



CYNGOR CYMUNED CHWITFFORDD / WHITFORD COMMUNITY COUNCIL

Minutes of The Meeting of Whitford Community Council

Held Virtually by Video and Telephone Conference,

On Thursday the 3rd February, 2022, at 7.00pm

1(A). 26/22

PRESENT

Councillor Richard L. Dolphin (Chairman)
Councillor William Glynn (Vice Chair)
Councillor Timothy A. Barks
Councillor Chris Dolphin (Community & County)
Councillor Mrs. Sharon E. James
Councillor Caradoc Wyn Jones
Councillor Matthew J. Marshall
Councillor Gareth W. Sharp
Councillor Paul Urquhart
Councillor Joseph W. Williams

Clerk & Financial Officer R. Phillip Parry

1(B). 27/22

APOLOGIES

Councillor Miss. Emma Warbrick

2. 28/22

PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS

- ❖ E-mail received from resident of Council area, seeking the thoughts of Council Members, in relation to the following: Animal cruelty and abuse within the Whitford Community, in specific regard to the Animal Welfare Act 2006 Section 4. Whereby it is an offence to cause unnecessary suffering to an animal and that Section 9 provides:
 - (a) its need for a suitable environment
 - (b) its need for a suitable diet
 - (c) its need to be able to exhibit normal behaviour patterns
 - (d) any need it has to be housed with, or apart from other animals, and
 - (e) its need to be protected from pain, suffering, injury and disease

Members agreed the following: Councillors confirmed their understanding of the above Act, and are fully against any form of animal cruelty. Should evidence of such cruelty occur, either within

the Whitford Community Council area, or elsewhere, this must be reported to the appropriate authorities, such as: RSPCA, Police and Flintshire County Council – including various animal charities for investigation.

3. 29/22

DECLARATIONS OF INTEREST

There were no Declarations of Interest declared

4. 30/22

TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 6TH JANUARY, 2022

The Minutes were proposed as correct by Councillor William Glynn and seconded by Councillor Gareth Sharp and formally agreed by the Members present.

5. 31/22

MATTERS ARISING

The Clerk referred to the following matters from previous Minutes:

- (1) Minute no: 5. 06/22 (1) (page 2)** – in relation to the lower field adjacent to Ysgol Bro Carmel. The Clerk advised, that a further letter had been received from the Chair of School Governors, which stated: that the School were in discussion with a number of County Council Officers. The matter will be further discussed at a School Governing Body meeting later this term.

The above referred to letter also sought the views of the Community Council, to providing financial assistance for the purchase of signage to deter people walking their dogs on the school field. The Clerk advised, that he had replied requesting a cost for the signage together with installation, and when received would place before the Council for consideration.

- (2) Minute no: 5. 06/22 (2) (page 2)** – in relation to the Active Travel project within the Community Council area.

Councillor Chris Dolphin provided the following update. Held a virtual meeting with senior County Officers, who were impressed with the presentation document from this Council. Consultants will cost the project for both this Council together with others. The bid to the Welsh Government will be submitted in January 2023, with March 2023 being the anticipated decision announcement date.

- (3) Minute no: 5. 06/22 (3) (page 2)** – in relation to the installation of two Speed Activated Signs on Monastery Road in Pantasaph. The Clerk advised, the order was placed the day following the January Council meeting, whereafter it was advised, the installation would be within the next few weeks.

Councillor William Glynn advised, that the installation of the signate posts had taken place a few days ago.

- (4) Minute no: 5. 06/22 (4) (pages 2 & 3)** – in relation to the adoption of the Red phone box in Pantasaph and defibrillator installation. **(See Minute number 6(C). 34/22 on pages 4 and 5 below)**

- (5) **Minute no: 6(B). 08/22 (d) (page 5)** – in relation to receiving a report from Flintshire County Council, providing an update in Micro-Care in the County. The Clerk advised, that although promised, the report had not been received.

6(A). 32/22

CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

CORRESPONDENCE

- (1) The Clerk advised, that the following criminal offences had been reported to the North Wales Police, that had occurred within the Whitford Community Council area:

Carmel - 4 x Violence offences

Gorsedd - No crimes reported

Lloc – 2 x Violence offences

Pantasaph - No crimes reported

Whitford - No crimes reported

- (2) Cymdeithas Thomas Pennant: Current report on activities.

- (3) Royal British Legion: The Queen's Green Canopy project. Planting a tree for the Jubilee with links to a plaque supplier.

The following correspondence was forwarded by e-mail to Members:

- Welsh Government: Consultation Re Draft Statutory Guidance for Community & Town Councils in Wales
- One Voice Wales: Raising Awareness / Promotion video – Community & Town Councillors
- Flintshire City of Sanctuary: Statement on Nationality Borders Bill – January 2022.

6(B). 33/22

CLERK'S REPORT

- (a) The Clerk advised that a refund of £3,412.00 had been received from HMRC.
- (b) Concern notified to Flintshire County Council in 2021 in relation to an abandoned car in Carmel, had now been referred to the North Wales Police.
- (c) Councillor Chris Dolphin had reported to the Clerk an urgent repair to the notice board in Whitford. Following a quotation received from Brian E. Jones (Joiner) for the sum of £160.00, which had been agreed by the Chair and Vice Chair of Council.

Members agreed the following: Confirmed the quotation.

- (d) The Clerk advised, to a notification received from Scottish Power to an increase to the street lighting electricity supply (dusk until dawn).

Current cost: Standing charge: 12p per day / Rate 12p kWh

Cost from 1st March, 2022: Standing charge: 12p per day / Rate 47p kWh

The Clerk further advised, that all street lights are unmetered and are charged on a ‘dusk until dawn’ basis. Scottish Power advise, that the Council’s average yearly consumption is 13.529 kWh – which would result in an increase from approximately £1,623.00 to £6,358.00 per year.

Members agreed the following: The Clerk to endeavour to obtain quotations from other energy supply providers.

(e) **STREET LIGHTING**

The Clerk advised in relation to the following reported faulty street lights:

- (i) A5026 - near Greenhays, Lloc. (Faulty sensor replaced).
- (ii) A5026 - three lanterns with no electricity supply - from area of Misty Waters travelling towards Lloc. Council’s contractor provided photographs of live cable that appeared to have disconnected from the circuit breaker. The Clerk had reported the concern to the Scottish power emergency department.
- (iii) Previously reported faulty street light sited opposite Carmel Village Hall; repaired by Scottish Power due to live cable which had detached from circuit breaker.
- (iv) **County Councillor Chris Dolphin, provided the following update.**
 - County Biodiversity Officer: New sign in the area of The Bryn, Carmel will be ordered in due course.
 - County Biodiversity Officer: Visited Pen Y Gelli Quarry. Details sent to COFNOD to consider the area as a ‘Recorder Day’
 - County Biodiversity Officer: Minute number 6(B). 08/22 (e) from January 2022 meeting, in relation to a pond in the area of Top Y Lloc Lane, Lloc. This will be considered for inclusion in the County Councils Biodiversity projects.

6(C). 34/22

TO FURTHER DISCUSS: ADOPTION OF RED K6 TELEPHONE BOX IN PANTASAPH

The Clerk advised the following:

- (i) Notice of completion for the adoption of the Red Phone Box received from BT.
- (ii) The Clerk confirmed, that the phone box had been placed on the Council’s Asset Register.
- (iii) The application for a Zoll Defibrillator to NHS Wales had been successful. The defibrillator will be held by the NHS until such time as the unit is able to be installed.

- (iv) Members were shown virtually the following costs: Heated non locking cabinet £391.20 / Delivery £10.00 / Phone kiosk stickering kit £130.00 / Electrical installation cost between £175.00 / £250.00 (all figures plus VAT). Photographs shown virtually of the aforementioned items.
- (v) The Clerk advised, that the next stage would be for the Council to apply for: General and Conservation planning consent for change of use.
- (vi) The clearance work previously agreed has been completed. With the surrounding branches and inside ivy removed.
- (vii) Awaiting a quotation for the re-painting of the phone box. Councillor Mathew Marshall to expedite.

Members agreed the following: (1) Confirmed their acceptance of the above costings at paragraph (iv) above. The Clerk to issue a Purchase Order in due course (2) The Clerk to apply for both general and conservation planning consent, for change of use for the phone box – and to pay the appropriate fees.

6(D). 35/22

STREETSCENE SCHEDULE (FLINTSHIRE COUNTY COUNCIL)

The Clerk advised in relation to the following matter(s) that had been reported to StreetScene, since the last Council meeting:

- No matters of concern had been received and reported since the last Council meeting.

The Clerk provided the following update from Mr. Nigel Seaburg (StreetScene) Officer
Update (in italics)

- (a) A5026 Road – Undergrowth and rubbish along pavement in the area of Pen Y Gelli Quarry, Lloc. *Ticket issued for footway to be cleared.*

Councillors were advised, that whilst work had commenced, it appeared that the full length of the requested area had not been cleared.

Members agreed the following: Councillor Chris Dolphin to contact Street Scene.

- (b) A5026 Road – Lloc area travelling through Celyn bends towards Holway. The branches from the last hedge cut have blown and gathered in the area where the pavement was previously cleared of undergrowth. *Footway has been cleared on Friday 15th January.*

Members agreed the following: Councillor Chris Dolphin to contact Street Scene, to ascertain if it is general practice, not to remove hedge and overgrowth cuttings

7. 36/22

REPRESENTATIVES REPORTS (COMMITTEES, LIAISON & MEETINGS ATTENDED)

- Councillor Caradoc Jones advised of his attendance, at a virtual meeting of the West Flintshire Town and Community Councils Working Group. Discussions included: Parking concerns and lack of Police action; Railway station in Greenfield.

A meeting is to be arranged with a Police representative together with a County Enforcement Officer.

8(A). 37/22

PLANNING APPLICATIONS

No applications considered in-between the January and February Council meetings.

8(B). 38/22

The following planning application(s) were considered by Members at the meeting:

No applications received for consideration at meeting.

8(C). 39/22

PLANNING DECISIONS

The following planning decisions have been received from Flintshire County Council:

- (i) Application number: 061703 – for erection of a single storey rear extension, at Stormont, Mertyn Lane, Carmel. Refused.
- (ii) Application number: 061703 – for Listed Building application and erection of a single storey rear extension, at Stormont, Mertyn Lane, Carmel. Refused.
- (iii) Application number: 063361 – for retention of Le Mirage, conversion of existing property (The Croft) into 2 no holiday cottages and siting of 5 no lodges, at Le Mirage, Whitford Road, Whitford. Refused.
- (iv) Application number: 063598 – for side extension with internal alterations and external refurbishment, at 1 Ffordd Gwelfor, Carmel. Approved.
- (v) Application number: 063562 – for change of Use of former chapel as a holiday let property, at Pen Llwyn Chapel Penfforddillan, Lloc. Refused
- (vi) Application number: 063588 – for erection of Single storey extensions, at The Meadows, Tan Y Lloc Lane, Lloc. Approved.

9. 40/22

TO DISCUSS: FINANCIAL ASSISTANCE APPLICATIONS (CLLR RICHARD DOLPHIN)

Councillor Richard Dolphin recollected Members, to the comments raised in the January Council meeting during consideration of financial donations. In consultation with the Clerk, a draft policy for financial grant applications had been prepared. Members were shown virtually a draft policy, which included an application form together with guidance notes. Members provided their observations.

Members agreed the following: Confirmed their desire for such a policy. Members to receive at least a week prior to the March Council meeting, a further draft for perusal and subsequent agreement.

10. 41/22

TO DISCUSS FOLLOWING CONCERN: SUBSIDENCE OF ENTRANCE TO CAR PARK - ADJACENT TO YSGOL Y LLAN, WHITFORD (CLLR JOE WILLIAMS) ADJOURNED FROM JANUARY COUNCIL MEETING

Councillor Jo Williams advised Members of his concern with the condition of the car park entrance, adjacent to Ysgol Y Llan in Whitford. The edge of the bridgeway tarmac had cracked with the meshed grassed area sinking.

Councillor Chris Dolphin advised, that he had visited and taken photographs – which were shown virtually at the meeting by the Clerk. Councillor William Glynn advised, that he had also visited and thereafter contacted the contractor who completed the work. The contractor had visited the site and agreed to reinstate the area of concern, at no cost to the Council.

11. 42/22

TO FURTHER DISCUSS: TREE BRANCH REDUCTION IN PEN Y GELLI WOODS (CLLR W. GLYNN)

Councillor William Glynn recollected Members to a previous discussion, whereby it was agreed that a contractor be sought to provide a quotation for the hedge cutting and other work in the area of Pen Y Gelli Quarry. The hedge is now substantially encroaching onto the public footpath. Councillor Glynn emphasised the necessity for the hedge to be trimmed each year.

The Clerk advised, that due to the now urgent requirement for the work to be completed, two quotations has been received. The third requested quotation had not been forthcoming. Members were shown virtually the quotations.

Members agreed the following: Accepted the quotation for £800.00 plus VAT from Davies Land & Sea Ltd., Lloc. To reduce the height of hedgerow, trim both sides and branches to be stacked on site to form eco piles.

12. 43/22

APPROVAL OF ACCOUNTS FOR PAYMENT

Cheque Number	Payee	Net £	Vat £	Total £
	<u>Payments made – to be confirmed:</u>			
	Deeco Lighting (Call out fee and fitting of waterproof box on lamp – opposite Carmel Village Hall) Payment authorised by two Councillor bank signatories)	260.00	52.00	312.00
	Direct Debit: Scottish Power (December - Street Lighting Electricity Account - payment dated 17/01/2022)	150.50	30.10	180.60
	Standing Order: R. P. Parry - Clerk to Council (Monthly salary & home working allowance for February) Payments dated 01/02/2022			
	<u>Payments for confirmation and consideration at meeting to be paid by BACS:</u>			
	Direct Debit: HSBC Bank charges (31/01/2022)	5.00		5.00

	Deeco Lighting (Photocell repair to lamp near Greenhays, Lloc)	180.00	36.00	216.00
	Caerwys Computer Clinic (Two year Council website hosting - £200.00 / Two year renewal of Council domain names - £72.48)	272.48		272.48
	Flintshire County Council (Summer Play Scheme in 2021 – Carmel & Whitford)	4,763.00		4,763.00
	Deeco Lighting (Call out fee to three faulty street lamps on Dyserth Road, Lloc. Scottish Power fault)	180.00	36.00	216.00
	Brian E. Jones (Joiner) Urgent repair to Whitford notice board (as agreed by Chair and Vice Chair of Council)	160.00		160.00
	R. P. Parry (Clerk) Reimbursement of Microsoft Office Business licence renewal at £122.80 VAT £22.56 – Total £135.36. Quarter share with other Councils	28.20	5.54	33.84

13. 44/22

APPLICATIONS FOR FINANCIAL SUPPORT

Cheque Number	Name of organisation	Amount granted £
	Love North Wales (Application for financial assistance)	No grant

14. 45/22

Members agreed the payments of the above accounts as listed.

There being no further business, the Chair thanked everyone for attending and closed the meeting.

SIGNED BY CHAIR OF COUNCIL:.....

DATE OF APPROVAL:.....