



CYNGOR CYMUNED CHWITFFORDD / WHITFORD COMMUNITY COUNCIL

Minutes of The Meeting of Whitford Community Council

Held Virtually by Video and Telephone Conference,

On Thursday the 9th June, 2022, at 7.00pm

1(A). 108/22

PRESENT

Councillor Billy Glynn (Chair)
Councillor Richard Dolphin (Vice Chair)
Councillor Tim Barks
Councillor Chris Dolphin (Community & County)
Councillor Matthew Foster
Councillor Caradoc W. Jones
Councillor Paul Urquhart
Councillor Emma Warbrick

Clerk & Financial Officer R. Phillip Parry

1(B). 109/22

APOLOGIES

Councillor Matthew J. Marshall
Councillor Sharon James

1(C). 110/22

ABSENT

None

2. 111/22

PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS

No attendance at meeting by public, no questions, comments or representations received prior to meeting.

3. 112/22

DECLARATIONS OF INTEREST

There were no Declarations of Interest declared.

4. 113/22

TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 12TH MAY, 2022

The Minutes were proposed as correct by Councillor Caradoc Jones and seconded by Councillor Emma Warbrick and formally agreed by the Members present.

5. 114/22

PROGRESS REPORT ON MATTERS RAISED AT PREVIOUS MEETINGS

The Clerk referred to the following matters from previous Minutes:

- (1) Minute no: 8. 91/22 (page 3)** – in relation to concerns received from a resident of Lloc, in particular, to a number of Highway defects, speed restriction signage and overgrowth on pavements.

The Clerk advised Members that he had written to the resident providing the decision by this Council; advised Flintshire Highways of the resident concerns, including arranging for Councillor Chris Dolphin to speak personally with the resident in his capacity as a County Councillor.

Councillor Chris Dolphin confirmed, that he had spoken with the resident and Highway Officers. Whilst the County will consider the concerns raised, a letter will be sent to landowners whose hedges / trees are obstructing the pavement, seeking their removal.

- (2) Minute no: 11.94/22 (pages 3 & 4)** – in relation to correspondence with the Chair of Ysgol Bro Carmel School Governors. The Clerk read out a letter received from the Chair of School Governors Mr. Kevin Jones, which stated the following: ‘The Governing Body discussed this matter at length and have decided not to transfer the lower field over to Whitford Community Council. We wish you every success in finding alternative land for the young people in the locality’.

Members agreed the following: Were completely disappointed with the reply. Councillor Chris Dolphin to make contact with County Education Officers to discuss.

- (3) Minute no: 15. 104/22 (page 8)** – in relation to the installation of a red dog bin on the A5026 Road in Lloc (near main entrance to Pen Y Gelli woods) and general litter bin on Dyserth Road, Lloc (public footpath area to Pen Y Gelli woods).

Councillor Chris Dolphin advised, that following the correspondence to the Street Scene Officer for the area sent by the Clerk, the Street Scene Officer appears to agree a red dog bin on the A5026 but not a litter bin on Dyserth Road. Councillor Dolphin has requested a site meeting with the Street Scene Officer.

Pending Matters:

The Clerk advised, that the following matter remain in the pending file:

- Planning application for both Change of Use and Conservation approval, in relation to the Red phone box in Pantasaph, which is still awaiting determination by a Planning Officer.

6(A). 115/22

CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

- (1) The Clerk read out a report received from North Wales Police, in relation to reported criminal offences within the Community:

Carmel - 6 x Violence / 1 x Criminal damage

Gorsedd - No crimes reported

Lloc - 1 x Anti-social behaviour / 1 x Theft

Pantasaph - No crimes reported

Whitford - No crimes reported

- (2) Flintshire County Council: Request from the Chief Officer (Governance), seeking if the Community Council wish to nominate a Councillor to be considered as the Flintshire Town & Community Council representative, to sit on the Standards Committee.

Members agreed the following: No nomination.

- (3) Flintshire County Council: Match Funding Scheme for improvements to Children's play areas 2022 / 2023. The correspondence advises that the Whitford children's play area in need of investment.

The Clerk recollected to Members that the sum of £10,000 had been provisionally agreed during the budget setting process, to be held in ear-marked reserves budget, should the Whitford play area be identified.

Members agreed the following: To formally agree match funding of £10,000.00 from Council's ear-marked reserves for the Whitford Children's play area upgrade. The Clerk to emphasise to the County, that this Council be consulted and agree the play area items.

The following correspondence was forwarded by e-mail to Members:

- ❖ E-mail from Councillor Chris Dolphin advising in relation to a number of drainage grids stolen in a number of areas within the community.

6(B). 116/22

CLERK'S REPORT

- (a) The Clerk advised that the following Public Notice had been displayed on the Council's web site and notice boards on the 1st June, as required by Audit Wales. Notice of Appointment of the Date for the Exercise of Electors' Rights – Financial Year Ending 31st March 2022.
- (b) The Clerk advised the following in relation to the Red K6 Telephone Box in Pantasaph:
 - (i) Quotation received for the re-painting of the Box, at a cost of £475.00 (£450 labour & £25 paint and materials) to include removal of loose rust and flaking paint and general tidy-up)

Members agreed the following: Accepted the above quotation.

- (ii) The Clerk advised, a number of the smaller glass window panes have been vandalised in the Red K6 Phone Box in Pantasaph – that the Council had recently adopted from BT Payphones. The Clerk further advised, that Councillor Emma Warbrick had made enquiries in the area to ascertain if nearby properties have CCTV, but to no avail.

Councillor Billy Glynn advised Members further in relation to the damage, which consisted of five broken glass panes. A specialist Company had been advised by BT to purchase glass and other parts for K6 phone boxes. The cost of new glass and accessories would be in the region of £40.00.

Members agreed the following: The Clerk to ascertain the actual cost with the Chair and Vice Chair to agree, or other, in-between meetings – and if agreed, the Clerk to place an order.

- (c) The Clerk recollected Members to the January Council meeting whereby the Clerk's holiday leave was advised for 2022 (not minuted as private) and in particular, the change of date for the July Council meeting. The Clerk further advised, that Councillor Chris Dolphin had provided the Carmel Village Hall availability for future Council meetings. It appears that on a number of Council meeting dates, whilst the Council use the Committee Room, the main Hall is also booked, which has caused noise concerns in past Council meetings. Councillor Dolphin had also advised the Clerk that the Gorsedd Church has been refurbished and is available for meetings.

Members agreed the following: (1) Council meetings to be held on the second Thursday of the month, commencing from July (2) Commencing from September Council meetings will be held hybrid with the venue being St. Paul's Church in Gorsedd.

- (d) The Clerk advised in relation to an e-mail and photographs received from Carmel Bowling Club, following the removal of a wooden structure and installation of a new metal secure storage unit, which the Community Council had previously provided funding towards. Members virtually viewed the photographs of before and after.

- (e) **The Clerk brought to the attention of Members the following from County & Community Councillor Chris Dolphin:**

- The Early Years Childcare facility at Ysgol Bro Carmel; the building work will commence on the 16th June. The construction company will notify local residents of the work, with the School making arrangements for the staggered drop off and collection times for pupils to alleviate congestion.

6(C). 117/22

CO-OPTION OF VACANT COUNCILLOR SEATS – FOLLOWING UNCONTESTED ELECTION

The Clerk advised Members that the following Public Notice had been displayed on the Council's web site and notice boards; under the Local Government (Wales) Measure Act 2011, Section 116, in relation to the co-option of two Councillors, with a closing date of 12 Noon on Monday 6th June. Three applications of interest had been received by the nominated Councillor Billy Glynn. Members virtually read the three applications.

Members agreed the following: (1) Proposed, seconded and agreed: Gareth Sharp and Melanie Wallis be co-opted as Whitford Community Councillors (2) Thanked retired Councillor Joe

Williams for his commitment and public service, to both the Whitford Council and residents over a substantial period of years.

6(D). 118/22

STREETSCENE SCHEDULE (FLINTSHIRE COUNTY COUNCIL)

The Clerk advised in relation to the following concern that had been reported to StreetScene, since the last Council meeting:

- ❖ Overflowing bin at the top entrance to Pen Y Gelli Woods. (Reported as being emptied following complaint).

The Clerk provided the following update from Mr. Nigel Seaburg (StreetScene) Officer

The Clerk recollects Members to an e-mail forwarded from Mr. Nigel Seaburg, which provided the following information: *(Update in italics)*

- (1) Monastery Road in Pantasaph. The road surface is breaking up in two areas – between St. Clare’s Court and the Red Phone Box

The defects have recently been made safe, hoping to see the area class 1 patched later this year.

- (2) Whitford Road – travelling from Holway. The edges of the roadway are crumbling (photographs will be sent in due course)

Will await photos and will then inspect/ monitor

- (3) Waen Bends. Grass verges require cutting back

Will ask contractor to cut verges when doing visibility cut soon

- (4) Monastery Road, Pantasaph. Pot hole near The Pines

Pothole was recently added to our system via routine inspection

- (5) Babell Road – brow of Hill near the new footpath – pot hole

Minor surface issue will monitor and add to system at next month’s inspection

- (6) Carmel Hill – A number of pot holes (could the whole length of this road be inspected please)

Will Inspect and add as necessary to our system

- (7) Penfforddylan Road – road surface breaking up

Penfforddylan Road, can you be more specific please. If heading up to Gelli Farm /Junction road edge has recently been repaired.

- Councillor Tim Barks clarified, as follows: Traveling from Lloc past Misty Waters towards the roundabout, the tarmac surface is breaking up as you approach the roundabout.

Members brought the following concerns to the attention of the meeting:

- (1) General concerns in the Whitford village area. The main road through the village requires sweeping and litter removal.
 - (2) Hedge running alongside the Glebe Field in Whitford is growing into the roadway.
 - (3) Increased amount of rubbish bearing the names of McDonald's, Greggs and Subway in the area roads surrounding these businesses.
- The Clerk to enquire with the County Council as to the following: The planning grant for McDonald's apparently stated; the Company were to remove litter within a certain distance from their premises; can this be confirmed, and if so, the current distance.

7. 119/22

REPRESENTATIVES REPORTS (COMMITTEES, LIAISON & MEETINGS ATTENDED)

- (i) Councillor Billy Glynn advised of his attendance at a Re-ordering Service at St. Paul's Church in Gorsedd.
- (ii) Councillor Emma Warbrick advised of her resignation, as the Council's Representative School Governor at Ysgol Bro Carmel.

8(A). 120/22

PLANNING APPLICATIONS

The following planning applications to be considered by Members at the meeting:

- (a) Application number: 064333 – for infill extension to rear of property, alterations to exterior hard landscaping to provide level access from parking area to back door and onto rear patio area, at Ael y Bryn, Carmel Road, Carmel.

Comment by Council: Subject to compliance with relevant policies and planning guidance notes, then no objections raised.

- (b) Application number: FUL/000064/22 – for demolition of former Halfway House & replacement with two detached dwellings, associated parking & residential amenity, at Halfway House, Allt Y Golch, Carmel.

Comment by Council: Objects to the application, for the following reasons: (1) Severe highway safety concerns (2) The positioning of the plot nearest to the junction with Allt Y Golch; this is an extremely busy area for vehicle movement whereby the plot will impede visibility (3) Over development of the site.

- (c) Application number: FUL/000021/22 – for the erection of a dormer bungalow, at 1 Mwdwl Eithin Cottages, Carmel.

Comment by Council: Subject to compliance with relevant policies and planning guidance notes, then no objections raised.

8(B). 121/22

PLANNING DECISIONS

No planning decisions have been received from Flintshire County Council

9. 122/22

TO CONSIDER: COMMUNITY GRASS CUTTING CONTRACT (CLLR BILLY GLYNN)

Councillor Billy Glynn recollects Members to a number of previous discussions to highway grass maintenance, and in particular, the surrounding areas of the various Council bench seats within the Villages of the Community Council. Councillor Glynn itemised the following five bench seats:

- (1) Carmel. The Bryn - Village Road travelling from Carmel towards Gorsedd
- (2) Lloc. Roadside grass verge opposite (side) of Lloc garage on Dyserth Road (A5026)
- (3) Lloc. Roadside grass verge at Penfforddylan Roundabout (Misty Waters area)
- (4) Whitford area at Pen Y Allt, Trelogan (opposite stone monument named Maen Achwyfan Cross – at area to the left of red post box)
- (5) Whitford Village, near former Huntsman Inn Public House

The seats in Carmel, two in Lloc and in the area of Maen Achwyfan are sited on grassed roadside embankments and require the surrounding grass and other growth removal on regular occasions during the summer period. The Whitford seat is sited on tarmac, with four wooden slats broken and a sapling growing through the slats. The area requires clearance of other rubbish.

Members agreed the following: (1) The Chair of Council Billy Glynn and the Clerk to draft two quotation specifications; one for grass cutting during summer period and general tidy-up for all above referred to bench seats (2) Second specification for the repair and painting of the Whitford bench seat (3) To agree the specifications with the Vice Chair of Council (4) To forward the agreed specifications to two contractors who have completed work for the Council during the past year, seeking quotations from these companies.

10. 123/22

APPROVAL OF ACCOUNTS FOR PAYMENT

Cheque Number	Payee	Net £	Vat £	Total £
	<u>Payments made – to be confirmed:</u>			
	Standing Order: R. P. Parry - Clerk to Council (Monthly salary & home working allowance for May) Payments dated 01/06/2022			
	<u>Payment for consideration at meeting to be paid by BACS:</u>			
	H. M. Revenue & Customs. Clerk's PAYE & Clerk & Council NI - April, May & June 2022	614.91		614.91
	Cllr Richard Dolphin (re-imburement) Sponsoring a pre exam session at Holywell High School. Donation agreed by Chair and Vice Chair in-between meetings) (Section 137 LGA 1972)	30.00		30.00

11. 124/22

APPLICATIONS FOR FINANCIAL SUPPORT

Cheque Number	Name of organisation	Amount granted £
	<p data-bbox="323 280 1023 353">Holywell Market Group (Application for £500.00 – to support a monthly Holywell Market)</p> <p data-bbox="323 392 1043 533">Whilst the Council accepted that the Group had only been formed recently, hence no end of year accounts, the application was adjourned to Thursday 14th July, for the following reasons:</p> <ol data-bbox="323 571 1043 828" style="list-style-type: none"> <li data-bbox="323 571 975 645">(1) To produce a copy of the first page of the bank account statement <li data-bbox="323 645 1043 786">(2) The application states the Group is a charity, but n/a has been placed in the charity number box. Could this be clarified please and if a registered charity with the Charity Commission, the charity number. <li data-bbox="323 786 810 828">(3) Has the date of the event been set. 	

12. 125/22

Members agreed the payments of the above accounts as listed.

There being no further business, the Chair thanked everyone for attending and closed the meeting.

SIGNED BY CHAIR OF COUNCIL:.....

DATE OF APPROVAL:.....