



CYNGOR CYMUNED CHWITFFORDD / WHITFORD COMMUNITY COUNCIL

Minutes of The Meeting of Whitford Community Council

Held Virtually by Video and Telephone Conference,

On Thursday the 3rd June, 2021, at 7.00pm

1(A). 110/21

PRESENT

Councillor Richard L. Dolphin (Chairman)
Councillor William Glynn (Vice Chair)
Councillor Timothy A. Barks
Councillor Chris Dolphin (Community & County)
Councillor Mrs. Sharon E. James
Councillor Caradoc Wyn Jones
Councillor Matthew J. Marshall
Councillor Miss. Emma Warbrick
Councillor Joseph W. Williams

Clerk & Financial Officer R. Phillip Parry

1(B). 111/21

APOLOGIES

Councillor Richard Davies
Councillor Robert J. Hughes
Councillor Gareth W. Sharp

2. 112/21

DECLARATIONS OF INTEREST

There were no Declarations of Interest declared.

3. 113/21

TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 6TH MAY, 2021

The Minutes were proposed as correct by Councillor Chris Dolphin and seconded by Councillor William Glynn and formally agreed by the Members present.

4. 114/21

MATTERS ARISING

The Clerk referred to the following matters from previous Minutes:

- (1) **Minute no: 8. 96/21 (2) (page 3)** – in relation to a further phase of the footpath project in Gorsedd. The Clerk advised, that it was agreed in the May Council meeting that Councillor Chris Dolphin to advise the County Council; that the Community Council were not in a position to financially support the estimated completion cost to the full length of the footpath at an approximate cost of £40,000.00. Councillor Dolphin confirmed this action.

The Clerk further advised, that an estimate for the shorter footpath phase of approximately £7,000.00; had not been received. Councillor William Glynn advised, that he had spoken to the contractor, who had stated; a quotation to the County Council would be sent for the next phase, but they had reneged. Councillor William Glynn expressed his dissatisfaction as to the number of months the quotation aspect has taken and suggested that the County Council should be more proactive.

Members agreed the following: Councillor Chris Dolphin to escalate the concern with the County Council, and endeavour to ensure that a quotation is received for consideration by this Council at the July meeting.

- (2) **Minute no: 9(A). 97/21 (2) (page 4)** – in relation to a £10,000.00 match-funding project with Flintshire County Council, towards the children’s play area upgrade in Carmel. The Clerk confirmed, that an ‘Expression of Interest’ had been sent to the County. The Clerk advised, that from experience over past years, it may be many months before a decision is made.
- (3) **Minute no: 9(B). 98/21 (iii) (page 6)** – in relation to an action for Councillor Chris Dolphin to obtain a copy of the current County Council grass cutting schedule. The Clerk recollected to Members, that Councillor Dolphin had received the schedule within a few days following the May meeting, which was thereafter forwarded to all Councillors by e-mail.

5(A). 115/21 CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

- (1) The Clerk read out a report received from North Wales Police, in relation to reported criminal offences within the Community:

Carmel - 2 x Violence

Gorsedd - No crimes reported

Lloc - 1 x Criminal damage / 1 x Violence

Pantasaph - No crimes reported

Whitford - 1 x Anti social behaviour / 1 x Burglary / 1 x Violence

The following correspondence was forwarded by e-mail to Members:

- ❖ Welsh Government: Windrush Day Grant information.
- ❖ The North and Mid Wales Trunk Road Agent: Study by the Welsh Government for potential options for a climbing lane near Northop on the A55. Invitation for individual Councillors to comment on the proposal in a personal capacity.

- ❖ HyNet North West: Briefing in relation to setting out initial proposals for a carbon dioxide (CO₂) pipeline from Ince and Stanlow to Flint. On-line briefing on Tuesday 8th June between 6pm and 7pm. Invitation for individual Councillors to register to attend in a personal capacity. The Clerk advised, that Councillor Gareth Sharp had registered his attendance for the briefing and would provide a report to Council in due course.
- ❖ Flintshire County Council: Walking and cycling routes in Flintshire. On-line consultation seeking residents ideas and suggestions which can be placed on an interactive map. Councillors to complete on a personal basis and forward to interested residents.

The Chair of Council, Councillor Richard Dolphin provided Members with screenshots (shown virtually) of several comments that had been placed on the above referred to interactive map. Councillor Dolphin urged all Councillors to complete the consultation and recommend to residents in their respective community areas to also complete.

5(B). 116/21 CLERK'S REPORT

- (a) Welsh Government: The Clerk advised Members, in relation to the clarification of guidance received from the Welsh Government; to the holding of future Council meetings, in particular, either virtually, hybrid and in person. General discussion in relation to equipment required for use in the Council meeting room, to enable non physical attendees to be heard and to hear. Councillor Richard Dolphin described possible equipment.

Members agreed the following: Councillor Richard Dolphin to kindly enquire with other Public Authorities, as to the their equipment used to facilitate hybrid meetings.

- (b) The Clerk recollected to members a recommendation in the recent internal audit report, that related to inserting an extra paragraph in the Council's annual risk assessment; namely, to include supplier (procurement) fraud including the adequacy of supplier onboarding controls.

The Clerk advised, that the internal auditor had forward a sample paragraph to cover the risk assessment; which was displayed virtually to Members.

Members agreed the following: The Clerk to provide Members with a draft Supplier (procurement) risk assessment at the October Council meeting; whereby at this yearly meeting all Council policies are reviewed and updated.

- (c) Inconsiderate parking on new footpath in Gorsedd. The Clerk advised, that Councillor Chris Dolphin had received a complaint together with photograph of a vehicle parked on the new footpath in Gorsedd, in such a position that completely blocked the path. Councillor Dolphin had seeked the assistance of the Police in its removal. Members were shown virtually a photograph of the offending vehicle. Councillor Dolphin advised, that he was contacted by the vehicle owner whereafter the vehicle was removed.

5(C). 117/21 STREETSCENE SCHEDULE (FLINTSHIRE COUNTY COUNCIL)

The Clerk advised, in relation to the following concerns that had been reported to Street Scene since the May Council meeting, together with an update from Street Scene (update in italic print):

- ❖ Large pothole outside entrance of Ysgol Bro Carmel. The surface is very rough and other potential potholes are emerging. Given this is the local primary school and the volume of traffic this generates, could consideration be given for resurfacing. (photograph provided). *Area is listed for pothole repairs with tickets already issued, will chase up and also ask technical team to inspect area and advise by school for surfacing.*
- ❖ 3 large pot holes on Allt y Golch, Carmel - near entrance of Public Footpath to school field. At least 2 require urgent attention due to depth. (photograph provided – which shows pram wheel in deep rut which is hazardous. *Area is listed for pothole repairs with tickets already issued, will chase up for filling.*
- ❖ Carmel Hill, before the bend at the ‘top’ - Carmel side. The sign has been damaged / hit and needs a repair / attention. (photograph provided). *E-mail sent asking for sign to be re fixed to posts.*
- ❖ Previously raised - Carmel Hill, specifically outside the village hall requires a review for resurfacing. A very rough piece of road which also has several emerging pot holes. (photograph provided). *Technical team requested to visit and inspect for possible surfacing.*
- ❖ Carmel Hill, Carmel side. Could the road sweeper be arranged to visit due to all the loose stone on the road. (photograph provided). *E-mail sent asking for sweeper to attend.*

The following further report had been received from Mr. Nigel Seaburg (Flintshire Street Scene)

- ❖ Following a request from Councillor Caradoc Jones; that the overgrowth on the lane near Waen Farm, Whitford, be cut / added to the grass cutting schedule. *The area has now been placed on the grass cutting schedule, as follows: (i) visibility schedule for a cut 4 times per annum (ii) 170 linear meters in length x 2 for each side to be cut by one swath.* (Plan viewed by Councillors identifying the above referred to area).

Members referred to the following items:

- (i) Councillor Richard Dolphin recommended to Councillors’ that Street Scene concerns, together with photographs, if possible, are sent to the Clerk prior to the meeting.
- (ii) The number of outstanding pot holes in numerous areas within the Community Council area.

6. 118/21

REPRESENTATIVES REPORTS (COMMITTEES, LIAISON & MEETINGS ATTENDED)

- (i) Councillor Miss. Emma Warbrick advised, that whilst there had been a Governors meeting of Ysgol Bro Carmel; there had been no report received to date.
- (ii) Councillor Chris Dolphin advised, that whilst the Carmel Village Hall is only open for a small number of activities under the current restrictions; there were 18 Groups using the Hall – in the large room with a maximum of 30 attendees. LED lighting has been installed in the small meeting room, but cannot be used for meetings presently. Damage has been caused to the overhead barrier at the car park entrance.

7(A). 119/21

PLANNING APPLICATIONS

The following planning application had been received:

- Application number: 062596 - for proposed store for Agricultural Machinery and Animal Feed and Fodder, at Bryn Hedydd Farm, Pen Ffordd Llan, Lloc.

Comment by Council: Subject to compliance with relevant policies and planning guidance notes, including RE2 New Agricultural and Forestry Buildings (sub sections a, b, & c) of the current Flintshire County Council Unitary Development Plan; then no objections raised.

(The above application was sent to Members for consultation in-between meetings, due to statutory time limits for observations from County Planning).

7(B). 120/21

Members formally confirmed the above decision.

7(C). 121/21

The following planning applications were considered by Members at the meeting:

- (a) Application number: 062635 – or demolition of existing conservatory to facilitate a single storey rear extension to form kitchen / living area, at South View Cottage, Gorsedd.

Members agreed the following: Whilst the property is located within the Gorsedd conservation area, whereby there are only a few properties within this Council area and known as a ‘Welsh Long Cottage’; subject to compliance with relevant policies and planning guidance notes, then no objections raised.

- (b) Application number: 062988 – to prune 5 number individual trees and 1 no yew tree, at St. Clare’s Court, Pantasaph. No adverse comment.

7(D). 122/21

General Planning Discussion

- (i) Councillor Chris Dolphin advised, that he was now a member of the Flintshire County Council Planning Committee.
- (ii) Councillor Caradoc Jones expressed his concerns; to the length of time being taken to determine planning applications. Councillor Jones provided an example of a number of applications made by the Lloc Service Station.

7(E). 123/21

PLANNING DECISIONS

The following planning decisions have been received from Flintshire County Council:

- (i) Application number: 062540 – for alterations and rear extension, at Lloc Service Station, Lloc. Approved
- (ii) Application number: 062556 – for a Lawful development Certificate for a proposed use or development, at Gelli Farm, Gelli Road, Trelogan. Approved.

8. 124/21

APPROVAL OF ACCOUNTS FOR PAYMENT

Cheque Number	Payee	Net £	Vat £	Total £
	<u>Payments made – to be confirmed:</u>			
	Direct Debit: Scottish Power (April - Street Lighting Electricity Account - payment dated 17/05/2021)	145.66	29.13	174.79
	Standing Order: R. P. Parry - Clerk to Council (Monthly salary & home working allowance for May) Payments dated 01/06/2021			
	<u>Payment(s) for confirmation and consideration at meeting to be paid by BACS:</u>			
	No invoices for payment			

**9. 125/21
APPLICATIONS FOR FINANCIAL SUPPORT**

Cheque Number	Name of organisation	Amount granted £
	No applications received	

**10. 126/21
Members agreed the payments of the above accounts as listed.**

There being no further business, the Chair thanked everyone for attending and closed the meeting.

SIGNED BY CHAIR OF COUNCIL:.....

DATE OF APPROVAL:.....