



CYNGOR CYMUNED CHWITFFORDD / WHITFORD COMMUNITY COUNCIL

Minutes of The Meeting of Whitford Community Council

Held Virtually by Video and Telephone Conference,

On Thursday the 3rd March, 2022, at 7.00pm

1(A). 46/22

PRESENT

Councillor Richard L. Dolphin (Chairman)

Councillor William Glynn (Vice Chair)

Councillor Timothy A. Barks

Councillor Chris Dolphin (Community & County)

Councillor Mrs. Sharon E. James

Councillor Caradoc Wyn Jones

Councillor Matthew J. Marshall

Councillor Gareth W. Sharp

Councillor Paul Urquhart

Councillor Miss. Emma Warbrick (Attending another meeting on behalf of Council)

Clerk & Financial Officer R. Phillip Parry

1(B). 47/22

APOLOGIES

Councillor Joseph W. Williams

2. 48/22

PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS

No attendance at meeting by public, no questions, comments or representations received prior to meeting.

3. 49/22

DECLARATIONS OF INTEREST

There were no Declarations of Interest declared.

4. 50/22

TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 3RD FEBRUARY, 2022

The Minutes were proposed as correct by Councillor William Glynn and seconded by Councillor Caradoc Jones and formally agreed by the Members present.

5. 51/22

MATTERS ARISING

The Clerk referred to the following matters from previous Minutes:

- (1) **Minute no: 2. 28/22 (1) (pages 1 & 2)** – in relation to a resident seeking the thoughts of Community Councillors to animal cruelty and abuse within the Whitford Community area. The Clerk read out to Members the contents of a further e-mail.
- (2) **Minute no: 5. 31/22 (1) (page 2)** – in relation to the lower field adjacent to Ysgol Bro Carmel. The Clerk advised, that there had been no further response from the Chair of School Governors, however, the Governors were holding a meeting this evening whereby the Council's School Governor – Councillor Emma Warbrick is attending.
- (3) **Minute no: 5. 31/22 (3) (page 2)** – in relation to the installation of two speed activated signs on Monastery Road, in Pantasaph. Councillor William Glynn confirmed, that the signs had been installed. The Clerk advised, that the signs were due to be activated last week, which would include the speed calibration aspects.
- (4) **Minute no: 6(B) (b) 33/22 (page 3)** – in relation to an abandoned car in Carmel. The Clerk advised, that photographs of the vehicle had been provided to the Police, who had stated, that a visit would take place on 16th February. The following report was received from a PCSO. The vehicle owner has been spoken with, the car will be moved in the near future. The owner advised the PCSO that the road is unadopted.

Members agreed the following: The Clerk to seek from County Highways a copy of the adopted highway plan for Caracas Lane, Carmel.

- (5) **Minute no: 6(B) (d) 33/22 (page 4)** – in relation to the increase in street lighting energy charge by Scottish Power. The Clerk advised Members, that only one energy company had provided a quotation, however, during the morning of the meeting the Clerk held a video meeting with an Officer from the Government Procurement Department. The Clerk provided information from the Government Officer, which included figures and contract timescales.

Members agreed the following: The Clerk to provide Members with a spreadsheet, to include the various figures from the energy companies and contract details.

- (6) **Minute no: 6(C). 34/22 (v) (page 5)** – in relation to applying for planning and conservation permission for change of use for the Red K6 Telephone Box on Monastery Road in Pantasaph. The Clerk confirmed, that the planning application had been submitted to Flintshire, however, to date, it had not been acknowledged together with confirmation of the fee payable. The Clerk further advised, that upon perusing the planning weekly lists, it appeared that County Planning were many weeks behind with their workload.
- (7) **Minute no: 10.41/22 (pages 6 & 7)** – in relation to concerns with the condition of the car park entrance adjacent to Ysgol Y Llan in Whitford. Councillor William Glynn advised, that the contractor had completed the work the day following the February Council meeting. Councillor Chris Dolphin advised, that he had visited the site and confirmed the completion of the repair.

6(A). 52/22

CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

- (1) The Clerk advised, that the Police UK web site had not been updated with the current offences data. Therefore, no details of reported criminal offences within the Council area were available.
- (2) Notification from Police Inspector Stephen Roberts (North Wales Police – Flintshire North), that consultative meetings between the Police and Town and Community Councils will recommence. The first meeting is scheduled towards the end of March.

The following correspondence was forwarded by e-mail to Members:

- ❖ Flintshire County Council: New hub for apprentices
- ❖ One Voice Wales: Survey report in relation to multi location meetings
- ❖ Flintshire County Council: Campaign named: #FCCBeKindOnline – will be launched on Tuesday 8th February to coincide with Safer Internet Day.
- ❖ Boundary Commission for Wales: Secondary consultation commencing 17th February. Members to make representations on a personal basis.
- ❖ Flintshire County council: Guide to Town and Community Council elections in Wales
- ❖ Hannah Blythyn MS: February newsletter
- ❖ Independent Remuneration Panel for Wales: Annual Report 2022
- ❖ Flintshire County Council: Draft Assessment of Well-being in Flintshire. Members to complete on-line survey on a personal basis.
- ❖ HyNet North West: Pre-application publicity, in relation to the Liverpool Bay CCS proposals to develop and install a new carbon dioxide pipeline between – Ince and Flint and repurpose an existing pipeline between Flint and Point of Ayr. Information forwarded to Councillor Gareth Sharps, who had attended a prior virtual meeting.

6(B). 53/22

CLERK'S REPORT

- The Clerk advised Members, in relation to a request from the Flint and Holywell Rotary Club, who seeked permission from the Community Council to plant a tree (possibly flowering cherry) in Lloc. The Rotary Club are in the process of planting a number of trees in their Club area. The Clerk further advised, that Flintshire StreetScene had agreed to the request, but under the Local Government Act, the consent of the Community Council is also required.

Members were shown virtually a Google street map the area of land (triangle area) – A5026 Road at Lloc with the junction to Pant Y Wacco.

Members agreed the following: Confirmed their consent to the planting of the tree. The Clerk to advise both the Rotary Club together with Street Scene.

6(C). 54/22

TO FORMALLY CONSIDER: ADOPTING FINANCIAL ASSISTANCE POLICY AND ASSOCIATED DOCUMENTS

The Chair of Council Richard Dolphin recollected Members to the following draft documents that had been sent by the Clerk to Members for consideration: (1) Financial Assistance Policy (2) Financial Assistance Application Form (3) Financial Assistance Decision Making Tool.

One amendment was agreed to be made to the application form. Councillor William Glynn thanked the Chair and Clerk for their work on this policy.

Members agreed the following: Confirmed their acceptance of the three above named policy documents. The Clerk to add to the list of Council Policies.

6(D). 55/22

STREETSCENE SCHEDULE (FLINTSHIRE COUNTY COUNCIL)

The following concerns have been reported to Street Scene: (*Street Scene update in italics*)

- (1) Demolished Monastery Road sign at the junction with Babell Road that had been previously reported, has still not been replaced. *Street Scene advise, a new sign is on order.*

Councillor William Glynn advised, to new working practices in the County which has an impact of the installation of signage and other highway work.

- (2) Overhanging tree branches – travelling uphill from McDonald’s on A5026 Road at Pen Y Gelli woods. The Clerk advised, that a pedestrian walking along pavement whereby a high sided lorry caught a number of branches which subsequently fell onto the pavement. The pedestrian was not injured. Request for the woodland owner to cut back the branches to alleviate further danger. Councillor Tim Barks provided further information.

- (3) Metal fence on A5026 Road opposite entrance to McDonald’s – and parallel with A55 has again been dislodged. Request for urgent repair as the metal reaches into the highway. Councillor Tim Barks provided further information. *Request forwarded to The North and Mid Wales Trunk Road Agent – who are responsible for managing trunk roads in north and mid Wales on behalf of the Welsh Government*

Members brought the following concerns to the attention of the meeting:

- (i) Councillor Caradoc Jones expressed his concern that during the closure of the A55 Road, traffic is diverted along the A5026, whereby high sided vehicles are a concern. It was advised, that the road closures are arranged by the North and Mid Wales Trunk Road Agent.

7. 56/22

REPRESENTATIVES REPORTS (COMMITTEES, LIAISON & MEETINGS ATTENDED)

There were no reports specific to the Local Committees and Outside Bodies schedule, or Council Members who had attended meetings on behalf of the Council.

8(A). 57/22

PLANNING APPLICATIONS

The following planning application(s) to be considered by Members at the meeting:

- No planning applications received from Flintshire County Planning

The Clerk advised, that the following planning application is included in the Flintshire Planning weekly list, but is not available to peruse on the Planning Portal at the present time.

- ❖ Planning application number: 064118 – for the operation of a dairy vending machine / farm shop and all associated works, at Mynydd Mostyn, Berthengam.

8(B). 58/22

PLANNING DECISIONS

The following planning decisions has been received from Flintshire County Council:

- (i) Application number: 064088 – for approval of details reserved by condition no 6 (foul surface water drainage) attached to planning permission reference 055855, at Land to rear of Bryn Mair & Cilan, Gorsedd. Approved.
- (ii) Application number: 063645 – for replacement garage for vehicles. Proposed hobby workshop and storage to replace existing garage, at The Pines, Monastery Road, Pantasaph. Refused.

8(C). 59/22

PLANNING NOTES:

- (1) Notification received from Flintshire County Planning, advising that the following application will be considered by the County Planning Committee: Application number: 063512 – for proposed siting of 49 static holiday caravans and lodges on former golf club practice area, together with supplemental landscaping, at Pennant Park Golf Club, Mertyn Downing Lane, Maes Pennant, Mostyn. (The Clerk recollected to Members, that this Council had objected to the application, due to the proximity to this Council’s border). (Reported that the application had been withdrawn).
- (2) Notification received from Flintshire County Planning Enforcement, advising that the following planning enforcement investigation between the County and owners of Mynydd Mostyn, Berthengam; the County have closed their enquiry pending the outcome of a valid planning application.

9. 60/22

APPROVAL OF ACCOUNTS FOR PAYMENT

Cheque Number	Payee	Net £	Vat £	Total £
	Direct Debit: Scottish Power (January - Street Lighting Electricity Account - payment dated 18/02/2022)	150.50	30.10	180.60
	Standing Order: R. P. Parry - Clerk to Council (Monthly salary & home working allowance for January) Payments dated 01/02/2022			
	Direct Debit: HSBC Bank charges	5.00		5.00

	BACS: Defibrillator Store Ltd., - Defibrillator housing cabinet for Pantasaph phone box (as previously agreed by Council) Authorised by two Councillor bank signatories	401.20	80.24	481.44
	BACS: Davies Land & Sea Ltd., - Hedge cutting at Pen Y Gelli Quarry (as previously agreed by Council) Authorised by two Councillor bank signatories	800.00	160.00	960.00
	<u>Payments for consideration at meeting to be paid by BACS:</u>			
	H. M. Revenue & Customs. Clerk's PAYE & Clerk & Council NI - January, February & March (Due 06/03/2022)	604.56		604.56
	Caerwys Town Council 1/4 share of Photocopier hire (£204.00 a year - VAT paid by Caerwys)	51.00		51.00
	R. P. Parry (Clerk) Travelling expenses from April 2021 to March 2022 (as per detailed auditor schedule)	41.40		41.40
	Flintshire County Council (Payment towards upgrade of Carmel Children's Play Area – as previously agreed ring-fenced budget)	10,000.00		10,000.00

10. 61/22

APPLICATIONS FOR FINANCIAL SUPPORT

Cheque Number	Name of organisation	Amount granted £
	<u>Authorised to be paid by BACS:</u>	
	Llangollen International Eisteddfod (Section 145 LGA 1972 – provision of entertainment and support of the arts)	£100.00

11. 62/22

Members agreed the payments of the above accounts and financial support as listed.

There being no further business, the Chair thanked everyone for attending and closed the meeting.

SIGNED BY CHAIR OF COUNCIL:.....

DATE OF APPROVAL:.....