



# **CYNGOR CYMUNED CHWITFFORDD / WHITFORD COMMUNITY COUNCIL**

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## **Minutes of The Meeting of Whitford Community Council**

**Held at The Carmel Village Hall,**

**On Thursday the 21<sup>st</sup> June, 2018, at 7.00pm**

### **1(A). 124/18**

#### **PRESENT**

Councillor William Glynn (Chairman)  
Councillor R. Gwyn Hughes (Vice Chair)  
Councillor Chris Dolphin (Community & County)  
Councillor Richard L. Dolphin  
Councillor Robert J. Hughes  
Councillor Mrs. Sharon E. James  
Councillor Caradoc Wyn Jones  
Councillor Dave Owen  
Councillor Gareth W. Sharp  
Councillor Miss. Emma Warbrick  
Councillor Joseph W. Williams

Clerk & Financial Officer R. Phillip Parry

### **1(B). 125/18**

#### **APOLOGIES**

Councillor Richard Davies

### **1(C). 126/18**

#### **Standing Orders were suspended:**

#### **ATTENDANCE BY BARRY WILKINSON (NETWORK MANAGER) & NIGEL SEABURG (STREET SCENE) FLINTSHIRE COUNTY COUNCIL**

The Chairman Councillor William Glynn welcomed Mr. Barry Wilkinson and Mr. Nigel Seaburg to the meeting.

Mr. Wilkinson advised the Members in relation to his role within Flintshire County Council, including the duties of Mr. Seaburg.

The Chairman Councillor Glynn sought the current and outstanding Street Scene concerns from all Council Members. Members advised in relation to the following:

- (1) Hedge in the area of Pen y Maes in Whitford. Reply: the owner of the land has been issued with a legal notice.
- (2) Sign at the top of Waen Hill. Reply: Post extensions have been ordered – which will be completed at the same time as drainage works.
- (3) Llwyn Ifor Lane. The road surface is full of pot holes and requires re-surfacing. Reply: The road is listed for re-tarmacking but it has not been scheduled. Whilst the winter has been damaging for roads, the County have received additional funding from the Welsh Assembly Government. This funding has being prioritised, whereby the information can be found on the County web site.
- (4) Pot holes in the area of the Halfway House. Councillor seeked the criteria for filling pot holes – as during repairs – other pot holes were not filled. Reply: pot holes are identified and passed to a works team. On this occasion, possibly traffic management was required, or the work team were called to a more urgent repair.
- (5) Concerns following collection of food and re-cycling – with paper flying out of the rear of vehicles. Reply: during bad weather and especially wind, whilst the contents of the vehicle should be secure – it could occur that items do leave the vehicle. During bad weather, the following day a team visits the area and removes any items which have blown from the vehicles.
- (6) The undergrowth across the five villages is a concern. In the various lanes, the hedges and bushes have grown so much, the branches are scratching the cars. It is also dangerous for pedestrians. Reply: The various units are scheduled to complete the cutting back of branches during July.
- (7) Road verges in the areas of Crossways and Penfordllan.
- (8) Reduced speed limits should be considered on a number of roads.
- (9) Road marking in a number of roads require re-painting – including the Rhydwen area.
- (10) Visibility at a number of road junctions requires attention – including Junction 31 in Lloc.
- (11) The white markings on the A5026 at the roundabout to Mc Donald's require attention – including a number of further locations. Reply: the County have to find enough jobs for the company to fill a contact.
- (12) The yellow lines in the area of Mc Donald's require extending to alleviate the parking issues. Reply: Will forward request to appropriate department.
- (13) A number of items have been dumped at the top gate entrance to Pen y Gelli Quarry. Reply: the bags will have to have the contents checked prior to removal. The remainder will be collected in due course, as the contents are stones and other heavy items.
- (14) The Council thank the Street Scene Officers for their hard work, which is difficult during the time of cutbacks – whereby many of the outstanding matters are out of the hand of Nigel. It was confirmed that during the filling of the pot holes in the area of the Halfway House – there was traffic management in place. Reply: The manpower has not been reduced but have changed the way we work. The procedures were explained to Members.
- (15) The road in the area of the Halfway House does require re-surfacing.
- (16) The one way street in Lloc – there are a number of large pot holes. Reply: will arrange an inspection. The types of repairs were explained to Members.
- (17) A number of Pot holes in Llwyn Ifor Lane. These were reported last year and were not filled – whereby the holes are even larger. The overhanging hedges / bushes in the lane are also a cause of concern.
- (18) Drainage collapse in the area of The Towers. Reply: once the area has been cut, the cause of the problem can be identified. If necessary, the owner of the property will be notified.
- (19) Hedge growth concerns in the above area which has resulted in the road signage not being visible to drivers. Due to the overgrown hedges it is dangerous travelling around corners. Reply: these will be identified and cleared in the near future.
- (20) The gully problem on Isglan Road. Reply: the area has been inspected by the County – not sure as to planned actions to alleviate the problem. Possibly some sections of road will be resurfaced.
- (21) The roundabout at the Junction of 31 at the A55 – wires sticking out of the ground.

- (22) Parking outside Ysgol Bro Carmel. Councillor Chris Dolphin advised in relation to the pending implementation of yellow lines.
- (23) White lines near the Druids Inn, Gorsedd require re-painting.
- (24) The junction in Gorsedd by the Druids Inn and Babell Road – car parking in the area causing difficulty.
- (25) A number of pot holes in the Pantasaph area.
- (26) Do the parking enforcement officers visit the area of Mc Donald's regularly. Reply: they should have a rota – but I will ensure that the area is placed on the rota for extra visits by officers.
- (27) Concerns with the general cleaning and visits by road sweeping vehicles. Some roadside gullies are still full of litter. Reply: the gully emptying schedule are set at 100 gullies a day. This is reduced during the winter time except in an emergency.
- (28) Is it correct that the roadside grass verges are only being cut once a year. Reply: rural cuts are only completed in July. This has been the case for a number of years. Should any complaints be received, then the area will be inspected and possibly a further cut will be arranged.
- (29) Concern with people being fined for dropping litter – when the refuse vehicles drop litter and its not cleared. On occasions they residents are unable to find their receptacles. Reply: if it's a windy day, the collections still have to occur – the day cannot be changed to accommodate the weather.
- (30) Is there a date when Whitford Road will be tarmacked. Reply: no date has been set.
- (31) What is the policy for the County Council to reply to letters. It was advised that the County Solicitor had stated – a reply must be received within 10 working days.

**(Reply:** from either Mr. Wilkinson or Mr Seaburg – or jointly)

The Chairman Councillor Williams Glynn – thanked Mr. Barry Wilkinson and Mr. Nigel Seaburg, for attending the meeting, together with recording the various concerns of the Council Members – including providing their observations.

#### **1(D). 127/18**

**Standing Orders were restored:**

#### **2. 128/18**

#### **DECLARATIONS OF INTEREST**

There were no Declarations of Interest declared.

#### **3. 129/18**

#### **TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 17<sup>TH</sup> MAY, 2018**

The Minutes were proposed as correct by Councillor Robert J. Hughes and seconded by Councillor Caradoc W. Jones and formally agreed by the Members present.

#### **4. 130/17**

#### **MATTERS ARISING**

The Clerk referred to the following matters from the previous Minutes:

**Minute no: 9.110/17 – sub minutes numbers: 4.81/17 & 4.58/17 (page 3)** - in relation to a planning application at land adjacent to Ysgol Y Llan, Whitford. The Clerk advised that an amended plan had been sent to County Planning - which included the points raised by the Planning Officer. The Clerk further advised that following the grant of the anticipated planning application, the County Council would commence the Community Asset Transfer of the land. The Clerk stated, that from experience that would take a number of months to complete.

**Members agreed the following:** The Council will await the planning decision, including the commencement of the Community Asset Transfer, before seeking quotations for the work required to complete the car parking area.

**Minute no: 9.110/17 – sub minutes numbers: 4.81/17 & 10.69/18 (page 3)** - in relation to non-reply to letters from Mr. Harvey Mitchell (Flintshire County Council). The Clerk recollects to the Members an e-mail dated the 22<sup>nd</sup> May – which forwarded an attached letter from Mr. Harvey Mitchell (Flintshire County Council). The attached letter was in response to a letter sent by Council to Mr. Mitchell dated the 16<sup>th</sup> March, which highlighted concerns with refuse collections and litter following collections.

**Minute no: 9.110/17 – sub minutes number: 11.05/18 (page 3 and 4)** - in relation to providing assistance to Carmel Bowling Club. The Clerk advised, that a letter had been received from County Hall, Mold – which stated: that an Officer from the Education and Youth Department, had spoken with the Head teacher of Ysgol Bro Carmel. The Head teacher confirmed that a meeting had taken place between Chair and Vice Chair of the Bowling Club Committee – whereby it was agreed that the Bowling Club were happy with the current arrangements. Councillor Robert Hughes advised, that he had brought the matter to the attention of the Council, in good faith, following representation made to him by members of the Bowling Club.

#### **5(A). 131/18 CORRESPONDENCE**

**The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:**

- (1) The Clerk recollects to the Members, an e-mail dated the 7<sup>th</sup> June, which had been forwarded from Flintshire County Council – in relation to a ‘Well-being plan for Flintshire 2017 – 2023’

#### **5(B). 132/18 CLERK’S REPORT**

- (a) The Clerk advised that Councillor Robert Hughes had spoken recently with Miss. Hannah Blythyn Assembly Member for Delyn – who had offered to attend a future meeting of the Community Council.

**Members agreed the following:** To invite Miss Blythyn to the September Council meeting.

- (2) The Clerk advised that the recently repaired and stained notice board adjacent to the Old Rock Inn, Lloc – the joiner had advised that there would be no charge made for the work completed. The Council discussed the refurbishment of three bench seats within the community.

**Members agreed the following:** (1) the Clerk to write a letter of thanks to Mr. Austin Gelder – for the work completed on the Lloc notice board (2) the Clerk to seek from Mr. Gelder, a quotation for the refurbishment of the three benches – with Councillor Gwyn Hughes providing the locations to Mr. Gelder.

- (3) The Clerk referred to a new bus time table that the Chairman had acquired, whereby a new bus service was to commence on the 25<sup>th</sup> June – from Holywell bus station – and would travel through various Villages. The route included the five villages covered by the Community Council. County Councillor Chris Dolphin provided further information.

## **6. 133/18**

### **REPRESENTATIVES / LIAISON COMMITTEE REPORTS**

- (1) Councillor Caradoc Jones advised, in relation to his attendance at a meeting held in the Offices of Holywell Town Council – together with surrounding Community Councils. Councillor Jones highlighted a number of topics discussed, which included the parking concerns in the area of Mc Donald's.
- (2) Councillor Miss. Emma Warbrick advised, in relation to her attendance at a meeting of the Ysgol Bro Carmel School Governors. Topics discussed included: data protection, future school inspection, no dogs on school field signage, including school staffing and ground maintenance.
- (3) Councillor Gareth Sharp advised, that he was unable to attend the latest meeting of One Voice Wales.
- (4) Councillor Joseph Williams advised, in relation to his attendance at a meeting of the Ysgol Y Llan, Whitford School Governors. Topics discussed included: an initiative in relation to providing a five day extra holiday period – to endeavour to improve pupil attendance, new scheme for Welsh learning.

## **7(A). 134/18**

### **PLANNING APPLICATIONS**

**The following planning applications were dealt with by the Members at the meeting:**

- (a) Application number: 058502 – for change of use of land to site three tourist accommodation lodges, at Ocho-Rios, Lloc.

**Comment by Council:** Objection to the application, for the following reasons:

- (1) Lloc, is classed as a 'Non Envelope Village'
- (2) Does not meet the criteria in T4 – of the Flintshire Local Development Plan.
- (3) There is no public transport in the area.

- (b) Application number: 058505 – for removal of conservatory and construction of 2 storey extension for master bedroom and garden room, at Maesteg, Gorsedd.

**Comment by Council:** Providing that the application complies with planning policy, then no objections raised.

## **7(B). 135/18**

### **PLANNING DECISIONS**

**The following planning decisions have been received from Flintshire County Council:**

- (a) Application number: 058068 – for first floor extension, at Beeches, Gorsedd. Approved.
- (b) Application number: 05190 – for construction of garage adjoining the side elevation, at Bryn Eglwys, Gorsedd. Approved.

## **8. 136/18**

### **COMMUNITY LIGHTING**

- (1) The Clerk advised that there had been a report of two faulty lights in the Carmel area, which had been received by Councillor Miss. Emma Warbrick. The Clerk had contacted the resident to advise in relation to the installation of the LED lanterns and that it was not financially viable to repair the lights at this time. Councillor William Glynn advised, that he had personally visited the area to ascertain that the lanterns belonged to the Council.
- (2) The Clerk referred to an e-mail sent to all Council Members, seeking their views as to the type of LED lantern – with the white model, or with a coloured filter. The Clerk advised that there was little response from Members. The Chairman Councillor William Glynn, asked that all Council Members reply to the Clerk, should the Clerk request a reply or observation – including planning applications.

**Members agreed the following:** To reply to e-mails when requested by the Clerk.

## 9. 137/18

### STREET SCENE SCHEDULE

**The following concerns were raised by Members:**

- (1) Street Scene matters were discussed under **Minute number: 1(C). 126/18 on pages 1, 2 and 3 above).**
- (2) Councillor Richard Dolphin suggested to the Members, that a forward work programme could be kept for street scene. Whereby the various monthly and yearly activities could be recorded and managed more effectively.

**Members agreed the following:** The Clerk to place on the July agenda – ‘Forward Work Programme’

## 10. 138/18

### TO CONSIDER RE-PRINT OF HERITAGE TRAIL LEAFLETS (CLLR R. GWYN HUGHES)

Councillor Gwyn Hughes recollected to the Members, the ‘Five Villages Millennium Heritage Trails’ leaflets. The leaflets were available to the public and were generally on display in the various hostelry establishments. Councillor Hughes advised, that there were only a limited number of the leaflets left in existence. The leaflets contained an abundance of local history from the Villages, including a number of walks. Councillor Hughes wished the Council to consider a re-print, whereby a quotation had been received for £160.00 – to print 1,000 leaflets. The cost does not include the sleeve that the original leaflets were kept in.

**Members agreed the following:** (1) Accepted the quotation for £160.00 - for a reprint of 1,000 leaflets (2) The re-print to contain the Community Council Crest (3) Councillor Hughes to ascertain if the leaflets can be saved into pdf documents, whereby the Council would be able to archive and re-print in the future (4) Councillor Mrs. Sharon James offered to copy the existing leaflets into pdf documents – which was accepted.

## 11. 139/18

### APPROVAL OF ACCOUNTS FOR PAYMENT

Cheque Number	Payee	Net £	Vat £	Total £

043	Scottish Power (May - Street Lighting Electricity Account)	380.46	76.09	456.55
044	Flintshire County Council (April - Street Light Maintenance & Repairs)	605.58		605.58

**12. 140/18  
APPLICATIONS FOR FINANCIAL SUPPORT**

<b>Cheque Number</b>	<b>Name of organisation</b>	<b>Amount granted £</b>
045	St. Paul's Church, Gorsedd (Application for annual grant)  Five Villages Gardening Club (Application for annual grant)  <b>Application adjourned:</b> to the July Council meeting for the following reasons: <b>(1)</b> Production of latest audited accounts <b>(2)</b> Confirmation that financial assistance granted, will be utilised within the community.	400.00

**13. 141/18  
The Members agreed the payments of the above accounts and financial support as listed.**

**There being no further business, the Chair thanked everyone for attending and closed the meeting.**

**SIGNED BY THE CHAIR OF COUNCIL:.....**

**DATE OF APPROVAL:.....**