



# **CYNGOR CYMUNED CHWITFFORDD / WHITFORD COMMUNITY COUNCIL**

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## **Minutes of The Meeting of Whitford Community Council**

**Held Virtually by Video and Telephone Conference,**

**On Thursday the 4<sup>th</sup> February, 2021, at 7.00pm**

**1(A). 26/21**

**PRESENT**

Councillor William Glynn (Chairman)  
Councillor Richard L. Dolphin (Vice Chair)  
Councillor Richard Davies  
Councillor Chris Dolphin (Community & County)  
Councillor Robert J. Hughes  
Councillor Mrs. Sharon E. James  
Councillor Caradoc Wyn Jones  
Councillor Matthew J. Marshall  
Councillor Gareth W. Sharp  
Councillor Joseph W. Williams

Clerk & Financial Officer R. Phillip Parry

**1(B). 27/21**

**APOLOGIES**

Councillor Miss. Emma Warbrick

**The Chair of Council – Councillor William Glynn, welcomed Councillor Robert Hughes to the meeting; following his absence due to ill-health.**

**2. 28/21**

**DECLARATIONS OF INTEREST**

There were no Declarations of Interest declared

**3. 29/21**

**TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 7<sup>TH</sup> JANUARY 2021**

The Minutes were proposed as correct by Councillor Caradoc Jones and seconded by Councillor Gareth Sharp and formally agreed by the Members present.

#### 4. 30/21

#### MATTERS ARISING

The Clerk referred to the following matters from previous Minutes:

- (1) **Minute no: 4. 05/21 sub minute numbers: 4(a). 156/20, 4.132/20, 4.111/20 & 4.93/20 (page 2)** - in relation to vehicle activated speed signage in Carmel and Gorsedd. The Clerk advised, that following Councillor Chris Dolphin contacting Lee Shone (Flintshire Highways); Lee had replied advising the following: The units have been ordered and will be available for installation during the first week of February.
- (2) **Minute no: 4. 05/21 sub minute number: 4(B). 157/20 (page 2)** - in relation to a draft lease from Flintshire County Council, for a Community Asset Transfer of land adjacent to Ysgol Yr Llan, Whitford, to the Community Council. The Clerk advised, that the Lease had been sealed and signed by County Council Officers; whereby the Clerk had received a copy. This copy had been placed in the Whitford Council locked steel cupboard at the Clerk's home for safe keeping.
- (3) **Minute no: 4. 05/21 sub minute number: 5(A). 158/20 (2) (page 2)** - in relation to a proposal by Holywell Town Council, to arrange an adult Annual Half Marathon and junior race during 2021. The Clerk advised, that following the virtual meeting held on 13<sup>th</sup> January; whereby the following was agreed: Date of event to be agreed in 2022 / Traffic management including temporary road closures / Volunteers / Stewards / First aid / Registration with UK Athletics / Insurance / Meetings to be held monthly.

Councillor Sharon James advised, that as the meeting was held during the afternoon; she was unable to attend due to work commitments. The Clerk would ascertain if future meetings were to be held during the afternoon.

- (4) **Minute no: 4. 05/21 sub minute number: 5(C). 160/20 (page 2)** - in relation to the placing of vehicle monitoring tubes on Monastery Road in Pantasaph. The Clerk advised, that following Councillor Chris Dolphin contacting Lee Shone (Flintshire Highways); Lee had replied advising the following: There had been difficulty on progressing due to supplier availability and lockdown. Councillor Chris Dolphin to further contact Lee, to seek the installation of the monitoring tubes, for speed statistics only.
- (5) **Minute no: 4. 05/21 sub minute number: 5(E). 162/20 (page 2)** - in relation to the Clerk writing to Flintshire Highways; expressing concerns with the condition of the Lon Y Waen Road – from the corner of The Druids Inn to the junction with the A5026 Road. The Clerk advised, that Councillor Chris Dolphin had been provided with the following information: Lon Y Wern Road is not included in the current carriageway resurfacing programme (2020/2021); therefore, it will be considered for resurfacing in the 2021 / 2022 programme.
- (6) **Minute no: 5(C). 08/21 (page 4)** - in relation to street lighting repairs and in particular, inspections under BS 76721: 2018. The Clerk advised, that a virtual meeting had been held the day previous to this Council meeting, with an adjoining Clerk to more than one Council, together with the Flintshire Street Lighting Manager. The Clerk had also contacted the Project Manager (Street Lighting) at Scottish Power.

Councillors perused a number of photographs virtually that were taken by the Clerk; which identified three current types of circuit connections from the Scottish Power cable to the lantern supply. The Clerk further advised, that another virtual meeting was to be held in the near future, whereafter the Clerk will provide a further update at the March Council meeting.

(7) **Minute no: 5(E). 10/21 (1) & (2) (page 5)** - in relation to the budget setting process for financial year 2021 / 2022, together with the Ear-marked reserves schedule. The Clerk provided Members prior to the meeting with an updated copy of the 2021 / 2022 Precept and Ear-marked reserves schedule. Both these documents had been agreed at the January budget setting process.

(8) **Minute no: 5(E). 10/21 (3) (page 5)** - in relation to an ear-marked continuation project named phase 4 – of the Gorsedd footpath.

Councillors' Chris Dolphin and William Glynn provided an overview of a site meeting held with Mr. Darell Jones (Flintshire County Council Operational North & Street Lighting Manager). To achieve the final phase of extending the footpath, a wall would have to be removed and replaced.

Councillor Glynn advised, that he had consulted with a family member of the owner of the field adjoining the highway (which included the wall). The owners had verbally agreed that they would be prepared for the wall to be removed and to be re-instated; together with two new steel gates. There would be no request for compensation.

**Members agreed the following:** County Councillor Chris Dolphin to arrange a further site meeting with Councillor Glynn and Mr. Darell Jones; and to report back to Council at the March meeting.

#### **5(A). 31/21**

#### **CORRESPONDENCE**

**The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:**

(1) The Clerk advised, that the following criminal offences had been reported to the North Wales Police, that had occurred within the Whitford Community Council area:

**Carmel - X crimes:** 1 x Anti-social behaviour / 1 x public order

**Gorsedd** – 1 x vehicle crime

**Lloc - X crimes:** 5 x Anti-social behaviour / 1 x violence / 2 x theft

**Pantasaph** – No crimes reported

**Whitford** – No crimes reported

(2) Flintshire County Council: Proposed Summer Play Scheme for 2021. The County Council confirm, that providing grant funding from the Welsh Government is allocated for the scheme; the cost to each Town & Community Council will be £1,428.90 for a three week period. The Clerk advised, that as this Council had agreed to fund the play scheme in the budget setting process at the January Council meeting; the Clerk had confirmed to the County, the play scheme in Carmel (bilingual) and Whitford for a three week period.

**The following correspondence was forwarded by e-mail to Members:**

- ❖ Flintshire County Council: Consultation for Integrated Youth Provision 'Young Person's Survey'. Councillors were asked to complete the survey on a personal basis.
- ❖ Menter Iaith (Fflint & Wrecsam): Bilingual information in relation to St. David's Day in Wales 2021.

- ❖ Flintshire County Council: Emergency road closures; due to winter conditions.
- ❖ Flintshire County Council: Bus timetable update.
- ❖ Flintshire County Council: Open letter to the people of Flintshire; from Councillor Ian Roberts (Leader of Council). Coronavirus information.

## **5(B). 32/21**

### **CLERK'S REPORT**

- (a) The Clerk had provided Members prior to the meeting by e-mail; with copies of the estimates for end of financial year 2020 / 2021, together with estimated precept for 2021 / 2022 – following agreement by Council at the January Council budget meeting.
- (b) The Clerk advised, that the National Library of Wales at Aberystwyth, had sought that they be allowed to download and archive the Community Councils Minutes. The Clerk had provided permission.
- (c) Councillor Gareth Sharp had provided photographs of a BT wooden post and overhead cable that were damaged on the A5151 in Lloc. The County Council confirmed, that BT had been notified.
- (d) Concern expressed by a resident, in relation to a number of trees and in particular, loose branches in Mertyn Lane, Carmel. Photographs have been provided to the County Council Tree Officer.
- (e) County Councillor Chris Dolphin had reported the following to Street Scene: Flooding in the area of Mertyn Lane and Llwyn Ifor Lane (near border with Mostyn Community Council). Councillor Dolphin advised, that the drainage in the area had only been cleared within the past week. Photographs provided to Street Scene.
- (f) County Councillor Chris Dolphin had reported the following to Street Scene: Non collection of recycling and food contains in Post Office Lane, Pantasaph.

**(X) Street Lighting:** The Clerk advised in relation to the following:

- The Clerk advised, that the following street light had been reported faulty: Lamp number 50 – in Park Road, Carmel; whereby there was no power to the unit from the Scottish Power cable; including a missing fuse. The Clerk further advised, that the necessary form, together with other documents would be sent to Scottish Power. Councillor Chris Dolphin offered to take photographs of the lantern and e-mail to the Clerk; which will assist in identification.

## **5(C). 33/21**

### **CO-OPTION OF COUNCIL MEMBER**

The Clerk recollects to Members, a Public Notice advertising the Community Councillor vacancy, whereby the closing date for 'Expressions of Interest' was 12 noon on Friday 29<sup>th</sup> January, 2021. The Clerk advised, that prior to the closing date two applications had been received. The Clerk provided Members with a virtual viewing of the application letters.

**Members agreed the following:** Appointed Timothy A. Barks, as a Co-opted Council Member of Whitford Community Council. The Clerk to arrange the signing of the Declaration of Acceptance of Office.

**STREETSCENE SCHEDULE (FLINTSHIRE COUNTY COUNCIL)**

**The following concerns have been reported to Street Scene:**

- (1) Highway verge in the area of Penllan, Penfforddilan, Lloc. Concern has been expressed, that a number of shrubs have been planted on the grass verge near the entrance to the property. If left in situ, this will cause reduced visibility as the shrubs grow.
- (2) Two complaints received from residents of Park Crescent in Carmel. The black bins were not collected on Saturday 23<sup>rd</sup> January – due to the weather, which the residents accept. The other recycling was collected thereafter as was the recycling on Saturday 30<sup>th</sup>. The black bins still have not been collected now for over two weeks. The residents advise; that the black bins and in particular, the black and other sacks are littered on the pavement; whereby this morning a cat was seen dragging a chicken carcass from one of the black bin bags. The resident has apparently endeavoured to contact Flintshire Customer Services; without success. The Clerk sought an emergency collection of the black bins to be arranged. Councillor Chris Dolphin explained the difficulties the County had encountered; with the weather, vehicle breakdowns; including an unusual extra amount of general black bin and recyclable items.
- (3) The Clerk advised, that whilst the below concerns (i) (ii) had been sent following the January Council meeting to the Street Scene Officer; who is apparently overseeing the duties of the allocated Street Scene Officer during sickness leave; there had been no acknowledgement.
  - (i) Pot holes on Whitford Road - Travelling from the junction of the A5026 at Carmel to the area of Pen Y Maes Farm. (These have been on the list of repairs since around September; are you please able to provide an update as to when the repair will be completed).
  - (ii) Road gullies require clearing in Whitford Road - Travelling from the area of Tyddyn Ucha Farm to Whitford.

**Members agreed the following:** County Councillor Chris Dolphin to contact Street Scene; to ascertain the current position with Officer cover for the area.

**Members brought the following concerns to the attention of the meeting:**

- (i) Grid outside no 5 Park Road, Carmel. This grid is unable to be cleaned as a car is parked over the top of it; this has now resulted in water cascading across the road - as the grid is full to the top.
- (ii) Salt Bin required at the bottom of Park Road, Carmel. Previous bin removed and not replaced.
- (iii) Pothole: Outside Chapel Car Park, on Carmel Road, Carmel (photograph provided by Councillor Richard Dolphin)
- (iv) Potholes: Carmel Road (in area of red 30mph road markings) near Gorsedd House (Lime Kiln), Gorsedd (photographs provided by Councillor Richard Dolphin)
- (v) Allt Y Golch Road: Water is cascading across the road and during the cold weather periods the water has frozen; resulting in a dangerous situation for vehicles and

pedestrians. It appears that the water is emanating from the School field area. Local knowledge suggests; that the gullies in the School field area are blocked (Photographs provided by Councillor Sharon James).

- (vi) Councillor Caradoc Jones wished to thank Flintshire Street Scene and Highways; for the efficient way that a sinkhole in the area of Mertyn Uchaf Farm, Whitford, was dealt with.

**The Clerk advised, that the above concerns would be brought to the attention of StreetScene.**

## **6. 35/21**

### **REPRESENTATIVES REPORTS (COMMITTEES, LIAISON & MEETINGS ATTENDED)**

There were no reports specific to the Local Committees and Outside Bodies schedule, or Council Members who had attended meetings on behalf of the Council.

## **7(A). 36/21**

### **PLANNING APPLICATIONS**

**No applications considered in-between the January to February meetings.**

## **7(B). 37/21**

**The following planning applications to be considered by Members at the meeting:**

- (a) Application number: 062266 – for a pitched roof extension to garage, at St. Vincent’s Monastery Road, Pantasaph.

**Comment by Council:** Subject to compliance with relevant policies and planning guidance notes, then no objections raised.

- (b) Application number: 062348 – for removal or variation of a condition following grant of planning permission number: 059661, at Bryn Mair, Gorsedd.

**Comment by Council:** : Objects to the application for the following reasons. The original grant for one entrance was due to Highway concerns with two entrances adjacent to each other. Should this condition be lifted; it would result in three entrances to the highway from residential properties within 100 meters.

## **7(C). 38/21**

### **PLANNING DECISIONS**

**The following planning decisions have been received from Flintshire County Council:**

- (a) Application number: 061243 – for removal of condition number 8; following grant of planning permission (99/32/848), at Cambrian House, Gorsedd. Approved.
- (b) Application number: 062032 – for extension to dwelling to form an enclosure for a swimming pool, at Cambrian House, Gorsedd. Refused.

## **8. 39/21**

### **APPROVAL OF ACCOUNTS FOR PAYMENT**

<b>Cheque Number</b>	<b>Payee</b>	<b>Net £</b>	<b>Vat £</b>	<b>Total £</b>
	<b><u>Payment made – to be confirmed:</u></b>			

	<p><b>Standing Order:</b> R. P. Parry - Clerk to Council (Monthly salary &amp; home working allowance for January) Payments dated 01/02/2021)</p> <p><b><u>Payment for consideration at meeting to be paid by BACS:</u></b></p> <p>R P Parry (Clerk) Quarter share with other Councils: purchase of 12<sup>th</sup> Edition – Local Council Administration (This purchase was agreed by the Chair &amp; Vice Chair in-between meetings)</p>	29.75	1.20	30.95
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**9. 40/21  
APPLICATIONS FOR FINANCIAL SUPPORT**

<b>Cheque Number</b>	<b>Name of organisation</b>	<b>Amount granted £</b>
	<p><b><u>Authorised to be paid by BACS:</u></b></p> <p>Urdd Gobaith Cymru (National Eisteddfods in Denbigh, Carmarthenshire &amp; Montgomeryshire in 2022, 2023 &amp; 2024). Commitment by Council to provided £100.00 donation for the following three years; upon request. (Section 145 LGA 1972 – provision of entertainment and support of the arts)</p> <p>Delyn Recreational Gymnastics Club (Flint &amp; Holywell) (Application towards equipment purchase) (No grant)</p> <p>Carmel Cricket Club (Application towards running costs) (Application adjourned to the April Council meeting)</p> <p>Cymdeithas Thomas Pennant (Application towards running costs) (Section 137 LGA 1972)</p>	<p>£100.00</p> <p>£350.00</p>

**10.41 /21  
Members agreed the payments of the above accounts and financial support as listed.**

**There being no further business, the Chair thanked everyone for attending and closed the meeting.**

**SIGNED BY CHAIR OF COUNCIL:.....**

**DATE OF APPROVAL:.....**