



CYNGOR CYMUNED CHWITFFORDD / WHITFORD COMMUNITY COUNCIL

Minutes of The Meeting of Whitford Community Council

Held at St. Paul's Church, Gorsedd,

On Thursday the 9th February, 2023, at 7.00pm

1(A). 29/23

SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE (JOSEPH WILLIAMS)

Co-opted Councillor Joseph Williams signed his Declarations of Acceptance of Office, following being co-opted to the Council at the January 2023 Council meeting. The Declaration was witnessed and signed by the Clerk.

The Chair of Council Councillor Billy Glynn welcomed Councillor Williams to the meeting.

1(B). 30/23

PRESENT

Councillor Billy Glynn (Chair)
Councillor Richard Dolphin (Vice Chair)
Councillor Tim Barks
Councillor Matthew Foster
Councillor Sharon James
Councillor Caradoc W. Jones
Councillor Matthew J. Marshall
Councillor Gareth Sharp
Councillor Paul Urquhart
Councillor Melanie Wallis
Councillor Joseph Williams

Clerk & Financial Officer R. Phillip Parry

1(C). 31/23

APOLOGIES

Councillor Emma Warbrick

1(D). 32/23

ABSENT

None

2. 33/23

PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS

No attendance at meeting by public, no questions, comments or representations received prior to meeting.

3. 34/23

DECLARATIONS OF INTEREST

The following Declarations of Interest were declared:

Councillor Melanie Wallis: Application for financial assistance by the Five Villages Chronicle (**Minute number 10. 48/22 on page 7 below**)

Councillors' Richard Dolphin, Gareth Sharp and Melanie Wallis: Application for financial assistance by Carmel Village Hall (**Minute number 10. 48/22 on page 7 below**)

4. 35/23

TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 12TH JANUARY, 2023

The Minutes were proposed as correct by Councillor Caradoc Jones and seconded by Councillor Richard Dolphin and formally agreed by the Members present.

5. 36/23

PROGRESS REPORT ON MATTERS RAISED AT PREVIOUS MEETINGS

The Clerk referred to the following matters from previous Minutes:

- (1) **Minute no: 5. 07/23 (1) (page 2)** – in relation to new village name signage. The Clerk advised that this will be further discussed – as per **Minute number: 5. 36/22 (5) on page 3 below**)
- (2) **Minute no: 5. 07/23 (3) (page 2)** – in relation to a traffic speed survey on the A5026 Road near Carmel Cricket Club. The Clerk advised that despite reminders this information has still not been received since promised in November 2022.

Councillor Tim Barks had provided the Clerk with the following information which had been received from a Committee Members of the Cricket Club: The Club estimate that over the next twelve month period there will be approximately 1,350 vehicle visits to the ground for various activities. The estimate is based on three senior teams, a ladies team, four junior teams together with training sessions and social events.

Members agreed the following: The Clerk to forward the exchange of e-mails to County Councillor Chris Dolphin, seeking that he expedites receipt of the traffic survey.

- (3) **Minute no: 5. 07/23 (4) (page 2)** – in relation to the installation of a defibrillator and other work in the Red Phone Box in Pantasaph. The Clerk provided the following update:
 - (i) BT Payphones have successfully reconnected the electricity supply to the phone box
 - (ii) The remainder of the stickering signage will be completed during this week
 - (iii) The electrician will visit to connect the defibrillator housing cabinet to the electricity supply
 - (iv) The Ambulance Service representative will install the defibrillator into the cabinet

- (v) The Ambulance Service seek a local resident to be placed on their monitoring system; which would involve receiving the following periodic notifications; to check that the defibrillator is in place; a light is displayed to confirm connection to the electricity supply; receive notification that the defibrillator has been used and to receive new pads. The Clerk advised that he had contacted Councillor Emma Warbrick – who had kindly agreed to place her name forward for consideration.

Members agreed the following: Thanked Councillor Warbrick for her assistance; the Clerk to advise the Ambulance Service.

- (4) **Minute no: 6(B). 09/23 (d) (page 4)** – in relation to a request by Wynne Construction to allow parking on the area of the Council owned car park adjacent to Ysgol Yr Llan, Whitford, to facilitate building work at the school. The Clerk advised that following the January meeting, the agreed conditions were forwarded to Wynne Construction in relation to the usage; these had been confirmed in an e-mail to the Clerk from Mark Wilson (Project Manager) Wynne Construction.

(5) Pending Matter:

The Clerk recollected to Members the Active Travel projects that this Council had agreed with Flintshire County Council, and in particular, financial assistance from the Welsh Government. A virtual meeting had been held on the 30th January with Lee Shone (Flintshire County Council), together with Councillor Billy Glynn (Chair of Council) Councillor Richard Dolphin (Vice Chair of Council); R. Phillip Parry (Clerk to Council), together with County Councillor Chris Dolphin.

Councillor Richard Dolphin provided the following report: Flintshire County Council initially provided details to the Welsh Government in relation to the eight projects within the Whitford Community Council area. Funding was provided by the Welsh Government to Flintshire to evaluate and cost the schemes. Councillor Dolphin provided various financial information, whereby a number of schemes were prohibited by cost. Scheme number one to extend the footpath on the outskirts of Gorsedd to the edge of the residential properties at a cost of £121,000.00 - was the preferred project for submission to the Welsh Government. Funding of approximately £15,000.00 was also available for additional active travel and other items; such as roadside bench seating and bicycle racks. The currently progressing project to replace all village name signage to also be included. These items will be costed by the County and advised to the Community Council in due course.

6(A). 37/23

CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

- (1) The Clerk advised, that the following criminal offences had been reported to the North Wales Police, that had occurred within the Whitford Community Council area:

Carmel - 1 x Theft

Gorsedd - No crimes reported

Lloc - 1 x Theft / 3 x Violence

Lloc (Services) - 1 x Burglary / 1 x Criminal damage / 2 x Drugs / 1 x Other crime

Pantasaph - No crimes reported

Whitford - No crimes reported

- (2) The Clerk recollected to Members an e-mail forwarded dated the 13th January, which forwarded a report by Ellie Wainwright (County Bio-diversity Assistant) in relation to a number of sites within the Whitford Community Council area that have been identified as suitable for further bio-diversity improvements to be made. The mail also referred to the work that will be completed within Gelli Quarry – which the County will fund.

Ellie wished the Council to consider identifying any other areas that could be included in the bio-diversity plan for the Whitford Council area.

Members agreed the following: No additional areas were identified.

- (3) The Clerk recollected to Members an e-mail forwarded dated the 6th February, which contained a proposed area of tree planting in the Lon Y Waen area of Gorsedd. Sophie Roberts (County Bio-diversity Assistant) was seeking Council comments to the proposed area of planting; the residents of the area are being contacted directly by the Officer.

Members agreed the following: Councillors were rather concerned with the area of tree planting at this junction. The cross roads is well used and a number of years ago the junction was widened following a road traffic fatality whereafter the road signage was raised above hedge height to assist with visibility. The main concern by Councillors is that as the trees grow the visibility may be reduced. The Councillors respectfully seek that the area is reconsidered and suggested a possible area on the west side travelling towards Lloc, whereby this area could possibly accommodate in excess of the proposed five trees on the plan.

- (4) The Clerk referred Members to an e-mail forwarded on the afternoon of this evening's meeting received from an assistant Flintshire County Bio-diversity Officer. The mail advised that the agreed work had been completed in the Pen Y Gelli Quarry, which the County Council had funded. The mail attached a number of photographs of the recent completed work, together with information for the annual maintenance of the nature reserve.

6(B). 38/23

CLERK'S REPORT

- ❖ The Clerk advised that there were no matters to bring to Council's attention this month.

6(C). 39/23

TO FURTHER DISCUSS: YSGOL Y LLAN, WHITFORD – SCHOOL GOVERNOR COUNCILLOR REPRESENTATIVE

The Clerk recollected to Members whilst agreeing the Councillor Representatives on the various Committees, Groups and School Governors, it was decided not to appoint a Governor Representative at Ysgol Y Llan in Whitford. Councillor Joe Williams who has been co-opted as a Councillor this evening was this Council's previous School Governor Representative. As Councillor Williams is currently a School Governor in a personal capacity, the Clerk wished Council to consider that possibly Councillor Williams could be dual-hatted

Members agreed the following: Councillor Joe Williams nominated to be this Council's School Governor Representative at Ysgol Y Llan, Whitford. The Clerk to advise the Headteacher of the appointment and confirm the Term of Office period.

6(D). 40/23

TO CONSIDER: COMMUNITY AWARD POLICY & NOMINATION FORM

The Clerk advised Members that a Community Award was held successfully in a number of Council areas and wished this Council to consider, if a Community Award was appropriate for this Council. The Clerk had sent prior to the meeting a draft policy and nomination form for information.

Members agreed the following: Following amendments, Council agreed a Community Award Policy and Nomination Form. The Clerk to advertise the scheme.

6(E). 41/23

STREETSCENE SCHEDULE (FLINTSHIRE COUNTY COUNCIL)

The Clerk advised in relation to the following concern that had been reported to StreetScene, since the last Council meeting: (*Update from Street Scene in italics*)

- Damaged road surface in area of Rock Cottage, Gorsedd (Scene of recent road closure due to sinking road. *The area has been visited and there are no defects that pose a risk to highway users. The area will receive another inspection in a few days.*

The Clerk provided the following update from Mr. Nigel Seaburg (StreetScene) Officer (*Update from Street Scene in italics following concerns reported in January 2023 meeting*)

- (1) A5026 Road, Carmel: Tarmac on pavement breaking up making it difficult for pedestrians and especially perambulators. This area has been reported previously. *A further inspection will be carried out*
- (2) Carmel Road, Carmel: Pot holes in the area of the play area entrance. *Listed for repair*
- (3) Carmel Road, Carmel: Pot holes in area of the Chapel *Listed for repair*
- (4) A5025 Junction with Dyserth Road: Road surface breaking up by Lloc Garage (middle of the road) *Listed for repair*

Members brought the following concerns to the meeting:

- (1) A5026 Road: Triangular sign post lighting is flashing near entrance to Saith Aelwyd, Carmel
- (2) A5026 Road: Excessive litter on roadside in area of Misty Waters, Lloc
- (3) A5151 Road: Excessive litter on roadside – between MacDonalds roundabout and roundabout with A5026
- (4) A5026 Road: Between roundabout and entrance to services; following a road traffic accident trees have been damaged; debris from the vehicle in grass verge
- (5) Whitford Road – travelling from Carmel; a number of deep potholes

The Clerk advised, that the above concerns would be brought to the attention of StreetScene.

7. 42/23

REPRESENTATIVES REPORTS (COMMITTEES, LIAISON & MEETINGS ATTENDED)

There were no reports specific to the Local Committees and Outside Bodies schedule, or Council Members who had attended meetings on behalf of the Council.

8(A). 43/23

PLANNING APPLICATIONS

The following planning application had been received:

- (a) Application number: FUL/000804/22 – for variation of condition 2 following grant of planning permission 059661 & 062348, at land to rear of Bryn Mair & Cilan, Gorsedd.

Comment by Council: Whilst the Community Council raise no objections subject to compliance with relevant policies and planning guidance notes. However, as there has been a change to the entry / egress since the original application, consideration is requested to the installation of appropriate warning signage on both the Carmel and Gorsedd side of the adjacent highway – as the entrance is not immediately visible.

(The above application was sent to Members for consultation in-between meetings, due to statutory time limits for observations from County Planning).

8(B). 44/23

Members formally confirmed the above decision.

8(C). 45/23

The following planning application was considered by Members at the meeting:

- Application number: FUL/000046/23 – for relocation of 29 Touring Pitches to adjacent amenity field, at Misty Waters Holiday Park, Fachallt Road, Lloc.

Comment by Council: Objects to the application on the following grounds: (1) The application is contrary to a Policy in the new Flintshire Local Development Plan (2) The Community Council respectively bring to the attention of the Planning Officer a clause contained in a Planning Inspectorate Appeal Decision issued in 2016 (attached copy of first and third pages whereby paragraph 13 has been highlighted).

8(D). 46/23

PLANNING DECISIONS

The following planning decisions have been received from Flintshire County Council:

- (i) Application number: FUL/000461/22 – for the erection of 2 storey pitched roof extension to east side of existing dwelling, at Glasfryn, A5026 Road Lloc to A5151 Pen Ffordd Llan Roundabout, Lloc. Approved
- (ii) Application number: DET/000084/22 – for approval of details at Land east of McDonalds, Lloc, Fully discharges

9. 47/23

APPROVAL OF ACCOUNTS FOR PAYMENT

Cheque Number	Payee	Net £	Vat £	Total £
<u>Payments made – to be confirmed:</u>				

	<p>Standing Order: R. P. Parry - Clerk to Council (Monthly salary & home working allowance for January) Payments dated 01/02/2023</p> <p>Direct Debit: HSBC Bank (charges) Payment 31/01/2022</p> <p><u>Payment(s) for confirmation and consideration at meeting to be paid by BACS:</u></p> <p>R P Parry (Clerk) Reimbursement of quarter share with other Councils of Microsoft 365 Business renewal (£112.80 / £28.20) plus VAT £22.56 (VAT paid by Caerwys Town Council)</p>	<p>5.00</p> <p>28.20</p>		<p>5.00</p> <p>28.20</p>
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10. 48/23

APPLICATIONS FOR FINANCIAL SUPPORT

Cheque Number	Name of organisation	Amount granted £
	<p><u>Authorised to be paid by BACS:</u></p> <p>Five Villages Gardening Club (Application for annual grant)</p> <p>(Application adjourned to the April 2023 Council meeting. The Club have received their annual donation in April, 2022 – which is within the current budget period)</p> <p>Five Villages Chronicle Association (Application for annual grant) (Section 137 LGA 1972) (Councillor Melanie Wallis Declared an Interest: Minute number 3. 34/23 on page 2 above)</p> <p>(Council agreed to increase the amount of funding for the following reasons: The Council appreciate that costs have increased, the purchase of IT equipment was noted and the Council are able to utilise the paper for their quarterly reports)</p> <p>Carmel Village Hall (Application for annual grant) (Section 19 LGA 1976) (Councillors' Richard Dolphin, Gareth Sharp and Melanie Wallis Declared an Interest: Minute number 3. 34/23 on page 2 above)</p> <p>MacMillian Cancer Support (Section 137 LGA 1972)</p>	<p>£1,500.00</p> <p>£2,000.00</p> <p>£200.00</p>

11. 49/23

Members agreed the payments of the above accounts and financial support as listed.

There being no further business, the Chair thanked everyone for attending and closed the meeting.

SIGNED BY CHAIR OF COUNCIL:.....

DATE OF APPROVAL:.....