



# **CYNGOR CYMUNED CHWITFFORDD / WHITFORD COMMUNITY COUNCIL**

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## **Minutes of The Meeting of Whitford Community Council**

**Held at St. Paul's Church, Gorsedd,**

**On Thursday the 14<sup>th</sup> September, 2023, at 7.00pm**

**No Council meeting was held in August**

### **1(A). 159/23**

#### **PRESENT**

Councillor Richard Dolphin (Chair)  
Councillor Billy Glynn (Vice Chair)  
Councillor Tim Barks  
Councillor Matthew Foster  
Councillor Sharon James  
Councillor Caradoc W. Jones  
Councillor Matthew J. Marshall  
Councillor Gareth Sharp  
Councillor Paul Urquhart  
Councillor Melanie Wallis  
Councillor Joseph Williams

Clerk & Financial Officer R. Phillip Parry

### **1(B). 160/23**

#### **APOLOGIES**

Councillor Emma Warbrick

### **1(C). 161/23**

#### **ABSENT**

None

### **2. 162/23**

#### **PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS**

- ❖ Request from a Pantasaph resident for signage to be placed on the Babell and Monastery Roads due to increasing litter being deposited in these areas. The resident advised that they regularly collect litter, including cans and bottles, but the area has many other items including broken glass. The Clerk advised that he had sought the advice of Street Scene,

who were not keen in placing signage on grass verges as this would impact the grasscutting and could be a trip hazard. The County will arrange for the areas to be litter picked and also display signage on roadside poles in both areas.

### **3. 163/23**

#### **DECLARATIONS OF INTEREST**

There were no Declarations of Interest declared.

### **4. 164/23**

#### **TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 13<sup>TH</sup> JULY, 2023**

The Minutes were proposed as correct by Councillor Billy Glynn and seconded by Councillor Gareth Sharp and formally agreed by the Members present.

### **5. 165/23**

#### **PROGRESS REPORT ON MATTERS RAISED AT PREVIOUS MEETINGS**

The Clerk referred to the following matters from previous Minutes:

- (1) Quotation for the refurbishment of Council's five concrete bench seats. The Clerk advised that the seating had been inspected whereafter a quotation had been received from Ken Fricker (Treetops) for the sum of £370.00 for parts and labour. The quotation had been forwarded to the Chair and Vice Chair of Council for consideration in between meetings. The Chair and Vice Chair had agreed the quotation whereafter the Clerk had issued a Work Order.

**Members agreed the following:** Confirmed the quotation for £370.00 from Treetops.

- (2) Quotation for the refurbishment of five Council notice boards and removal of one on fence in front of Carmel Village Hall. The Clerk advised that two quotations had been received, one for the refurbishment of five boards and removal of one board at a cost of £300.00. A second quotation for £450.00 to remove the current cork backing and replace five boards with new cork. The quotations had been forwarded to the Chair and Vice Chair of Council for consideration in between meetings. The Chair and Vice Chair had agreed the quotations whereafter the Clerk had issued a Work Order to Paul Jones (Painter)

**Members agreed the following:** Confirmed the quotations totalling £750.00 from Paul Jones (Painter).

#### **(3) Pending Matter:**

The Clerk advised that Aura Leisure had confirmed the cost of a further match funding scheme at the Whitford Children's play area for financial year 2023 / 2024. Members were shown on screen details in relation to the work required at a total cost of £10,000.00. Aura Leisure on behalf of Flintshire County Council were seeking consideration from this Council to match-fund the works.

**Members agreed the following:** To place £5,000.00 in the ear-marked budget to complete the match-funding work in the Whitford children's play area.

### **6(A). 166/23**

#### **CORRESPONDENCE**

**The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:**

- (1) The Clerk advised, that the following criminal offences had been reported to the North Wales Police, that had occurred within the Whitford Community Council area:

**Carmel** - 2 x Anti social behaviour / 1 x Other theft / 1 x Vehicle crime / 3 x Violence

**Gorsedd** – 1 x Violence

**Lloc** - No crimes reported

**Lloc (Services)** – 1 x Other theft / 1 x theft / 3 x Violence

**Pantasaph** - No crimes reported (see note below)

**Whitford** - No crimes reported

**Note:** The Clerk advised that the Police had posted in early September on the Pantasaph Facebook page information in relation to a successful drugs warrant in the Pantasaph area. The post was viewed on screen

- (2) The Clerk recollected Members to a request from One Voice Wales (OVW) seeking if this Council wished to propose any motions for their annual general meeting to be held later this month. Whilst this Council had no specific motions to place the Clerk was asked to write to other Councils in North Wales seeking if they wished this Council to support their agreed motion. There was no reply to this request. The Clerk brought to the attention of Members a list of motions received by OVW which totalled 6 out of 735 Councils in Wales.

**The following correspondence was forwarded by e-mail to Members:**

- ❖ Councillor Gareth Sharp: Report following attendance at a recent One Voice Wales Committee meeting
- ❖ Flintshire County Council: Land Inspection Strategy
- ❖ North Wales Fire & Rescue Authority: On-line consultation on improving the future of emergency cover
- ❖ Flintshire County Council: Statutory consultation to identify exceptions to the 20mph speed limit
- ❖ Ombudsman Wales: Annual Report for 2022 / 2023
- ❖ Flintshire County Council: Notification that the road from its junction with the A5026 in Carmel to Whitford Village will be resurfaced. A one day closure order will be announced in due course
- ❖ Flintshire County Council: Additional information in relation to the 20mph Hub on the County web site
- ❖ Flintshire County Council: Feedback letter from members of the County Independent Standards Committee following further visits to Town & Community Councils

**6(B). 167/23**  
**CLERK'S REPORT**

- (a) The Clerk advised Members in relation to the following deposits to the Council's bank account:
- ❖ £19,666.67 - Flintshire County Council: Second precept payment for financial year 2020 / 2021
  - ❖ £247.00 - Flintshire County Council (Ysgol Y Llan, Whitford): Payment in relation to invoice issued by Clerk for part reimbursement of new School sign (As previously agreed by Council) (See below paragraph).
- (b) The Clerk recollected Members to the agreement to purchase an outside sign for Ysgol Y Llan in Whitford for the sum of £497.00, and in particular, that this Council would pay £250.00 towards the cost with the remainder of £247.00 refunded to this Council by the School. The Clerk confirmed that he had sent an invoice to the School for £247.00 (See above paragraph).

Councillor Richard Dolphin provided a photograph of the sign which was shown on screen.

- (c) The Clerk advised that Councillor Emma Warbrick had kindly agreed to be the Guardian of the defibrillator which is housed in the Red Phone Box on Monastery Road in Pantasaph. The defibrillator details have been uploaded to the national data base named The Circuit (British Heart Foundation). Councillor Warbrick will complete the required inspections of the unit and also will be advised by the Ambulance Service should the defibrillator be used.

**Members agreed the following:** Thanked Councillor Warbrick for agreeing to be the Guardian of the Pantasaph defibrillator.

- (d) The Clerk recollected Members to further damage to a number of glass panes in the Red Phone Box that had been reported earlier in the year. It was agreed that as the glass panes had only recently been repaired Council would await until the defibrillator was in situ before further repairs. The Clerk advised of the purchase cost of new glass.

Councillor Billy Glynn advised the number and sizes of broken panes that required replacing: 1 x large pane / 6 small panes

**Members agreed the following:** The Clerk to (1) Order the glass and fixing items (2) The Clerk to seek a quotation from a local contractor (Paul Jones) who replaced the previous panes. If required, the quotation to be considered by the Chair and Vice Chair in-between meetings.

- (e) The Clerk advised of a request from the Church Warden at St. Paul's, Gorsedd, if the Council would consider funding a sign advertising the siting of a community defibrillator in the village. The current defibrillator is housed on the wall of the Druids Inn pub and is to be moved and affixed to the Church notice board. The cost of a sign from a Company used by the Church in Wales named: 'Signs of The Times' is £45.00.

**Members agreed the following:** The Clerk to issue a Purchase Order to 'Sign of The Times' for the sum of £45.00. Following delivery the Council will donate the sign to the Church. The Council are pleased to financially support this community project which will retain a defibrillator in the Village of Gorsedd.

- (f) The Clerk recollected Members to an e-mail dated the 28<sup>th</sup> July, in relation to a request from the County Council Summer Playscheme leader to relocate the Whitford morning playscheme to the afternoon Carmel playscheme. This was due to either a low or non attendance of children in Whitford. The Clerk advised that Members had agreed to this whereby the Carmel scheme would be held during both the morning and afternoon periods. The attendance numbers will be advised by the County in due course.
- (g) The Clerk advised that Councillor Billy Glynn had noticed the Councils Interpretation Board had been removed from the outside wall of The Druids Inn during the current renovation work. The Clerk made contact with Councillor Melanie Wallis as she was aware in a role within the Five Villages Chronicle as to the contact details for the new owner of the pub.

Councillor Wallis confirmed, that the Interpretation Board is currently held for safe keeping in her home.

**Members agreed the following:** Thanked Councillor Wallis for making contact with the new owner of The Druids Inn and for housing the Interpretation Board, until such time as the premises reopens.

#### (h) COUNTY COUNCILLOR CHRIS DOLPHIN

The Clerk advised in relation to the following received from County Councillor Chris Dolphin:

- ❖ E-mail to Councillor Dolphin from Lee Shone (Flintshire County Council) advising that himself and colleagues are currently preparing the necessary work packages in relation to the footpath in Gorsedd. It is intended to commence the work later this year.
- ❖ Councillor Billy Glynn discussed with Council that an agenda item in the name of County Councillor be placed as a standard item for each Council meeting. This would ensure that any matters County Councillor Chris Dolphin reports to the Council, together with any matters this Council wish Councillor Dolphin to take forward, are all entered under one agenda item.

**Members agreed the following:** The Clerk to place a standard agenda heading in the name of the County Councillor. The Clerk to advise County Councillor Chris Dolphin.

#### (i) STREET LIGHTING

- ❖ All street lights along the A5026 Road (Misty Waters) travelling up the hill have been reported faulty by a local resident. The Council's street lighting contractor has been asked to visit and repair.
- ❖ The Clerk read out an e-mail from the Clerk to Mostyn Community Council who wished to clarify as to which Council were responsible for the following street lights in Llwyd Ifor Lane: Junction near to Kilfinan and opposite The Nook.

**Members confirmed the following:** Both lamps are within the Whitford Community Council area.

#### 6(C). 168/23

#### REMEMBRANCE SUNDAY POPPY WREATH (ANNUAL ITEM)

**Members agreed the following:** The Clerk to order one Local Authority wreath. The Clerk to make contact with the Rector to agree, as to which Church the wreath will be laid.

## 6(D). 169/23

### PEN Y GELLI QUARRY (NATURE RESERVE)

- (i) To Receive Report: Annual Inspection of Quarry / Nature Reserve

Members considered the report following an inspection carried out on Saturday 26<sup>th</sup> August by the following Pen Y Gelli Sub-Committee Members: Councillors' Tim Barks, Matt Marshall, Melanie Wallis, together with Clerk R. Phillip Parry

**Members agreed the following:** The Clerk to write to Mostyn Estates (1) The border area between the Council's land and Mostyn Estate, the wire fencing has been removed from the top side area (nearest the Carmel Cricket Club) whereby in this area the barbed wire is partially hidden in shrubbery. There are two areas at the bottom side of the border whereby the fence is flattened to the ground. These three areas could cause potential harm (2) Whilst the Community Council note the liability to keep a boundary fence, does the Estate have suggestions or an alternative solution as to how the boundary area is marked. Photographs taken during the inspection were provided to Mostyn Estates.

- (ii) To Arrange: Annual Maintenance at Quarry / Nature Reserve

**Members agreed the following:** The Clerk to seek a report and quotations from Davies, Land & Sea, as follows:

To undertake an inspection, provide a report for items below numbered 1 and 2 and quotation for 2 and 3, as follows:

- (1) Ash Die Back Disease: To arrange an inspection of the whole area of the reserve to identify any trees that are infected with this disease
- (2) To identify any trees that are possibly liable to fall in areas of the internal pathways. One large tree in particular, with its branches that hang both over the walkway within the reserve and hang over the hedge onto the public pavement alongside the A5026 road
- (3) To clear a pathway that runs from the main entrance - left hand side towards the quarry.
- (4) To clear a short pathway from the pavement area to green kissing gate at the bottom entrance.

- ❖ Councillor Tim Barks was agreed by Council to accompany the contractor during the visit.
- ❖ The Clerk to ascertain if any public footpaths are within the quarry / nature reserve area.
- ❖ The Clerk to place Annual Maintenance at Pen y Gelli Quarry on the January 2024 agenda for further discussion.

## 6(E). 170/23

### STREETSCENE SCHEDULE (FLINTSHIRE COUNTY COUNCIL)

**The Clerk advised in relation to the following concern(s) that had been reported to StreetScene, since the last Council meeting:**

- No matters of concern had been received and reported since the last Council meeting.

**The Clerk provided the following update from Mr. Nigel Seaburg (StreetScene) Officer (update in italics)**

- A5026: Footpath from Carmel area to Lloc. Hedges are overgrown whereby pedestrians have to walk on roadway – *Area was cut last week*

- Carmel Road: Road is cracking in large areas – travelling from the A5026 up towards the Park area – Aware of the issues and will monitor
- A5026 Road, Lloc. Manhole collapsing near entrance to Flintshire Fabricators – *Inspection taken place and area coned off awaiting utility company to repair*
- A5026 Road, Lloc. Pot hole on pavement – near to a white large property – *Listed for repair*
- Gorsedd: Travelling from Carmel – light flashing on signage – after speed sign – *Will pass to Dylan Williams in streetlighting*
- Monastery Road, Pantasaph: Black bin near the Red Phone box has disappeared – *Replaced*
- A55 Junction 31. Both the MacDonalDs and Dragons Rest Roundabouts road surface requires attention. *Will inspect*

**Members brought the following concerns to the meeting:**

- (1) Pen Y Gelli Woods: Entrance nearest to Carmel Cricket Club. A black bin was requested a few years ago, whereafter a concrete base has been installed but no actual bin placed
- (2) Pavement adjacent to Pen Y Gelli: The undergrowth is covering almost 50% of the pavement in areas
- (3) Trees from Mostyn Estate woodland (adjacent to Pen Y Gelli): Hanging low over pavement and knocking pedestrians heads
- (4) Carmel Hill: Travelling past the bungalows hedges require cutting back (cars are being scratched)
- (5) Above Carmel Village Hall: Property hedge requires cutting back (cars are bring scratched)
- (6) Llwyn Ifor Lane: Hedge requires cutting on both sides along entire length
- (7) A5026 Road – Holway Road. Bulb flashing at junction of Heddyr Aber Drive / Saeth Aelwyd. The bulb was replaced a few month ago but is again faulty
- (8) A5026 Carmel – Wildflower Bank (Post Code CH8 8SR). The area flowered for only one week. The area is overgrown.

**The Clerk advised, that the above concerns would be brought to the attention of StreetScene.**

**7. 171/23**

**REPRESENTATIVES REPORTS (COMMITTEES, LIAISON & MEETINGS ATTENDED)**

- (i) Councillor Joe Williams as the Council’s Representative School Governor at Ysgol Y Llan, Whitford, advised the following. Additional classroom accommodation is still in progress, possibly completed before the end of this year.
- (ii) Councillor Richard Dolphin advised of his attendance, at the Chair of Flintshire County Council Civic Sunday.

**8(A). 172/23**

**PLANNING APPLICATIONS**

**The following planning applications had been received:**

- (a) Application number: FUL/000659/23 – for application for variation of condition no. 1, ref: 058502 change of use of land to site three tourist accommodation lodges, at Ocho-Rios, Lloc.

**Comment by Council:** Subject to compliance with relevant policies and planning guidance notes, then no objections raised.

- (b) Application number: FUL/000683/23 – for application for removal or variation of condition no. 2, planning permission ref: 063088, at Land east of McDonald's, Lloc.

**Comment by Council:** No objection

- (c) Application number: COU/000600/23 – for change of use of former commercial land to domestic and the erection of a timber framed barn for the storage of cars, at Holliberry House, Gorsedd.

**Comment by Council:** Objects to the application, for the following reasons: (1) The development is outside the Village Envelope of Gorsedd (2) The proposal is adjacent to a listed building.

- (d) Application number: FUL/000692/23 – for construction of a 40m x 20m menage for private use only, at Ty Maen, Gorsedd

**Comment by Council:** Subject to compliance with relevant policies and planning guidance notes, then no objections raised.

- (e) Application number: COU/000696/23 – for conversion of redundant chapel to single dwelling, at The Seion Chapel, Allt y Golch, Carmel.

**Comment by Council:** In principle, subject to compliance with relevant policies and planning guidance notes, then no objections raised. However, the Community Council consider it would be an advantage if there were additional vehicle parking created within the curtilage of the property, due to the narrowness of the adjoining highway.

**Note:** The Clerk advised that this Council had been copied into a number of general comments together with objections to the above application. The objections related to access to the cemetery adjacent to the property.

**(The above five applications were sent to Members for consultation in-between meetings, due to statutory time limits for observations from County Planning).**

**8(B). 173/23**

**Members formally confirmed the above decisions.**

**8(C). 174/23**

**The following planning application was considered by Members at the meeting:**

- Application number: DET/000781/23 – for approval of details reserved by conditions numbers: 3, 4, 5, 12 & 13 – planning reference number: 000064/22 – at Halfway House, Allt Y Golch, Carmel

**Comment by Council:** No objection.



**8(D). 175/23****PLANNING DECISIONS**

**The following planning decisions have been received from Flintshire County Council:**

- (1) Application number: FUL/000597/23 - for single storey rear extension, at 6 Saithaelwyd Park, Carmel. Approved
- (2) Application number: FUL/000256/23 - for demolition of existing kitchen / utility and construction of improved kitchen, at Bryn Eos, Gorsedd. Approved
- (3) Application number: FUL/000144/23 - change of use from existing annexe to holiday let Glan Llyn, Tan Y Lloc Lane, Lloc. Approved

**9. 176/23****APPROVAL OF ACCOUNTS FOR PAYMENT**

Cheque Number	Payee	Net £	Vat £	Total £
	<b><u>AUGUST</u></b>			
	<b><u>Payments made – to be confirmed:</u></b>			
	<b>BACS:</b> Holywell Signs (50% upfront charge for new signage at Ysgol Y Llan, Whitford – as previously agreed by Council). Payment agreed by two Councillor Bank Signatories. Payment dated:17/07/2023	248.50		248.50
	<b>Direct Debit:</b> HSBC Bank (charges) Payment dated: 31/07/2023	5.00		5.00
	<b>Standing Order:</b> R. P. Parry - Clerk to Council (Monthly salary & home working allowance for July) Payments dated: 01/08/2023			
	<b><u>Payments for confirmation and consideration to be paid by BACS &amp; OTHER:</u></b>			
	<b><u>(Below payments authorised by two Councillor Bank signatories)</u></b>			
	Davies Land & Sea Ltd (July maintenance fee)	70.00	14.00	84.00
	Information Commissioner’s Office: GDPR / Data Protection certificate renewal	40.00		40.00
	Flintshire County Council: Children’s Summer Play Scheme in Carmel & Whitford	4,253.60		4,253.60
	R P Parry – Clerk: Reimbursement of quarter share of bulk stationery and ink purchase with other Councils – as per receipt	107.76	21.55	129.31

	<b>Direct Debit:</b> Scottish Power (August - Street Lighting Electricity Account - payment due: 17/08/2023	528.29	105.66	633.95
	Holywell Signs (Remaining 50% charge for new signage at Ysgol Y Llan, Whitford – as previously agreed by Council).	248.50		248.50
	<b>Direct Debit:</b> HSBC Bank (charges) Payment due: 31/08/2023	5.00		5.00
	<b><u>SEPTEMBER</u></b>			
	<b>Standing Order:</b> R. P. Parry - Clerk to Council (Monthly salary & home working allowance for August) Payments dated: 01/09/2023			
	<b>BACS:</b> Paul Jones (Painter): Refurbishment of five Council notice boards and removal / disposal of board near Carmel Village Hall £300.00 / Additional work requested to remove and replace the cork backings on five boards £450.00	750.00		750.00
	<b>Above payment authorised by two Councillor Bank Signatories dated: 04/09/2023</b>			
	<b>Below payments for consideration at September Council meeting</b>			
	<b>BACS:</b> R P Parry – Clerk: Reimbursement of purchase of 3mtr HDMI cable – as per receipt	6.66	1.33	7.99
	<b>Direct Debit:</b> Scottish Power (September - Street Lighting Electricity Account - payment due: 19/09/2023	552.65	110.53	663.18

#### 10. 177/23

#### APPLICATIONS FOR FINANCIAL SUPPORT

<b>Cheque Number</b>	<b>Name of organisation</b>	<b>Amount granted £</b>
	Theatr Clwyd, Mold (Application for funding towards the redevelopment of the theatre	No grant

#### 11. 178/23

Members agreed the payments of the above accounts as listed.

**There being no further business, the Chair thanked everyone for attending and closed the meeting.**

**SIGNED BY CHAIR OF COUNCIL:.....**

**DATE OF APPROVAL:.....**