Clerk referred to the following matters from the previous Minutes:

**Minute no: 1(F). 06/20 (c) (page 2)** - in relation complaints received from residents of Crown Estate, Lloc, to the usage of a tannoy system in the Euro Garage - during the night-time period. The Clerk advised, that the matter had been reported to the Noise Pollution Department at Flintshire County Council. The Department had confirmed, that an Officer would contact residents in Crown Estate to seek further information, including specific instances and would thereafter visit the business premises. Councillor David Owen confirmed, that contact had been made by the Enforcement Officer, but the outcome of the visit to the business was not known.

**Minute no: 4. 10/20 sub minute numbers: 4.186/19 and 4.165/19 & 5(F).149.19 (page 3)** - in relation to quotations for footway pavements on Monastery Road, Pantasaph and Babell Road, Gorsedd. The Clerk advised, that a site meeting had taken place on the 16<sup>th</sup> December, with two Flintshire County Council Officers, together with the Chair of Council – Councillor William Glynn and the Clerk.

Councillor William Glynn provided Members with an overview of the productive site meeting, whereby the County Council Officer, had offered to oversee the project, at no cost to the Community Council. The re-siting of the street lamps would be at cost price to the Community Council. Councillor Glynn confirmed, that the County were made aware that the first phase to be completed within this financial year, and the second to commence after the 1<sup>st</sup> April.

The Clerk recollected Members to an e-mail sent on the 17<sup>th</sup> January, which sought Members thoughts in relation to the County Council managing the project.

**Members agreed the following:** Confirmed their decision made in-between the January and February Council meetings, that the Flintshire County Council oversee the installation of the two pavements on Monastery Road, Pantasaph and Babell Road, Gorsedd.

**Minute no: 4. 10/20 sub minute number: 9.199/19 (page 4)** - in relation to speed signage and current speed limits on the A5026 road – in the area between Nerse Farm and junction 31 of the A55 road. The Clerk advised, that the letter received from Flintshire Highways in January had stated: that the Community Council would be advised in due course as to the results from an assessment to review the existing signage and carriageway markings. The Clerk advised, there had been no further information received.

Councillor David Owen referred to the difference in speed limits between the two roundabouts on the junctions of the A5151 and A5026.

**Members agreed the following:** County Councillor Chris Dolphin to contact the Highways Officer to seek an update.

**Minute no: 5(B). 12/20(ii) (page 5)** - in relation to the venue for the July Council meeting. The Clerk advised that Ysgol Y Llan School in Whitford, had confirmed the availability of a room on Thursday the 9<sup>th</sup> July. The hire fee, which is set by Flintshire County Council is £50.00. The payment is included on the list of accounts for this evening's meeting.

**Members agreed the following:** To hold the July 9<sup>th</sup> Council meeting in Ysgol Y Llan Primary School, in Whitford.

**Minute no: 5(D). 14/20 (page 6)** - in relation to the budget for the financial year 2020 / 2021. The Clerk advised, to slight amendments to the increase in Band D and the percentage figures, were advised by Flintshire County Council - who had rounded up the figures. Following the agreed increase in precept for the financial year 2020 / 2021, Members were provided with updated copies of the precept and estimates, together with the ear-marked reserves spreadsheet.

#### **5(A). 33/20**

#### **CORRESPONDENCE**

**The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:**

- (1) The Clerk read out a report received from North Wales Police, in relation to reported criminal offences within the Community:

**Carmel:** - 1 x assault – Female with mental health issues / 1 x Report of threats over social media from school children / 1 x Domestic assault

**Lloc:** 5 x Crimes – which relate to demand from the Singing kettle garage, making off from payment and Theft / 1 x Theft of food at McDonalds / 1 x Fraud offence at Singing kettle where the injured party has purchased fake goods from a male in the car park

**Pantasaph:** 1 x assault – Female with mental health issues

**Whitford:** 1 x Public order matter - likely to be unclassified as a crime

- (2) Request from a representative of a Company named Cheshire Planning Solutions Ltd., Crowton, Cheshire, to attend the March Council meeting. The Company wish to bring to the Councils attention a planning proposal to be re-submitted to Flintshire Planning, in relation to a development to the South of Garreg Lwyd, Carmel Hill.

**Members agreed the following:** The request was declined for the following reason: Council Members will be required to consider a future planning application by the applicant, whereby it

would not be ethical for the Council to discuss a proposal before a formal application has been validated by the Flintshire Planning Authority.

- (3) Request from the Woodlands Project Officer – Coed Cymru, seeking the Council's observations, in relation to a project named: 'Glastir Woodland Creation Plan' for a new broadleaved woodland at Ffynnon Oswallt, Carmel. Two maps were provided by the Officer, which had been forwarded by e-mail prior to the meeting by the Clerk.

**Members agreed the following:** (1) Supported the tree planting in the area of Ffynnon Oswallt. The Clerk was asked to advise the Woodlands Officer, that the area surrounding Ffynnon Oswallt lies within both the Mostyn and Whitford Community Councils borders. The Clerk advised that he would forward a boundary plan to the Officer (2) The Clerk to purchase a large Ordnance Survey map of the Whitford Community Council area. The Chair and Vice Chair to make decision in relation to the cost in-between meetings.

- (4) Denbighshire County Council – Notification in relation to their Local Development Plan 2018 to 2033 – Consultation on the additional candidate sites.

**(5) The following information had been forwarded to Members by e-mail:**

- Flintshire County Council – Environmental Enforcement Policy
- Flintshire County Council – Next County Forum meeting on Thursday 13<sup>th</sup> February
- One Voice Wales – Responses to Consultation on the Local Government and Elections (Wales) Bill 2020.

**5(B). 34/20**

**CLERK'S REPORT**

- (i) Report of fly tipping on Carmel Road, Pantasaph – which had been removed by Flintshire within a couple of hours.
- (ii) Flintshire County Council – Acknowledgement following complaint by resident in relation to an alleged breach of planning, at premises formally known as The Huntsman Inn, Whitford.
- (iii) The Clerk advised Members that the long term Council Insurance policy taken out by the previous Clerk will cease in March, 2020. The Clerk further advised Members in relation to a policy that reflects the normal Council insurance cover, together with the items held on the asset register. The premium from a Council's Authorised Company named BHIB was £829.91 - whereas the current renewal from Zurich Insurance was £1,489.11 – a difference of £659.20. The Clerk discussed with Members a suggestion that a new policy takes effect for a 15 month period, with the 2021 renewal being June – which would align with other Councils renewals.

**Members agreed the following:** The Clerk to take out a new policy with BHIB insurance, at a cost of £829.91 - for 12 months – to be increased to a 15 month period (approximately £207.45 extra) to align with the usual renewal date for Town & Community Councils.

**(iv) The Clerk brought to the attention of Members, the following from County & Community Councillor Chris Dolphin:**

- ❖ Planning application number: 059673 – appeal to the Wales Planning Inspectorate, for permission for an outline application for the erection of a 4 bedroom detached dwelling, at The Old Toll Cottages, Whitford. The appeal was refused.

- ❖ Parking of vehicles / running a business on land in Gorsedd. Following several visits to the area by the County Enforcement Officer, who confirmed, that there was no evidence to suggest that cars were being sold from the site. It was not possible for the County to take any further action.
- ❖ Information in relation to the erection of repeater national speed limit signage being placed in Whitford Road. The County has provided Councillor Dolphin with the criteria for the setting of Local Speed Limits in Wales.

#### **5(C). 35/20**

#### **STREETSCENE SCHEDULE (FLINTSHIRE COUNTY COUNCIL)**

#### **The Clerk provided the following update from Mr. Neil Hickie (StreetScene) Officer**

- (a) Pot holes near Smithy Cottage, Lloc. Programmed for repair during in late January. (Reported at meeting – still not completed).
- (b) Repairs to two manhole covers on Monastery Road, Pantasaph. Completed.
- (c) Hedge requires cutting around area of a lamp post near Clearbrook, Mertyn Lane. Notice issued to County contractor to complete. (Reported at meeting – still not completed).
- (d) Gully cleaning from Saithffynnon Crossroads to Tre Eden Owain Farm area. Bobcat has cleaned the road to expose several gullies. Gully vehicle programmed to attend. (Reported at meeting – still not completed).
- (e) Sweeping and gully cleaning – in area of Fachallt Road, Whitford to Penfforddilan – Near Misty Waters. Ticket issued for bobcat to attend to clean road to expose gullies, with gully vehicle to attend thereafter.

#### **Members brought the following concerns to the meeting:**

- (1) Drains blocked in the area opposite the Bungalows on Whitford Road.
- (2) Potholes on Whitford Road
- (3) Dog Bin on Monastery Road, Pantasaph has been demolished by a vehicle. Can a replacement be provided urgently.
- (4) Carmel Hill – requires sweeping, including litter on the grass verges
- (5) Windsor Park, Carmel. If this can be inspected with a view to some patching work being completed.
- (6) Pot holes – road between the following properties: Tre Eden Owain to Pen Y Maes
- (7) Overhanging hedge opposite Sandham, Downing.

#### **The Clerk advised that the above concerns would be brought to the attention of StreetScene.**

#### **6. 36/20**

#### **REPRESENTATIVES REPORTS (COMMITTEES, LIAISON & MEETINGS ATTENDED)**

- (i) In Councillor Gareth Sharp's absence, the Clerk advised that the Councillor had attended a meeting of One Voice Wales, whereby the following items had been discussed: (1) Local Government White Paper Bill – which is pending at the Welsh Assembly (2) Community and Town Council Web Sites (The Clerk confirmed, that the items identified in the report, the Community Council adhered to.
- (ii) Councillor Caradoc Jones advised of his attendance at the West Flintshire Town & Community Group meeting, held at the Offices of Holywell Town Council. The following items were discussed: (1) Holywell Town Centre modernisation programme (2) Holywell Railway Station in Greenfield.
- (iii) Councillor Robert Hughes referred to the lack of Fibre Broadband in the Whitford Area.

## 7(A). 37/20

### PLANNING APPLICATIONS

#### The following planning applications have been received:

- (a) Application number: 060800 – for proposed change of use, comprising internal alterations and conversion of St. Paul’s Church Hall, Gorsedd, to form a single private dwelling.

**Comment by Council:** Providing that the application complies with planning policy, then no objections raised. However, the Council Members are concerned with the loss of facilities for local Committees, Groups and others who presently use the building.

- (b) Application number: 60788 – for domestic dwelling extension, internal alterations and loft conversion to become first floor, at Hilbre View, Gorsedd.

**Comment by Council:** Subject to compliance with relevant policies and planning guidance notes, then no objections raised. However, the Council are concerned that the North elevation may not be in keeping with the surrounding properties.

- (c) Application number: 060813 – for change to layout of touring caravan pitches and temporary retention, at Misty Waters Caravan Park, Lloc.

**Comment by Council:** To object to the application. The condition was inserted by the appeal hearing and should remain. However, whilst the application letter states: change of layout etc.,..... whereas, the application form at 6. Removal – relates to the condition in relation to the occupancy aspect.

**(The above three applications were sent to Members for consultation in-between meetings, due to statutory time limits for observations from County Planning).**

## 7(B). 38/20

**Members formally confirmed the above decisions.**

## 7(C). 39/20

#### The following planning applications were dealt with by the Members at the meeting:

- (a) Application number: 060475 – Land East of McDonalds, Lloc – for the erection of drive-thru restaurant unit and drive-thru coffee shop unit (Use Class A3), access, landscaping and associated works – amendments to a number of plans.

**Comment by Council:** Objects to the application, as follows: **(1)** The entrance / egress junction from the A5026 is not suitable for increased traffic to the area of land **(2)** Overdevelopment of the area **(3)** the application should be considered by the full Planning Committee **(4)** The application does not adhere to the current Flintshire Unitary Development Plan.

- (b) Application number: 060815 – for removal of condition number 2 – to allow occupancy for holiday purposes for 12 months of the year, at Misty Waters Caravan Park, Lloc.

**Comment by Council:** Objects to the application. The condition was imposed by the Wales Planning Inspectorate following refusal by Flintshire County Council. The application does not comply with the current Flintshire Unitary Development Plan.

- (c) Application number: 060903 – for removal of condition following grant of planning permission number: 057526 – to allow occupancy for 12 months of the year, at Misty Waters Caravan Park, TARTH Y DWR, LLOC.

**Comment by Council:** Objects to the application. The removal or variation to the existing planning consent, does not comply with the current Flintshire Unitary Development Plan.

#### **7(D). 40/20**

#### **PLANNING DECISIONS**

**The following planning decisions have been received from Flintshire County Council:**

- (i) Application number: 060484 – for approval of details reserved by conditions to planning permission number: 0922/90, at land adjoining Highfield House, Gorsedd. Approved.
- (ii) Application number: 060525 – for erection of 2 dwellings, at Crecas Cottage, Carmel. Refused.

#### **8. 41/20**

#### **TO PERUSE GRASS CUTTING MAPS PROVIDED BY FLINTSHIRE COUNTY COUNCIL**

Members perused the various maps of the Villages within the Community Council area, that had been supplied by Flintshire County Council Street Scene.

**Members agreed the following:** Marked on the plans the suggested areas of extra grass cutting required. Councillor Mrs. Sharon James kindly offered to photocopy the large maps and return to the Clerk.

#### **9. 42/20**

#### **TO CONSIDER: PROVIDING FINANCIAL ASSISTANCE – INSTALLATION OF VEHICLE ACTIVATED SPEED SIGNAGE IN CARMEL AND GORSEDD (CLLR RICHARD DOLPHIN)**

Councillor Richard Dolphin recollects Members to the discussion at a previous Council meeting, whereby Members agreed to discuss with Flintshire County Council, the installation of speed activated signage in the Villages of Carmel and Gorsedd. The Clerk advised that Flintshire County Council has apologised for the delay in replying and had provided the following information: ‘

‘Assessments have been undertaken and currently the request for this signage does not score sufficiently. The Community Council could consider financing the purchase and installation themselves’

**Members agreed the following:** To seek the following from Flintshire County Council:

- (1) Suggestions as to the type of speed activated signage, together with costs.
- (2) Could the Community Council receive a copy of the assessments that have been completed in both Carmel and Gorsedd.
- (3) Could the Community Council receive a copy of the assessments carried out in the area of Nerse Farm – to McDonalds in Lloc, which followed two site meetings.
- (4) It has been a number of years since the last road traffic assessment in Pantasaph. Could the County Council arrange an assessment in this area and forward the results to the Community Council.

**10. 43/20****TO CONSIDER: ADOPTION OF FOUR STREET LIGHTS IN LLWYD IFOR LANE  
(CLLR WILLIAM GLYNN)**

Councillor William Glynn recollected Members to the four lights on the Mostyn Community Council side of the border with Whitford Community Council – in Llwyn Ifor Lane.

Councillor Glynn advised, that he had spoken to a previous Clerk to Mostyn Community Council, whereby it appeared that following Local Government reorganisation in 1974, together with the subsequent creation of Mostyn Community Council, the transfer of assets may not have occurred – which should have included the street lamps.

**Members agreed the following:** The Clerk to write further to Mostyn Community Council

**11. 44/20****APPROVAL OF ACCOUNTS FOR PAYMENT**

<b>Cheque Number</b>	<b>Payee</b>	<b>Net £</b>	<b>Vat £</b>	<b>Total £</b>
	<b><u>Payments made – to be confirmed:</u></b>			
	<b>Direct Debit:</b> Scottish Power (December - Street Lighting Electricity Account - payment dated 20 <sup>th</sup> January, 2020)	151.33	30.27	181.60
	<b>Standing Order:</b> R. P. Parry - Clerk to Council (Monthly salary & home working allowance for January, 2020) Payments dated 3 <sup>rd</sup> February, 2020			
	<b><u>Payments for consideration at meeting:</u></b>			
145	Deeco Lighting (2 x replacement fuses & replacement of 3 SOX lights on Llwyn Ifor Lane)	276.00	55.20	331.20
146	Alyn Pierce (Contractor) Tree branch pruning – Pen Y Gelli Quarry – as accepted quotation	70.00	14.00	84.00
147	J E Duggan-Keen (Caerwys Computer Clinic) Domain hosting and domain names – Council web site for 2018 & 2019	172.48		172.48
148	Ysgol Y Llan, Whitford (Fee to hire School for July Council meeting)	50.00		50.00
149	Caerwys Town Council – Yearly share of photocopier hire and copies – with other Councils (VAT paid by Caerwys)	69.00		69.00
150	R. P. Parry – Clerk (Re-imburement of book of 100 postal stamps – as per receipt)	70.00		70.00
151	Carmel Village Hall (Hire of Hall for Council meetings: June 2029 to November 2019)	65.00		65.00

**12. 45/20**

**APPLICATIONS FOR FINANCIAL SUPPORT**

<b>Cheque Number</b>	<b>Name of organisation</b>	<b>Amount granted £</b>
152	<p>Carmel Bowling Club (Application for grant towards running costs and specific items)</p> <p>(a) £300.00 towards running costs of the Club (b) £800.00 towards purchases made to enhance the Clubhouse and associated facilities.</p> <p><b>Note (i):</b> The Community Council agreed to depart from their policy of providing 50% towards improvement costs – due to exceptional reasons to support this local sports facility. (Section 19 LGA (Miscellaneous Provisions) Act 1976)</p> <p><b>Note (ii):</b> Councillors’ Chris Dolphin and Robert J. Hughes declared a Declaration of Interest in the above application (<b>Minute number 2.30/20 on page 2 above</b>)</p>	£1,100.00
153	<p>(Cymdeithas Thomas Pennant (Application for annual grant) (Section 137 LGA 1972)</p> <p>Urdd Adrian (Application for funding towards meeting room hire fees at Carmel Village Hall)</p> <ul style="list-style-type: none"> <li>• Application adjourned to the April Council meeting. The Council have already provided a grant during this current financial year</li> </ul> <p>Wales Air Ambulance (Application for annual grant)</p> <ul style="list-style-type: none"> <li>• Application adjourned to the April Council meeting. The Council have already provided a grant during this current financial year</li> </ul>	£500.00

**13. 46/20**

**Members agreed the payments of the above accounts and financial support as listed.**

**There being no further business, the Chair thanked everyone for attending and closed the meeting.**

**SIGNED BY CHAIR OF COUNCIL:.....**

**DATE OF APPROVAL:.....**