



CYNGOR CYMUNED CHWITFFORDD / WHITFORD COMMUNITY COUNCIL

Minutes of The Meeting of Whitford Community Council

Held Virtually by Video and Telephone Conference,

On Thursday the 3rd September, 2020, at 7.00pm

No Council meeting was held in August

1(A). 107/20

PRESENT

Councillor William Glynn (Chairman)
Councillor Richard L. Dolphin (Vice Chair)
Councillor Richard Davies
Councillor Chris Dolphin (Community & County)
Councillor Mrs. Sharon E. James
Councillor Caradoc Wyn Jones
Councillor Miss. Emma Warbrick

Clerk & Financial Officer R. Phillip Parry

1(B). 108/20

APOLOGIES

Councillor R. Gwyn Hughes
Councillor Robert J. Hughes
Councillor Gareth W. Sharp
Councillor Joseph W. Williams (Received during meeting)

The Chair of Council Councillor William Glynn, welcomed two members of the Community to the virtual meeting.

2. 109/20

DECLARATIONS OF INTEREST

There were no Declarations of Interest declared

3. 110/20

TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 2ND JULY, 2020

The Minutes were proposed as correct by Councillor Caradoc Jones and seconded by Councillor Mrs. Sharon James and formally agreed by the Members present.

4. 111/20

MATTERS ARISING

The Clerk referred to the following matters from the previous Minutes:

Minute no: 4. 93/20 sub minute number: 9. 72/20 (i) (page 2) - in relation to the installation of double yellow lines in Carmel. Councillor Chris Dolphin advised, that the work had been completed.

Minute no: 4. 93/20 sub minute number: 9. 72/20 (ii) (page 2) – in relation to Footpath Maintenance and Safety Project – Pantasaph to Gorsedd: The Chair of Council Councillor William Glynn advised, that the work had been completed on phase 2, together with the additional work known as phase 3. The Clerk advised, that whilst the invoice for phase 1 had been received and paid, the invoices for phases 2 and 3 had not been received from the County Council.

Minute no: 4. 93/20 sub minute number: 9. 72/20 (iii) (page 2) – in relation to Vehicle Activated Speed Signage: The Clerk advised, that following correspondence received from Flintshire County Council, which stated: ‘that they wished to discuss the future maintenance and any repair of the signage’, the Clerk had consulted with the Chair and Vice Chair of Council. The Clerk was instructed to advise Flintshire County Council, to place the order and subsequent installation on hold, pending a full meeting of the Community Council. Both the Chair and Vice Chair of Council were concerned that the maintenance and repair aspect had not been referred to previously, which would have a financial impact on the Community Council.

The Clerk advised, that a Highways Officer had agreed to hold a video conference with the Vice Chair of Council – Councillor Richard Dolphin, together with the Clerk, to discuss the matter further. Unfortunately, the Highways Officer cancelled the meeting.

Members agreed the following: (1) Confirmed the order and installation of the signage is placed on hold (2) The Clerk to set up another virtual meeting with the Highways Officer and Councillor Richard Dolphin and to report back to Council at the October Council meeting.

Minute no: 4. 93/20 sub minute number: 10(B). 74/20 (iv) (page 2) - in relation to the damaged Interpretation Board on the outside wall of The Druid Inn. The Clerk advised that the new Board had been erected on the premises, whereby the invoice was listed on the payments for this evening.

5(A). 112/20

CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

- (1) The following information has been received from North Wales Police, in relation to reported criminal offences within the Community:

Carmel - 2 crimes: 2 x Domestic related theft offences; Same parties involved

Gorsedd – No crimes reported

Lloc - 7 crimes: 2 x Crime – Making off without payment at the singing kettle / 1x Public order offence at McDonald’s male abusive over cold food / 1 x Domestic assault between a couple regarding child access occurred when parked at garage dropping of children / 1 x Criminal Damage - damage caused to a farmers fence by persons riding quad bikes / 1 x malicious communications matter – Male phoned caller and was abusive about her son / 1 x Public order offence a group of

females renting a holiday cottage has been verbally abused by the male from a neighbouring property.

Pantasaph – No crimes reported

Whitford – No crimes reported

Reports / AOB:

- Reports of poor parking at McDonalds, Lloc.
 - Anti Social Behaviour in Carmel Park on the Ocean View Estate. Patrols are being conducted. Police have also publicised of Facebook.
 - A Garage has been broken into overnight on Ffordd Aelwyd in Carmel (September)
 - Whitford – Downing Hall (Old Altbridge Home) frequent trespass and damages. Police endeavouring for owners to secure.
- (2) Cymdeithas Thomas Pennant. Update in relation to the Groups activities, including membership.
- (3) Attendance at Meetings by Council Members under Section 85 Local Government Act, 1972 (Six Month Rule). Confirmation from County Solicitor, that the Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020 – only temporarily suspended non-attendance during the commencement of the current pandemic. The non-attendance six month rule applies from the first remote / virtually held meeting of the Council. The Clerk advised, that in the case of this Council, the re-commencement date in relation to Section 85 LGA 1972 was May, 2020.

The following correspondence was forwarded by e-mail to Members:

- ❖ Flintshire County Council – Summer Play Scheme. Notification that the Play Scheme will commence on Monday 17th August, until Friday 28th August.
- ❖ Betsi Cadwaladr University Health Board – Coronavirus guidance information.
- ❖ Hannah Blythyn AM – Information in relation to Coronavirus restrictions review by Welsh Government.
- ❖ Flintshire County Council – Notification of cancellation of November County Forum meeting. (information forwarded to Councillors’ William Glynn and Robert Hughes – as the Community Council’s representatives).
- ❖ Welsh Government – Coronavirus COVID-19 News update.
- ❖ Office of the North Wales Police Commissioner – Annual survey (Councillors’ to complete on a personal basis).
- ❖ Flintshire County Council – Consultation in relation to an extension of the current ‘Dog Control Public Space Protection Order’ within the County. (Councillors’ to complete on a personal basis).
- ❖ Flintshire County Council – Consultation in relation to an extension of the current ‘Alcohol Control Public Space Protection Order’ within the County. (Councillors’ to complete on a personal basis).

5(B). 113/20
CLERK'S REPORT

- (a) The Clerk advised Members in relation to the following deposits to the Council's bank account:
- £16,666.67 - Flintshire County Council: Second precept payment for financial year 2020 / 2021.
- (b) Complaint received from concerned resident in relation to indiscriminate and dangerous parking on the cross roads junction adjacent to The Druid Inn, Gorsedd. Apparently, the concern was exacerbated due to a marquee being placed on the premises car park, which has resulted in increased parking on the highway. The complaint had been forwarded to the local Police Inspector, which had been acknowledged.
- (c) Telephone call received from a concerned resident, who noticed whilst walking their dog in the area of Pen Y Gelli Woods, smoke and possible commencement of burning in a section known as the Pine Wood. The Clerk had telephoned the non-emergency number of the North Wales Fire Service, who confirmed, that an Officer would visit the area. There was no update received from the Fire Service.
- (d) The Clerk advised, that during the summer recess, he has collated the Council Minutes to be deposited in the Flintshire County Archives. However, presently, the Archives are not receiving items. The Clerk further advised, the following Minutes had been located, which will be deposited in due course:

2004 – Full set – apart from January, February & March missing

2005 – Full set

2006 – Full set

2007 – January, February & March available – all other months missing

2008 – All missing

2009 – All missing

2010 – All missing

2011 – All missing

2012 – April available – all other months missing

2013 – April, May, June, October & December available – all other months missing

2014 – Full set – apart from October, November & December missing

2015 – Full set – apart from February & April missing

2016 – Full set – apart from March, October & November missing

The following will be retained by the Clerk until five years are reached and thereafter placed in County Archives

2017 – Full set

2018 – Full set

2019 – Full set

Street Lights:

- (i) Application by the resident of number 6 Windsor Park, Carmel, requesting that the Council fit a shade on the street light on the roadside opposite the property. The resident is concerned that the light is intrusive in the front room of the property. The Clerk advised, that the cost to insert a shade would be in the region of £150.00 (call out fee and cost of shade).

Members agreed, by majority, the following: Not to grant the request. In reaching their decision, the Council took into account the cost of the work, together with the number of lamps (149) that are in the ownership of the Council, whereby the majority are also adjacent to properties.

- (ii) **The Clerk provided the following update in relation to outstand faults, within the Community Council street lighting stock:**

- (a) **Pantasaph:** A car demolished the electricity post on Monastery Road, whereby the lantern was destroyed. Scottish Power advised that they would place a new box on the new pole, but have not. The following quotation has been received from the Council's street lighting contractor: Cost of a new LED, bracket and waterproof box £350.00 plus VAT. The Scottish Power cost to connect the supply to the waterproof box is unknown

- (b) **Members agreed the following:** Accepted the quotation for £350.00 plus VAT, as referred to above.

- (c) **Pantasaph:** Faulty lamp number; 101 – at the Top of Post Office Lane, Pantasaph. This lamp repair is still outstanding. Street lighting contractor advised the Clerk this afternoon – Thursday 3rd September, that the lamp would be repaired soon.

The Clerk brought to the attention of Members the following updates and other information received from County & Community Councillor Dolphin:

- (1) Planning Application number: 060475 – Land East of McDonalds, Lloc – for the erection of drive-thru restaurant unit and drive-thru coffee shop unit (Use Class A3), access, landscaping and associated (**Councillor Dolphin advised, that the application had been refused by the County Planning Committee – on Wednesday 2nd September**).
- (2) Concern with number of attendees at the Summer Play Scheme, in Carmel and Whitford.
- (3) Complaint received from resident, in relation to Japanese knotweed in the area of Park Road, Carmel. Concern advised to Street Scene.
- (4) Concern by resident in relation to faded road markings and no give way signage, in the area of the three way junction near to Plas Ucha. Street Scene advised with photograph of the area provided.

- (5) Following a site visit to an overgrown footpath adjacent to Pen Y Gelli Woods – on the A5026 road – in the Lloc Village area; Street Scene requested that the Community Council consider completing work to re-open the footpath. Confirmed, that that area is not in the ownership of the Community Council.
- (6) Red K6 Telephone Box in Pantasaph. Whilst the Phone Box has been repaired, Councillor Dolphin has been advised by BT, that the Box will be repainted in 2021.
- (7) Concerns received in relation to a letter distributed to residents, in the area of Clos Tyn Y Clogwyn, Carmel (land to the South of Carreg Llwyd). The letter referred to a proposed planning application for 12 dwellings – in the former quarry.

5(C). 114/20

CO-OPTION OF COUNCIL MEMBER

The Clerk referred to the Public Notice in relation to the current vacancy for a Community Councillor, whereby a copy had been sent previously to Council Members and displayed on the Council web site. The closing date for applications being 12 noon on Friday 18th September. The Clerk advised, that to-date, no applications had been received. The matter would be placed on the October Council meeting agenda.

5(D). 115/20

REMEMBRANCE SUNDAY POPPY WREATH

The Clerk recollected to Members, that in previous years the Council ordered from the Ysceifiog Branch of the Royal British Legion, a Local Authority wreath – and enquired if a similar wreath was to be ordered for this Remembrance Sunday.

Members agreed the following: The Clerk to order a Local Authority wreath – as above.

5(E). 116/20

TO CONSIDER: DRAFT LEASE FROM FLINTSHIRE COUNTY COUNCIL RE: LAND ADJACENT TO YSGOL YR LLAN, WHITFORD

The Clerk recollected to Members, that the Council have been awaiting a draft lease from Flintshire County Council for over a year, in relation to a Community Asset Transfer – of land adjacent to Ysgol Yr Llan, Whitford.

The Clerk referred to a recent e-mail sent to Members, which contained a draft lease received from Flintshire County Council on the 20th August, 2020. The Clerk also recollected Members, a Heads of Terms agreement dated November, 2017 – copy provided to Members. The Clerk further advised, that upon perusal of the draft lease, there were a number of inconsistencies between the Heads of Term Agreement and Draft Lease. These related to: Permitted use of the area, shared facilities, current and new access and maintenance of the land, which included the perimeter fence.

Members agreed the following: (1) Were perturbed that Flintshire County Council had reneged on the agreed Heads of Term agreement. The Clerk to formally write to Flintshire to express their concern (2) The Clerk to discuss with Flintshire the inconsistencies and report back to Members, at the October Council meeting.

5(F). 117/20

STREETSCENE SCHEDULE (FLINTSHIRE COUNTY COUNCIL)

(a) The following update – as bracketed, had been received from Mr. Nigel Seaburg (StreetScene) Officer in relation to the matters brought to his attention in the July Council meeting:

- (1) A5026 Road at junction to Whitford; overgrowth across the pavement is causing difficulty for pedestrians (Quotes now received and under review by senior management team).
- (2) A5026 Road at junction to Whitford; the Give Way sign is covered by overgrowth. (To be inspected and will arrange cutting back).
- (3) A5026 Road; Street light. Lamp is working but visually appears unsafe requiring a review. Travelling west bound - it is the fourth lamp (Require lamp number or more details to pass onto street lighting team).
- (4) A5026 Road; Street lights from Halfway House, Carmel, to Crossroads at Gorsedd, require review due to overgrowth and impact of sufficient lighting. (Will inspect/pass to street lighting team).
- (5) Bottom of Carmel Hill (behind Village Hall); the hedge from a nearby property (Highfield) requires cutting back. (Will inspect and arrange for hedge cutting notice to be issued to owner).
- (6) Monastery Road, Pantasaph; the white lines are faded along the entire length of road through the village. (Will inspect, however this area has previously been passed over for the lines to be refurbished).
- (7) Celyn bends: pavement is breaking up and dangerous for pedestrians. (Will inspect area and note any defects found).
- (8) Celyn bends; travelling from Holway to Lloc – leylandii hedge growing into roadway. (Hedge notice has been issued to owner, will monitor).
- (9) Whitford Road; verges require attention and carriageway is down to single lane in parts due to overgrowth. (The verges will be cut in the next couple of weeks by our contractor).
- (10) Downing Lane; Opposite Sandham – overgrown hedge. (Area has been flagged up with contractor to cut back as much possible, when rural cut takes place in next couple of weeks).

(b) Members brought the following concerns to the meeting:

- (i) Overgrown and impassable footpath concern on Dyserth Road, Lloc. Have the County identified the ownership of Pen Y Gelli Woods.
- (ii) Waen Hill. The culvert from the first drain is blocked together with others along the whole length of the lane. This has resulted in the roadway being covered in water during the recent rainfall.
- (iii) Travelling from Gorsedd Village to the junction of the A5026 – the hedge on the right hand side (towards Holywell) is obstructing the view of drivers.

The Clerk advised, that the above concerns would be brought to the attention of StreetScene.

6. 118/20

REPRESENTATIVES REPORTS (COMMITTEES, LIAISON & MEETINGS ATTENDED)

There were no reports specific to the Local Committees and Outside Bodies schedule, or Council Members who had attended meetings on behalf of the Council.

7(A). 119/20

PLANNING APPLICATIONS

The following planning applications had been received:

- (1) Application number: 061407, for the erection of cattle storage building, at Mynydd Mostyn, Berthengam.

Comment by Council: Subject to compliance with relevant policies and planning guidance notes, then no objections raised.

- (2) Application number: 061425: for application for variation of condition No. 1 'The caravans shall be used for holiday purposes only and shall not be occupied other than between 1st March in any one year and 6th January of the succeeding year' following grant of planning permission 0237/88, at Pen y Glol Caravan Park, Lloc.

Comment by Council: Subject to compliance with relevant policies and planning guidance notes, then no objections raised.

(The above two applications were sent to Members for consultation in-between meetings, due to statutory time limits for observations from County Planning).

7(B). 120/20

Members formally confirmed the above decisions.

7(C). 121/20

The following planning applications were dealt with by the Members at the meeting:

- (a) Application number: 061513 for the construction of agricultural storage building at Ffyddion Farm, Pen Ffordd Llan, Lloc.

Comment by Council: Subject to compliance with relevant policies and planning guidance notes, then no objections raised.

- (b) Application number: 061349 – for the erection of an extension and alteration to provide accommodation for dependant relative on ground floor and erection of first floor extension, at Dwyfor, Carmel Road, Carmel.

Comment by Council: Subject to compliance with relevant policies and planning guidance notes, then no objections raised.

- (c) **NOTE:** The Clerk advised, that a number of planning applications were showing on the Flintshire County Council Planning weekly list, that had been received a short period prior to the commencement of the Council meeting. The Clerk further advised, that the consultation end date would be checked, and if necessary, the comment from Council can be dealt with in between meetings, as per the Local Standing Orders.

7(D). 122/20

PLANNING DECISIONS

The following planning decision have been received from Flintshire County Council:

- (a) Application number: 061198 – alterations to enclose balcony, at Cambrian House, Gorsedd. Approved.

- (b) Application number: 061326 – erection of two storey extension to rear of dwelling, at Moorfield House, Pantasaph. Approved.
- (c) Application number: 060801 – listed building application for proposed change of use, of St. Paul’s Church Hall, Gorsedd, to form a single private dwelling. Approved.
- (d) Application number: 061312 – demolition and reconstruction of existing garage, at 9 Crown Estate, Lloc. Approved.
- (e) Application number: 061083 – extension to storage shed, at Misty Waters Caravan Park, Lloc. Approved.
- (f) Application number: 061425 - for variation of condition No. 1 'The caravans shall be used for holiday purposes only and shall not be occupied other than between 1st March in any one year and 6th January of the succeeding year' following grant of planning permission 0237/88, at Pen y Glol Caravan Park, Lloc. Approved.

8. 123/20

TO DISCUSS: CONCERNS WITH CHILDREN’S PLAY AREA IN CARMEL (CLLR RICHARD DOLPHIN)

Councillor Richard Dolphin brought to the attention of Members, his concerns together with residents of the community, in relation to the unacceptable anti-social behaviour in the children’s play area in Carmel. The Police had been called to the play area, on more than one occasion, in the early hours of the morning, due to noise and loud music. The area has been littered with general rubbish, together with empty alcohol bottles, including used Nitrous oxide (laughing gas) canisters. (Photographs were displayed on screen to Members, in relation to the litter, empty alcohol bottles and gas canisters).

Councillor Richard Dolphin requested certain actions be taken, as agreed below:

Members agreed the following: (1) The Clerk to write a letter of support to Flintshire County Council Street Scene, for the installation of a larger litter bin in the play area – as recently requested by Councillor Chris Dolphin (2) The Clerk to write to Police Inspector Gareth Cust, seeking an update in relation, as to the actions taken, to date, by the Police to alleviate the anti-social behaviour (3) Should any Councillor and the Clerk receive reports in relation to anti-social behaviour in the play area, to please advise that a call should be made to the Police on the 101 telephone number (4) To also report any litter and drug paraphernalia to Flintshire Street Scene on 01352 – 701234, seeking that the area is cleared (5) The Clerk to place a public notice in the next edition of the Five Villages Chronicle, highlighting the anti-social concern.

9. 124/20

TO CONSIDER: JOINT VENTURE WITH FLINTSHIRE COUNTY COUNCIL – TO LINK TWO FOOTPATHS IN GORSEDD VILLAGE (CLLR CHRIS DOLPHIN)

Councillor Chris Dolphin brought to the attention of Members, a request for two footpaths in Gorsedd Village to be joined together. During photographs displayed on screen at the virtual meeting, Councillor Dolphin identified the commencement and end of the current two footpaths in the area of properties known as Pen Y Bryn and Rose Hill. This would link the whole village of Gorsedd with a public footpath. Councillor Dolphin requested Members to consider placing the project on the Council’s Capital Programme for future consideration, as a joint project with Flintshire County Council.

Members agreed the following: The Clerk to place the item on the Council’s Capital Programme for future discussion, as a joint project with Flintshire County Council.

10. 125/20

APPROVAL OF ACCOUNTS FOR PAYMENT

| Cheque Number | Payee | Net £ | Vat £ | Total £ |
|----------------------|--|--------------|--------------|----------------|
| | <u>Payments to be confirmed:</u> | | | |
| | Direct Debit: Scottish Power (June - Street Lighting Electricity Account - payment dated 20/07/2020) | 145.67 | 29.13 | 174.80 |
| | Standing Order: R. P. Parry - Clerk to Council (Monthly salary & home working allowance for July) Payments dated 03/08/2020 | | | |
| | Direct Debit: Scottish Power (July - Street Lighting Electricity Account - payment due 17/08/2020) | 150.53 | 30.11 | 180.64 |
| | BACS: SP Energy Network (Connection charge from damaged street light to new column in Mertyn Lane, Carmel – July 2019) | 1,250.85 | 250.17 | 1,501.02 |
| | <u>The above payments were authorised by the Chair and Vice Chair of Council – as Bank Signatories in between meetings</u> | | | |
| | <u>Payment for consideration to be paid by BACS:</u> | | | |
| | Standing Order: R. P. Parry - Clerk to Council (Monthly salary & home working allowance for July) Payments dated 01/09/2020 | | | |
| | Information Commissioner’s Office (Renewal of Data Protection Certificate) | 40.00 | | 40.00 |
| | Wall Signs (Replacement Interpretation Board on wall of Druid Inn, Gorsedd) Quotation previously agreed by Council | 102.86 | 20.57 | 123.43 |

11. 126/20

APPLICATIONS FOR FINANCIAL SUPPORT

| Cheque Number | Name of organisation | Amount granted £ |
|----------------------|---|-------------------------|
| | <u>Authorised to be paid by BACS:</u> | |
| | Wales Air Ambulance (Application for annual grant) (Section 137 LGA 1972) | £100.00 |

| | | |
|--|--|---------|
| | Ty Gobaith / Hope House (Children's Hospice) Conwy (Section 137 LGA 1972) | £100.00 |
|--|--|---------|

12. 127/20

Members agreed the payments of the above accounts and financial support as listed.

There being no further business, the Chair thanked everyone for attending and closed the meeting.

SIGNED BY CHAIR OF COUNCIL:.....

DATE OF APPROVAL:.....