



CYNGOR CYMUNED CHWITFFORDD / WHITFORD COMMUNITY COUNCIL

Minutes of The Meeting of Whitford Community Council

Held Virtually by Video and Telephone Conference,

On Thursday the 1st April, 2021, at 7.00pm

1(A). 65/21

PRESENT

Councillor William Glynn (Chairman)
Councillor Richard L. Dolphin (Vice Chair)
Councillor Timothy A. Barks
Councillor Chris Dolphin (Community & County)
Councillor Mrs. Sharon E. James
Councillor Caradoc Wyn Jones
Councillor Matthew J. Marshall
Councillor Gareth W. Sharp
Councillor Miss. Emma Warbrick

Clerk & Financial Officer R. Phillip Parry

1(B). 66/21

APOLOGIES

Councillor Richard Davies
Councillor Robert J. Hughes
Councillor Joseph W. Williams

1(C). 67/21

The Chair of Council, Councillor William Glynn, welcomed newly co-opted Councillor Tim Barks to his first meeting.

2. 68/21

DECLARATIONS OF INTEREST

There were no Declarations of Interest declared

3. 69/21

TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 4TH MARCH, 2021

The Minutes were proposed as correct by Councillor Caradoc Jones and seconded by Councillor Chris Dolphin and formally agreed by the Members present.

4. 70/21

MATTERS ARISING

The Clerk referred to the following matters from previous Minutes:

- (1) **Minute no: 4. 48/21 (1) (page 2)** – in relation to vehicle activated signage in Carmel and Gorsedd. The Clerk advised, that next month it will be a year since this Council agreed to purchase the Vehicle Activated Signage in Carmel and Gorsedd. The County Council have continually delayed the project with varying excuses.

County Councillor Chris Dolphin advised, in relation to the progress to date: the installation and re-siting of the poles to house the signage; with both installations to be completed shortly. The County Tree Surgeon has been asked to visit; with a view to shrubs being pruned to ensure the new signage is clearly visible.

- (2) **Minute no: 4. 48/21 (2) (page 2)** – in relation to a proposal by Holywell Town Council, to arrange an adult Half Marathon and junior race during 2021. The Clerk advised, that the Holywell Town Council Project Officer will supply the Clerk with Minutes of Meetings; whereby any actions for this Council will be highlighted.

- (3) **Minute no: 4. 48/21 (3) (pages 3 and 4)** – in relation to the placing of vehicle monitoring tubes on Monastery Road in Pantasaph. The Chair of Council advised; in relation to a site meeting attended by Councillors' William Glynn, Emma Warbrick; County Councillor Chris Dolphin, together with Lee Shone (Flintshire County Council). The site meeting was initially to consider the siting of one or more Vehicle Activates Signage.

Lee Shone had suggested during the site meeting; that this Council await future plans for speeding traffic enforcement from the Go Safe Team.

Members agreed the following: To await six months for Go Safe to implement their enforcement scheme. The Clerk to place on the October Council meeting for further discussion.

- (4) **Minute no: 4. 48/21 (4) (page 4)** – in relation to an ear-marked budget reserves project for the continuation of the footpath in Gorsedd: phase 4. The Chair of Council Councillor William Glynn advised; that he was disappointed that the County Council had not provided the agreed plan and estimate for the next phase of the footpath. This information had been promised at a site meeting some months ago. County Councillor Chris Dolphin advised, that he has been in contact with Street Scene on numerous occasions; whereby it had been promised that the Community Council would have received the information by this evening's meeting.

The Clerk advised, that an e-mail had been received from Street Scene; which stated that an approximate cost for the completion of the footpath in total, would be in the region between £35,000.00 and £40,000.00. The Clerk referred to the end of year budget, and in particular, the balances held.

Members agreed the following: In principle, to complete a further section of the footpath; whereby the cost was in the region of £7,000.00. Councillor William Glynn to arrange a site meeting with the contractor; to ensure the correct meterage for the proposed further footpath extension. Councillors' William Glynn and Chris Dolphin to be in attendance at the site meeting.

5(A). 71/21

CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

- (1) The Clerk advised, that the following criminal offences had been reported to the North Wales Police, that had occurred within the Whitford Community Council area:

Carmel - 3 x Violence / 1 x Anti-social behaviour

Gorsedd - 1 x Anti-social behaviour

Lloc - 1 x Drugs / 1 x Public Order

Pantasaph - No crimes reported

Whitford - No crimes reported

- The Clerk read out to Members an e-mail received from PCSO Mathew Griffiths, which referred to the following: Suspicious vehicle in the Lloc area; white van with a black stripe down the side. The vehicle occupants had been taking an interest in a residents dogs; which were exercising in a field.
 - ❖ The Clerk recollected to Members; an e-mail forwarded from a North Wales Police Inspector; which contained information in relation to inconsiderate parking.
- (2) Draft Local Government and Elections (Wales) Bill. The Clerk recollected to Members that a link to the Draft Bill had been set prior to the meeting by e-mail for perusal. The Clerk highlighted a number of proposed recommendations that were contained in the document, which included the following paragraphs, General Power of Competence and Promoting Access to Local Government.
 - (3) Flintshire County Council: Notification that the Summer Play Scheme will be held commencing in July. Links to application forms for the appointment of Supervisors and Team Leaders were forwarded to Council Members; who were requested to forward to any interested members of the community.
 - (4) Public Services Ombudsman for Wales: Official complaint made to the Ombudsman by a Carmel resident; in relation to the installation of a street lighting shade in Carmel Road. The Ombudsman dismissed the complaint.

The following correspondence was forwarded by e-mail to Members:

- ❖ Hannah Blythyn MS/AS (Welsh Government): March update.
- ❖ Flintshire County Council: Be Mighty. Recycle information.
- ❖ Welsh Government: Implementation of the Local Government and Elections (Wales) Act 2021.

- ❖ Flintshire County Council: Assisted waste collections

5(B). 72/21

CLERK'S REPORT

- (i) The Clerk advised; that a condolence card had been sent on behalf of the Council, to retired Councillor Tecwyn Thomas; whose wife had passed away.
- (ii) The Clerk recollected to Members; an application for financial assistance received from a Limited Company; whereby the application was dismissed. The Clerk read out the contents of an e-mail received from Holywell Town Council.

STREET LIGHTING

- (a) The Clerk advised; that lamp number 50 in Park Road, Carmel, has been repaired by Scottish Power; due to an underground fault.
- (b) Lamp number 11 opposite to the entrance to Maes Rhydwen, Whitford, had been reported out of order.

5(C). 73/21

TO RECEIVE AND APPROVE THE END OF YEAR ACCOUNTS FOR 2020 / 2021

The Clerk, as Financial Officer, had provided Members by e-mail prior to the meeting, with copies of the end of year Statement of Financial Accounts; for the year ending 2020 / 2021. The Clerk advised Members further, in relation to the budget analysis; together with the end of year balances, including a number of outstanding work orders that had not been completed to date; which total £10,990.00. The invoices, when received, for these work orders; will be payable from the 2021 / 2022 financial year.

Members agreed the following: Approved the end of year accounts for the financial year 2020 / 2021. As the Council meeting was held by video conference, the Clerk to obtain the signature of the Chair of Council on the Statement of Accounts in due course.

5(D). 73/21

NOTICE OF APPOINTMENT OF THE DATE FOR THE EXERCISE OF ELECTORS' RIGHTS

The Clerk advised, that the above Public Notice was displayed on the Council web site and one notice board within the Council area; on the 2nd April, 2021. The commencement date for inspection of accounts and documents; from 20th August, 2021 to 17th September, 2021.

5(D). 74/21

TO CONSIDER: STREET LIGHTING QUOTATIONS: BS:7671 ELECTRICAL INSPECTIONS / GENERAL CALL-OUT AND REPAIRS CONTRACT (ADJ FROM MARCH COUNCIL MEETING)

The Clerk recollected Members to Minute number: 5(C). 51/21 on pages 4 and 5 of the Council Meeting dated the 4th March, 2021. The Clerk further recollected Members, to the provisionally agreed street lighting maintenance agreement; whereby the Clerk provided a detailed breakdown of charges, including a service charge.

Members agreed the following: To continue the current street lighting maintenance with Deeco Lighting.

5(E). 75/21

STREETSCENE SCHEDULE (FLINTSHIRE COUNTY COUNCIL)

The Clerk advised, in relation to the following matters that had been reported to StreetScene, since the last Council meeting:

- There were no matters of concern advised to the Clerk; since the March Council meeting.

Members brought the following concerns to the meeting:

- (1) Broken & jagged kerbstones: Turning left from the MacDonald's entrance on the A5026 – towards Holywell; the kerbstones have been damaged, no doubt, by heavy goods vehicles using this area. Could these be inspected.
- (2) Litter – General concern with litter from Macdonald's and the garage food outlets; especially travelling up the hill on the A5026 from the services. – and past the area of Carmel Cricket Club. The Council were advised; that whilst the granted planning application apparently stated; that MacDonald's had to clear litter from a certain meterage on all the surrounding roads in the area from the premises; it is alleged; the management have reneged on this. The Clerk to enquire; as to what the agreed cleaning area distances are; and, if there is an amended agreement been made with the County Council.
- (3) Litter – in the hedgerow and some in bags; from the entrance gate to Misty Waters on Fachallt Road, to the layby area. Apparently, this has been reported directly to Customer Services / Street Scene by residents; but has not been removed.
- (4) Litter – Carmel Woods in the Crecas Lane area. The rubbish consists of empty glass bottles, coffee cups and other items; in particular, along the edges of the public footpath. The Clerk to enquire; would this be the responsibility of Street Scene; or the Public Rights of Way Department.
- (5) Litter – contained in the grooves around the roundabout at Junction 31 on the A55.
- (6) The footpath clearing on the A5026 road between Lloc to the Waen Road area. Whilst the work completed to date in the Celyn Bends area is appreciated, with many complementary comments being passed by pedestrians; it was reported, that not all of the pathway has been completed.

Members agreed the following: County Councillor Chris Dolphin to contact Street Scene; to ascertain the present position with completion of the work.

- (7) A5026 footpath from Lloc to Carmel. There are a number of areas that require slurry seals; in particular, from the crossroads to Carmel.

Members agreed the following: County Councillor Chris Dolphin to contact Street Scene; to identify the areas of concern.

The Clerk advised, that the above concerns would be brought to the attention of StreetScene.

6. 76/21

REPRESENTATIVES REPORTS (COMMITTEES, LIAISON & MEETINGS ATTENDED)

There were no reports specific to the Local Committees and Outside Bodies schedule, or Council Members who had attended meetings on behalf of the Council.

7(A). 77/21

PLANNING APPLICATIONS

The following planning application had been received:

- (a) Application number: 062540 - for alterations and rear extension, at Lloc Service Station, Lloc.

Comment by Council: Providing that the proposed alterations do not have a detrimental effect on the adjoining listed building; including compliance with relevant policies and planning guidance notes, then no objections raised.

(The above application was sent to Members for consultation in-between meetings, due to statutory time limits for observations from County Planning).

7(B). 78/21

Members formally confirmed the above decision

7(C). 79/21

The following planning applications were considered by Members at the meeting:

- (a) Application number: 062613 – for new standalone building to provide early years and wraparound childcare facility; with additional site improvement works; at Ysgol Bro Carmel.

Comment by Council: Fully support the application.

- (b) Application number: 062679 – for erection of a two storey side extension to existing dwelling house, at Pen Y Gelli Fawr, Lloc.

Comment by Council: Providing the size and scale is in keeping with the surrounding countryside; and subject to compliance with relevant policies and planning guidance notes, then no objections raised.

- (c) Application number: 062716 – for change of use of 29 touring pitches within holiday park; to 29 static caravan pitches, at Misty Waters Caravan Park, Lloc.

The Clerk advised, that the planning application form, together with documents are currently not available on the Flintshire Planning Portal.

7(D). 80/21

PLANNING DECISIONS

The following planning decision has been received from Flintshire County Council:

- (i) Application number: 062270 – for single storey extension to side of existing dwelling, at St. Vincent's Monastery Road, Pantasaph. Permitted Development.

7(E). 81/21

PLANNING APPEALS

- ❖ The Clerk recollected Members to a copy letter received from a resident in the Pen y Cefn area of Caerwys; that had been written to the Wales Planning Inspector (WPI); who allowed the appeal for the KFC planning application at the area known as the Singing Kettle Services, in Lloc. The Clerk further recollected the reply received from the WPI; that had been forwarded to Members for information.

7(F). 82/21

PLANNING COMPLAINTS

- Planning application number: 062085 – in relation to a complaint received and forwarded to Flintshire Planning Enforcement. The Clerk read out a letter from Flintshire Enforcement; which stated the following: The caravan on site at a property known as Beech Cottage, Pantasaph; whereby the owner confirmed to Planning Enforcement; that the caravan will only be on site whilst works are being undertaken. The temporary siting of the caravan does not require consent and is permitted under Para: 4 Temporary Buildings and Uses Class A.

8. 83/21

TO CONSIDER: IMPROVEMENT TO GROUND SURFACE IN CARMEL PLAY AREA (CLLR CHRIS DOLPHIN)

Councillor Chris Dolphin advised Members, in relation to a number of complaints received as to the muddy conditions in areas of the Children's play area. A number of photographs taken by Councillor Dolphin were viewed virtually by Members. Councillor Dolphin further advised, that he had held a site meeting with Richard Roberts (Play & Design Officer) at Aura Leisure.

The following report was received from Richard Roberts: 'Following on from a site meeting at Ocean View play area, Carmel, with Cllr Dolphin to look at the safety surfaces and the muddy areas of ground. One of the solutions is to replace the grassmat safety surfacing for a rubberised wetpour surface below both the Toddlers swings and the older two seat flat swing bay area.

It is considered that the wetpour surface will stand up better to the daily usage, especially considering the swings are in shade under the tree canopy at Ocean View, which in turn makes the grass slow to regenerate, hence the grass being eroded away through usage.

For your consideration, the estimated cost for supply and lay of wetpour surfaces for both set of swings including pcc edging and construction of base works and link paths onto existing pathway, would be in the region of £7 - £8k: quotations can be provided in due course. There will be a Match Funding letter due out inviting Town and Community Councils to participate in the programme for financial year 2021-22'.

Members agreed the following: In principle, to agree to match funding; as per the work in the above paragraph. The Clerk to enquire with Richard Roberts; that the Community Council may also consider further match funding; towards either new or replacement play equipment; should this be required.

9. 84/21

APPROVAL OF ACCOUNTS FOR PAYMENT

Cheque Number	Payee	Net £	Vat £	Total £
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	<u>Payments made – to be confirmed:</u>			
	Direct Debit: Scottish Power (February - Street Lighting Electricity Account - payment dated 18/03/2021)	136.34	27.27	163.61
	Standing Order: R. P. Parry - Clerk to Council (Monthly salary & home working allowance for February) Payments dated 01/03/2021			
	<u>Payments for consideration at meeting to be paid by BACS:</u>			
	Independent Remuneration Panel for Wales; Determination 42; Members allowances for 2021 / 2022:			
	Cllr William Glynn	150.00		150.00
	Cllr Robert J. Hughes	150.00		150.00
	Cllr Emma Warbrick	150.00		150.00

**10. 85/21
APPLICATIONS FOR FINANCIAL SUPPORT**

Cheque Number	Name of organisation	Amount granted £
	<u>Authorised to be paid by BACS:</u>	
	Carmel Cricket Club (Application towards running costs) Application adjourned from February Council meeting (Section 19 LGA (Miscellaneous Provisions) Act 1976)	£350.00

**11. 86/21
Members agreed the payments of the above accounts and financial support as listed.**

There being no further business, the Chair thanked everyone for attending and closed the meeting.

SIGNED BY CHAIR OF COUNCIL:.....

DATE OF APPROVAL:.....