



CYNGOR CYMUNED CHWITFFORDD / WHITFORD COMMUNITY COUNCIL

Minutes of The Meeting of Whitford Community Council

Held at St. Paul's Church, Gorsedd,

On Thursday the 8th June, 2023, at 7.00pm

1(A). 116/23

PRESENT

Councillor Richard Dolphin (Chair)
Councillor Billy Glynn (Vice Chair)
Councillor Tim Barks
Councillor Matthew Foster
Councillor Sharon James
Councillor Caradoc W. Jones
Councillor Gareth Sharp
Councillor Paul Urquhart
Councillor Melanie Wallis
Councillor Emma Warbrick
Councillor Joseph Williams

Clerk & Financial Officer R. Phillip Parry

1(B). 117/23

APOLOGIES

Councillor Matthew J. Marshall

1(C). 118/23

ABSENT

None

2. 119/23

PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS

No attendance at meeting by public, no questions, comments or representations received prior to meeting.

3. 120/23

DECLARATIONS OF INTEREST

The following Declaration of Interest was declared: Councillor Richard Dolphin (**Minute number: 9. 132/23 on page 6 below**)

4. 121/23

TO APPROVE (A) GENERAL MINUTES AND (B) SUPPLEMENTARY MINUTES OF THE MEETINGS HELD ON THE 11TH MAY, 2023

The Minutes were proposed as correct (A) General Minutes by Councillor Billy Glynn and seconded by Councillor Paul Urquhart and (B) Supplementary Minutes by Councillor Paul Urquhart and seconded by Councillor Gareth sharp – with both sets of minutes formally agreed by the Members present.

5. 122/23

PROGRESS REPORT ON MATTERS RAISED AT PREVIOUS MEETINGS

The Clerk referred to the following matters from previous Minutes:

- (1) **Minute no: 9(A). 100/23 (page 3)** – in relation to the installation of a defibrillator in the Red Phone Box in Pantasaph. The Clerk advised Members that the local Health Board had located the defibrillator, whereby the unit had been placed in the Red Phone Box. The Clerk confirmed, that the project was now fully completed.
- (2) **Minute no: 9(B). 101/23 (page 3)** – in relation to an Active Travel bid made by Flintshire County Council to the Welsh Government. The Clerk advised Members, that the County Council were still awaiting a decision from the Welsh Government.
- (3) **Minute no: 10(A). 102/23 (1) (page 4)** – in relation to One Voice Wales' Annual General Meeting and in particular, seeking motions from neighbouring Town & Community Councils that this Council could consider supporting. The Clerk advised that a global e-mail had been sent by the local branch of the Society of Local Council Clerk's – to the Clwyd Branch Membership. There had been no response.
- (4) **Minute no: 10(B). 103/23 (page 4)** – in relation to a tree on this Council's land adjacent to Ysgol Y Llan, Whitford, that had been confirmed with ash die back disease. The Clerk recollects Members to a quotation received for the sum of £747.00, whereby Council had requested a second quotation. A second quotation had been received for £500.00 (plus VAT). The quotation had been sent to the Chair and Vice Chair of Council for consideration. The quotation was accepted whereafter the Clerk had issued a Work Order to Davies, Land & Sea, in Lloc.

The Clerk further advised, that the Headteacher of Ysgol Y Llan had requested the tree stump to remain as the School wished to create a carving.

The Clerk had forwarded the request to the Chair and Vice Chair of Council, together with the County Tree Officer. Both the Chair and Vice Chair agreed to the request, with the County Tree Officer offering no adverse comments. The Clerk further advised that the tree had been felled with the trunk remaining. (Photograph shown on screen)

Members agreed the following: (1) Confirmed the quotation acceptance of £500, from Davies, Land & Sea in Lloc (2) Confirmed the decision to allow the tree stump to remain.

- (5) **Minute no: 13. 112/23 (page 7)** – in relation to speeding concerns on the A5026 Road – in the area of Carmel Cricket Club. The Clerk advised that following the May meeting a request had been sent to County Councillor Chris Dolphin, seeking that he arrange a traffic survey in the above area during the summer months.

The Clerk further advised, that County Councillor Dolphin had replied as follows: 'I sought a speed reduction within this area during the last Welsh Government directive concerning

speed reviews. This particular area, together with Pant Y Wacco did not reach the criteria. I did not, and do not now agree with these decisions. As requested, I will request a new speed survey at this location’.

6(A). 123/23 CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

- ❖ The Clerk advised, that the following criminal offences had been reported to the North Wales Police, that had occurred within the Whitford Community Council area:

Carmel - 2 x Violence

Gorsedd - No crimes reported

Lloc - No crimes reported

Lloc (Services) – 1 x Burglary / 1 x Theft / 2 x Violence

Pantasaph - No crimes reported

Whitford - No crimes reported

The following correspondence was forwarded by e-mail to Members:

- ❖ Flintshire County Council: Visits by Independent Members of the Standards Committee to Town & Community Councils
- ❖ Welsh Government: Review of the Local Government Ethical Standards Framework
- ❖ One Voice Wales: Welsh Government 20mph speed limit in Wales
- ❖ Flintshire County Council: Consultation on the implementing of a Dog Control and Public Spaces Protection Order (PSPO) in Flintshire. Consultation dated from 5th June to Friday 14th July.

6(B). 124/23 CLERK'S REPORT

- (a) The Clerk advised in relation to a request received from the Headteacher of Ysgol Yr Llan in Whitford. Following the Work Order to remove the diseased tree the Headteacher had requested that the tree on Community Council land adjacent to the School was only cut above a certain height, as the School wished to utilise the remaining tree trunk for a sculpture. The request had been sent to the Chair and Vice Chair for a decision as the Company contracted were to complete the removal of the tree imminently.

Whilst the Chair and Vice Chair of Council had agreed to the request, the thoughts of the County Tree Inspector were also sought; who had no adverse comment. The contractor was notified as to the height of the trunk to be left in situ.

Members agreed the following: Confirmed the above decision.

- (b) Councillor Joe Williams – attendance at One Voice Wales Training Course (Code of Conduct). The Clerk advised that he would forward a new list of training dates to Councillor Williams once received from One Voice Wales.

6(C). 125/23

INTERNAL AUDIT REPORT (ADJ FROM MAY)

The Clerk recollects Members to a copy of the recently received Internal Audit report for year ending March 2023 - that had been sent to Councillors prior to the meeting.

The Council noted the following comments in the report: 'No internal control issues identified. The Council has maintained a robust set of books and records for the financial year'.

Members agreed the following: Congratulated and thanked the Clerk for his work over the past year.

6(D). 126/23

COMMUNITY AWARD (UPDATE)

The Clerk advised that following notification to the Editor of the Five Villages Chronicle, that the Committee had been nominated for a Community Award, which had been accepted by this Council, a reply had been received accepting the award together with the names of nine members of the Committee. The Five Villages Chronicle wished the Chair of Council to present the Award at their Committee meeting to be held on Thursday 8th July.

Councillor Emma Warbrick advised Members that contact had been made with a local glass engraver which this Council had used previously and had quoted a cost of £15.00 for each engraving. Members were shown on screen a suggested glassware trophy at a cost of £9.99 each.

Members agreed the following: (1) The Clerk to issue a Purchase Order to The Trophy Store for nine items of glassware at £9.99 each – total cost £89.91 (2) To issue a Work Order to Karen Price for engraving nine glassware trophies at a cost of £135.00 (3) The Clerk to provide Councillor Richard Dolphin with a framed certificate.

6(E). 127/23

TO APPOINT COUNCIL REPRESENTATIVE: ONE VOICE WALES

The Clerk recollects Members to the recent joining of Once Voice Wales membership. The Clerk advised that a request had been received for this Council to appoint a Councillor representative on the Area Board.

Members agreed the following: By agreement, appointed Councillor Gareth Sharp as this Council's representative on the One Voice Wales Area Board.

6(F). 128/23

STREETSCENE SCHEDULE (FLINTSHIRE COUNTY COUNCIL)

The Clerk advised in relation to the following concern(s) that had been reported to StreetScene, since the last Council meeting:

- No matters of concern had been received and reported since the last Council meeting.

Members brought the following concerns to the meeting:

- (1) Carmel Road: The central white line markings requires renewal

- (2) Carmel Road: Many pot holes
- (3) A5026 Road, Lloc – Near Flintshire Fabricators: Collapsed grid
- (4) Bends near Wern Farm: Grass verges require cutting back

The Clerk advised, that the above concerns would be brought to the attention of StreetScene.

7. 129/23

REPRESENTATIVES REPORTS (COMMITTEES, LIAISON & MEETINGS ATTENDED)

- (i) Councillor Sharon James advised of her attendance at a One Voice Wales - Equality & Diversity course.
- (ii) Councillor Matt Foster advised of his attendance at a One Voice Wales - Local Government Finance course. Councillor Foster will forward the notes of the course for Councillors information.

8(A). 130/23

PLANNING APPLICATIONS

The following planning application was considered by Members at the meeting:

- Application number: FUL/000496/23 – for garden decking to be installed in rear garden, at 7 Celyn Park, Carmel.

Comment by Council: In principle, subject to compliance with relevant policies and planning guidance notes, then no objections raised. However, the Council are concerned with the privacy aspect to the neighbouring properties.

8(B). 131/23

PLANNING DECISIONS

The following planning decisions have been received from Flintshire County Council:

- (1) Application number: FUL/000268/23 – for proposed two storey rear extension, at Gorsedd House, Gorsedd. Permits
- (2) Application number: LDC/000320/22 – for Certificate of Lawfulness, at Dwynant, Whitford. Permits
- (3) Application number: 064148 – for application for approval of details reserved by condition no's - 6 (Tree Protection Plan), 7 (Hard and Soft Landscaping Scheme) attached to Planning Permission reference 061376, at Pen Y Glol Caravan Park, Whitford. Fully Discharges.

9. 132/23

APPROVAL OF ACCOUNTS FOR PAYMENT

Cheque Number	Payee	Net £	Vat £	Total £
	Standing Order: R. P. Parry - Clerk to Council (Monthly salary & home working allowance for May) Payments dated 01/06/2023			

BACS: Councillor Gareth Sharp (Councillor Allowance)	208.00		208.00
Direct Debit: Scottish Power (April - Street Lighting Electricity Account - payment dated 18/05/2023)	510.50	102.10	612.60
BACS: DSG retail Ltd (Currys Business) LG Television & delivery charge (Authorised by two Councillor bank signatories)	823.34	164.67	988.01
BACS: Onkron Ltd. Mobile television stand (Authorised by two Councillor bank signatories)	259.99	52.00	311.99
Direct Debit: HSBC Bank (charges) Payment dated: 31/05/2023	5.00		5.00
<u>Payments for consideration at meeting to be paid by BACS:</u>			
JDH Business Services Ltd (Internal Audit)	245.00	49.00	294.00
One Voice Wales (Councillor training courses)	76.00		76.00
Davies, Land & Sea (Lloc). Tree removal on Council land in Whitford (as previously agreed quotation)	500.00	100.00	600.00
Councillor Richard Dolphin (Chair's Annual Allowance)	400.00		400.00
Note: Councillor Dolphin declared an interest in the above payment (Minute number: 3. 120/23 on page 1 above)			
R P Parry (Clerk) Re-imburement of HDMI & USB cables for Council television in St. Pauls, Gorsedd - £19.54 / Electrical extension 12m cable reel for use with new television in St. Pauls, Gorsedd - £20.00 (as per receipts)	37.04	2.50	39.54
Councillor Joe Williams (Councillor allowance)	208.00		208.00

10. 133/23

APPLICATIONS FOR FINANCIAL SUPPORT

Cheque Number	Name of organisation	Amount granted £
	No applications received	

11. 134/23

Members agreed the payments of the above accounts as listed.

There being no further business, the Chair thanked everyone for attending and closed the meeting.

SIGNED BY CHAIR OF COUNCIL:.....

DATE OF APPROVAL:.....