



CYNGOR CYMUNED CHWITFFORDD / WHITFORD COMMUNITY COUNCIL

Minutes of The Meeting of Whitford Community Council

Held at The Carmel Village Hall,

On Thursday the 6th June, 2019, at 7.00pm

1(A). 95/19

PRESENT

Councillor William Glynn (Chairman)
Councillor Richard L. Dolphin (Vice Chair)
Councillor Richard Davies
Councillor Chris Dolphin (Community & County)
Councillor Robert J. Hughes
Councillor Dave Owen
Councillor Gareth W. Sharp
Councillor Miss. Emma Warbrick

Clerk & Financial Officer R. Phillip Parry

1(B). 96/19

APOLOGIES

Councillor R. Gwyn Hughes
Councillor Mrs. Sharon E. James
Councillor Caradoc Wyn Jones
Councillor Joseph W. Williams

1(C). 97/19

TO CONFIRM: ELECTION OF CHAIRPERSON FOR THE PERIOD 2019 / 2020 (ADJOURNED FROM MAY COUNCIL MEETING)

The Clerk recollects to Members, that the position of Chair of Council for the period 2019 to 2020, had been adjourned from the May Council meeting. Whereby at the May Council meeting Councillor R. Gwyn Hughes was provisionally appointed as Chair, subject to his formal acceptance at this evening's meeting. The Clerk advised, that Councillor R. Gwyn Hughes had informed him, that he did not wish, at this time, to be appointed as Chair of Council.

Councillor Richard Dolphin as Vice Chair, proposed that Councillor Williams Glynn continues as Chair of Council for the year 2019 to 2020. Councillor Glynn was seconded by Councillor Robert J. Hughes. There were no other nominations. Councillor Glynn accepted.

Members agreed the following: To appoint Councillor William Glynn, as Chair for the year 2019 / 2020.

1(D). 98/19

SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE

Councillor William Glynn signed the Declaration of Acceptance of Office, which was duly witnessed by the Clerk.

Councillor Glynn thanked Members for re-electing him to the position of Chair. Councillor R. J. Hughes, congratulated Councillor Glynn on his re-election and welcomed him back to Council following his illness.

1(E). 99/19

Standing Orders were suspended:

Mr. Jonathan Duggan-Keen, a Member of FCC's Standards Committee was welcomed by the Chair and explained the programme of visits to Community & Town Councils (CTC). "The purpose of the visits are to provide a clearer picture for the Standards Committee of the challenges facing the CTCs, to identify training needs, and to raise the profile of the Standards Committee. It was also recognised that the role of a Clerk is now a more onerous one."

1(F). 100/19

ATTENDANCE BY: RUTH CARTWRIGHT (REGULATORY SERVICES MANAGER – DEMAND RESPONSIVE TRANSPORT SCHEME (FLINTSHIRE COUNTY COUNCIL))

The Chair of Council, Councillor William Glynn, welcomed Ms. Ruth Cartwright to the meeting.

Ms. Cartwright advised in relation to her position in Flintshire County Council, and in particular, the 'Demand Responsive Transport Scheme – North Flintshire' project. Ms. Cartwright reflected on the bus services provided by the County for the last five years – whereby a number were subsidised. Providing bus services are not a statutory function for the County Council – which presently costs over one million pounds a year. When a bus service ceases by a private operator, the County endeavour to find an alternative. The County agreed to support a core network bus service with hubs in town centres. Smaller vehicles were utilised whereby the service in some areas was not utilised as expected. The County had worked on a subsidy of around £2.00 per passenger, but in this Council's area, the subsidy per passenger was £13.00 - which the County could not sustain.

The County now wish to provide an alternative - Demand Responsive Transport Scheme – bus service, whereby passengers could pre-book by telephone which would be more flexible for the bus users. The vehicles would be disabled and wheelchair accessible. This service would only be provided where there is no other commercial service in operation. Ms. Cartwright explained the service in more details to Councillors, including a review six months from the commencement of the service.

Councillor Chris Dolphin advised that he had spoken to a number of bus users, who were concerned with the following: they required a Saturday and early morning service – and were unable to identify the bus service. Ms. Cartwright advised that she will be speaking with the commercial bus operators and will report back to Council. The new bus service will have a distinctive livery, will be well advertised with a promotional campaign. The cost of the new service has not been fully worked out, but should be within the range of the present bus service ticket cost. As the commercial operators provide early morning and school services, the new service will operate between 9.00am to 3.00pm and 4.30pm to 5.30pm.

Councillor William Glynn thanked Ms. Cartwright for attending the meeting and providing the presentation on the new bus service.

1(G). 101/19

ATTENDANCE BY: INSPECTOR GARETH CUST (DISTRICT INSPECTOR - NORTH FLINTSHIRE)

The Chair of Council, Councillor William Glynn, welcomed Police Inspector Gareth Cust to the meeting.

Inspector Cust advised Members of his role and length of service with North Wales Police – who also resided locally within the Community Council area. Inspector Cust advised in relation to the current deployment of Police and Police Community Support Officers within the North Flintshire area – whereby the demand for police resources are best placed. Holywell now has a 24/7 police presence – with 16 permanent Officers, together with Officers for the Neighbourhood Policing Team. In the past two months there had been 25 reported instances within the community, with the majority being motoring.

The Clerk enquired in relation to the attendance at Community Council meetings, together with monthly crime statistics from the Police Community Support Officers, that other Councils receive. The Inspector advised, that he would wish to attend Council meetings personally – but agreed that he would provide a report to the monthly Council meetings of reported offences.

Councillors' discussed the following with Inspector Cust. The lack of response from dialling 101 – whereby a number of instances were advised to the Inspector. Concerns with speeding and other traffic offences, which appear that no action is taken – in particular, in the area of McDonalds junction in Lloc – and especially outside the two primary schools within the community. Inspector Cust explained that calls to 101 are prioritised and the calls are not always answered by local officers. The Inspector advised in relation to an on-line toolkit that Headteachers could access. Councillor Chris Dolphin enquired if the Inspector could write articles for the Five Villages Chronicle – to which the Inspector agreed. Councillor Dolphin referred to the parking arrangements for Police vehicles in the Town Centre car park in Holywell and in particular, parking for Police vehicles. Councillor Dolphin referred to the trolley bays that are not now used but could be converted to extra car parking bays. Inspector Cust advised, that it was a concern that no allocated car parking was available.

Members agreed the following: The Clerk to write to Head of Street Scene at Flintshire County Council, seeking that the three trolley bays be removed (two appear to be in disrepair). The bays could be made available to emergency vehicles. The Clerk to also advise, that the disabled parking bays identification lines have almost completely faded. A copy of the letter to be sent to The Town Clerk at Holywell Town Council.

Councillor William Glynn thanked Inspector Cust for attending the meeting, together with his informative report and for listening and replying positively to the concerns of Council Members.

1(H). 102/19

Standing Orders were restored:

2. 103/19

DECLARATIONS OF INTEREST

The following Declarations of Interest were declared:

Councillors' Chris Dolphin and Gareth Sharp, in relation to an application by Carmel Village Hall Committee. (See Minute number: 12. 115/19 on page 8 below).

3. 104/19

TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 2ND MAY, 2019

The Minutes were proposed as correct by Councillor Robert J. Hughes and seconded by Councillor Miss. Emma Warbrick and formally agreed by the Members present.

4. 105/19

MATTERS ARISING

The Clerk referred to the following matters from the previous Minutes:

Minute no: 10.78/19 sub minute number: 4.52/19 (page 3) - in relation to meeting with County Council Officers, to discuss the offer from the Community Council, to provide a grass cutting service within the community. The Clerk recollected to Members, that the meeting with County Council Officers had been placed on hold awaiting the return of Councillor Glynn.

Members agreed the following: The Clerk to further contact Mr. Darell Jones (Flintshire County Council), to arrange a meeting with the Clerk and Councillors' William Glynn and Caradoc Jones.

Minute no: 10.78/19 sub minute number: 9.63/19 (page 3) - in relation to visibility concerns – roadway to Maes Rhydwen Garages, Whitford. The Clerk advised that despite a number of reminders, there had been no further response from the Legal Property Service department – in relation to the ownership of land.

Members agreed the following: Councillor Chris Dolphin to expedite the matter with the County Council.

Minute no: 14(C). 80/19 (page 7) - in relation to numerous potholes within the Community Council area, and in particular, a letter sent to Mr. Steve Jones – Head of Highways, at Flintshire County Council. The Clerk recollected to Members, an e-mail sent on the 8th May, which provided a reply to the letter sent to Flintshire County Council, in relation to the numerous outstanding pot holes in the community area of Whitford. Councillor Chris Dolphin advised, that a recent meeting discussed the pot holes, whereby a number were still outstanding, including the areas of Carmel Hill and Allt Y Goch.

Minute no: 15.91/19 (page 7) - in relation to the condition of Glebe Field, Whitford. The Clerk advised that an inspection had taken place of the MUGA & Glebe field area. The County confirmed the following: Aura Leisure is responsible for the maintenance of the MUGA and the play equipment. Streetscene is responsible for the ground – such as grass, hedge, pathways, gates and goalposts.

5(A). 106/19

CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

- (1) Flintshire County Council – Environmental and parking enforcement scheme. The County were wishing to seek the views of Town & Community Councils in Flintshire, to the feasibility of allowing Town & Community Councils to fund additional Enforcement Officers in their area. The duties undertaken would cover: (1) Enhanced litter enforcement

patrols (2) Enhanced dog fouling enforcement patrols (3) Enhanced fly tipping investigations (4) Enhanced car parking infringement patrols. The cost of an enforcement officer would be £195.00 per day, with funds generated from fixed penalty tickets, would be retained by the County Council. Councillor Chris Dolphin suggested that the Council seek information in relation to the revenue collected from car park charges in Holywell, together with the amount of money spent on the upkeep of the car parks – together with various enforcement visits.

Members agreed the following: (i) Whilst the Members were extremely interested in the scheme, it was felt that the scheme would not really benefit the Whitford Council area, which covers five rural villages (ii) The Clerk to seek the following information from Flintshire County Council under the Freedom of Information Act: Re: Holywell Car Parks:

- ❖ Details of the revenue raised from car parking charges - over the last three financial years.
 - ❖ The amount of funding spent on the car parks over the last three financial years.
 - ❖ Environmental and Parking Enforcement: Details in relation to the number of visits made to the Community Council area by Enforcement Officers – during the last three years – in relation to litter, dog fouling, fly tipping and parking infringement patrols.
- (2) Flintshire County Council – County Forum Meetings. Information forwarded to the Council’s representative – Councillor R. J. Hughes.
- (3) North Wales Police – Changes to Policing on Flintshire. Information forwarded to Members by e-mail.
- (4) The Clerk advised in relation to the following updates from Councillor Chris Dolphin:
- Speed limit reviews – Carmel Road, Carmel, Gorsedd Village and adjacent roads. The implementation date for the reduced speed limits will be 28th June, 2019.
 - Tarmacking of Carmel Hill, Carmel. The road has not been placed on the County pending list.
 - Installation of yellow lines in Carmel – will hopefully be completed during the School summer holiday period.

5(B). 107/19

CLERK’S REPORT

- (i) The Clerk advised, that the sum of £5,698,41, had been paid direct into the Council’s bank account – from HM Revenue & Customs – following the claim made by the Clerk for the refund of VAT paid during the 2018 / 2019 financial year.
- (ii) The Clerk advised that the following Wales Audit Public Notice had been displayed: Notice of Appointment of Date for the Exercise of Elector’ Rights – Whitford Community Council – Financial year ending 31 March 2019. The notice was displayed on the 12th May, 2019, whereby the accounts of the Council are available for inspection between the 1st July to the 26th July.
- (iii) The Clerk sought the approval of Members to set up a direct debit order for the payment of the monthly Scottish Power street lighting electricity energy charges. The Clerk advised, that the payment would still be entered on the monthly accounts payment information sheet provided to Members, but would be paid atomically to Scottish Power.

Members agreed the following: The Clerk to set up a direct debit order to Scottish Power, in relation to the monthly payment of street lighting energy charges.

- (iv) The Clerk recollected to Members, planning application number: 058283, which had been granted in relation to the change of use of vacant land to car park, adjacent to Ysgol Yr Llan, Whitford. The Clerk referred to the planning conditions and enquired if they had been completed, prior to the commencement of the works during the School summer holiday period.

Members advised the following: Confirmed that the conditions had been completed.

(v) **Street Lighting:** The Clerk advised in relation to the following:

- Scottish Power had advised that the connection to the damaged lantern in Mertyn Lane, Carmel, will be completed by the end of May. Councillor Chris Dolphin advised that he would visit to confirm, or otherwise.
- All the street lanterns in Park Crescent have become faulty again. The Council's street lighting contractor had visited and confirmed that the underground fault has re-occurred. The Clerk had completed a repair form and sent to Scottish Power.

6. 108/19

REPRESENTATIVES / LIAISON COMMITTEE REPORTS

Whilst there were no representatives reports, Councillor Miss. Emma Warbrick advised, that Carmel Cricket Club - junior and all-star members had provided a 'Guard of Honour' for the World Cup match between New Zealand and Sri Lanka in Cardiff.

7(A). 109/19

PLANNING APPLICATIONS

- No applications received

7(B). 110/19

PLANNING DECISIONS

The following planning decisions have been received from Flintshire County Council:

- (i) Application number: 059462 - for Erection of tourist accommodation / holiday lodge, at Land adjacent to Bryn Hyfryd Cottages, Lloc. Approved.
- (ii) Application number: 059661 – for approval of reserved matters following outline approval, on land to rear of Bryn Mair & Cilan, Gorsedd. Approved.
- (iii) Application number: 059730 - for the installation of an 11kv overhead line with associated wood poles, at Ffyddion Farm, Lloc. Approved.
- (iv) Application number: 059673 - Outline application for the erection of a 4 bedroomed detached dwelling, on land diagonally opposite, The Old Toll Cottage, Whitford Road, Whitford. Refused.
- (v) Application number: 059703 – for proposed 2 storey extension to side to form kitchen and bedroom with a single storey rear extension to form dining area/snug, at 1 Garreg Cottages, Gelli Road, Pen Yr Allt, Trelogan. Approved.

8. 111/19

STREET SCENE SCHEDULE

The following concerns were raised by Members:

- (1) Pen Y Gelli - (footpath) requires cleaning
- (2) Glebe Field, Whitford – Hedge requires cutting
- (3) Garages at Maes Rhydwen, Whitford – water leakage by garages – can this be investigated
- (4) Black bins not being collected from The Druids Inn, Gorsedd
- (5) Carmel Hill – Pantasaph side. Pot hole was dug out but was not filled
- (6) T-junction of Llwyn Ifor Lane & Mertyn Lane – pot holes and patchwork requires investigating
- (7) Carmel Road – wall down & requires road sweeper
- (8) The incident reporting system on the Flintshire web site does not work correctly (Customer Services advised)

The Clerk advised, that the concerns would be forwarded to the Street Scene Supervisor for the area.

The Clerk recollected to Members an e-mail sent dated the 10th May, which provided an update from Mr. Nigel Seaburg – following the concerns raised from last month’s Council meeting – as follows:

- (a) Whitford MUGA - Unit attended on the 9.5.19 and no glass found. Attended two weeks ago previously, as a result of a complaint
- (b) Glebe Field & Maes Rhydwen - Grass has been cut
- (c) Public Footpath – Ffordd Las / Crown Woods – passed to Jon Hill (Footpath Officer) via email
- (d) Keep left sign on J31 Whitford side - Aware of the damaged posts, sign is still in place. Works order raised for replacement of posts
- (e) As above - Roundabout has a slippery surface following rain - Will enquire if the texture of the surface can be scarified
- (f) Potholes - Carmel Hill and Monastery Road - are listed on our system from routine inspections and hope to see the area attended to in the coming weeks. Made one area that was deep safe on 9.5.19
- (g) Pot holes - Allt y Golch road has had make safe works carried out last week - A5026 from Holway Garage to Halfway pub along with the area near Pen Y Gelli quarry, will also be attended to in the coming weeks
- (h) Potholes – Crossroads outside Gorsedd Church - are listed from routine inspections and again will look to attend in the coming weeks
- (i) Pantasaph Road - White Line repaint will be put forward to County contractors.

9. 112/19

TO DISCUSS: CONDITION OF COUNCIL PUBLIC NOTICE BOARDS (CLLR GARETH SHARP)

Councillor Gareth Sharp advised Members in relation to the condition of the various public and Council notice boards in the area of Whitford Community Council. One of the two notice boards in Carmel – opposite the Halfway House, requires repair and either painting or staining. The Clerk suggested that perhaps a local joiner could visit all six notice boards and provide a report to Council.

Members agreed the following: Councillor Richard Dolphin to contact a local joiner and provide the details to the Clerk.

10. 113/19**TO CONSIDER: PURCHASE OF LOCKABLE STORAGE UNIT FOR TENNIS NETS – WHITFORD MUGA (CLLR ROBERT J. HUGHES)**

Councillor Robert J. Hughes advised Members, that during the contact with Aura Leisure in relation to the condition of the MUGA area, Aura had suggested that the games netting should be kept dry during winter by placing in a suitable container. Councillor Hughes further advised, that the Clerk had provided some costings for suitable containers – which ranged from £149.00 to £199.00 plus VAT.

Members agreed the following: In principle, to purchasing a suitable container for the keeping of the nets during winter. The Clerk to contact Aura Leisure to ascertain the size of container required for the nets, whereby Council will further discuss in the July Council meeting.

11. 114/19**APPROVAL OF ACCOUNTS FOR PAYMENT**

Cheque Number	Payee	Net £	Vat £	Total £
	<u>To confirm payment made in-between May and June meeting)</u>			
110	Cheque No: 110: Karen Hirst (Fee for engraving retiring Chair's gift)	30.00		30.00
	<u>Invoices for consideration at this evening's Council meeting</u>			
111	Scottish Power (April - Street Lighting Electricity Account)	146.46	29.29	175.75
112	Deeco Lighting (Callout and fault report - to Park Crescent, Carmel)	55.00	11.00	66.00
113	Councillor William Glynn (Chair's Annual Allowance)	400.00		400.00

12. 115/19**APPLICATIONS FOR FINANCIAL SUPPORT**

Cheque Number	Name of organisation	Amount granted £
114	Carmel Village Hall Committee (Application to release cheque for £5,000.00 – towards tarmacking of car park – as provisionally agreed by Council) Copy of invoice received for £11,401.20 – as condition of grant requested by Council) (Section 19 LGA 1976)	5,000.00
	Declarations of Interest: Councillors' Chris Dolphin and Gareth Sharp – as members of the Carmel Village	

	Hall Committee – declared an interest and completed the required form. (See Minute number: 2. 103/19 on page 3 above)	
115	Adran Urdd Youth Group (Application for funding towards hire fees for sessions at Carmel Village Hall) (Section 19 LGA (Miscellaneous Provisions) Act 1976)	220.00 (Paid direct to Carmel Village Hall)
116	St. Kentigern Hospice (Application for general funding) (Section 137 LGA 1972)	250.00

13. 116/19

Members agreed the payments of the above accounts and financial support as listed.

There being no further business, the Chair thanked everyone for attending and closed the meeting.

SIGNED BY CHAIR OF COUNCIL:.....

DATE OF APPROVAL:.....