



CYNGOR CYMUNED CHWITFFORDD / WHITFORD COMMUNITY COUNCIL

Minutes of The Meeting of Whitford Community Council

Held at St. Paul's Church, Gorsedd,

On Thursday the 9th July, 2026, at 7.00pm

1(A). 118/26

PRESENT

Councillor Caradoc W. Jones (Chair)
Councillor Paul Urquhart (Vice Chair)
Councillor Tim Barks
Councillor Alexander Lamb
Councillor Gareth Sharp
Councillor Emma Warbrick
Councillor Steve Watts

Clerk & Financial Officer R. Phillip Parry

1(B). 119/26

APOLOGIES

Councillor Matthew J. Marshall
Councillor Richard Newsome
Councillor Melanie Wallis
Councillor Joseph Williams

1(C). 120/26

ABSENT

Councillor Sandra B. Roberts

2. 121/26

PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS

No attendance at meeting by public, no questions, comments or representations received prior to meeting.

3. 122/26

DECLARATIONS OF INTEREST

The following Declaration of Interest was declared: Councillor Gareth Sharp (Minute number: 11.137/26 on pages 6 & 7 below)

4. 123/26

TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 11TH JUNE 2026

The Minutes were proposed as correct by Councillor Emma Warbrick and seconded by Councillor Steve Watts and formally agreed by the Members present.

5. 124/26

PROGRESS REPORT ON MATTERS RAISED AT PREVIOUS MEETINGS

The Clerk referred to the following matters from previous Minutes:

- (1) Healthy Five Villages:** To be adjourned to the September meeting.
- (2) Village Name Signage:** The Clerk advised that whilst the remainder of the signage will be installed in the immediate future, the Pant Y Wacco signage installation has been delayed. As reported during the June meeting the Welsh Language Commissioner's Office have advised Flintshire County Council, that the spelling for Wacco should be Waco (less one c). Flintshire will discuss this further and may possibly make an application to the Commissioner's Office to further review the spelling.
- (3) Refurbishment of Council's Bench Seating:** The Clerk advised that whilst a request had been sent to the Council's contractor following the June meeting, the contractor had advised, there will be a delay in producing the quotation.

Pending Matters:

The Clerk advised, that the following matters remain in the pending file:

- (i) Ysgol Y Llan Primary School in Whitford:** Awaiting copy of invoice following installation of new school signage.
- (ii) Street Lighting Electricity Contract:** Awaiting feedback from a test Government Procurement contract which is in progress by a Flintshire Community Council.

6(A). 125/26

CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

- (1)** The Clerk advised, that the following criminal offences had been reported to the North Wales Police, that had occurred within the Whitford Community Council area:

Carmel - 2 x Violence

Gorsedd - 1 x Violence

Lloc - No crimes reported

Lloc (Services) – 2 x Public Order

Pantasaph - No crimes reported

Whitford - 3 x Violence

- (2) Flintshire County Council: Consultation to renew Alcohol Control and Dog Control Public Spaces Protection Order (PSPO) in Flintshire. Consultation from 24th June to 31st July.

Members agreed the following: No additional response to the consultation.

- (3) Flintshire County Council: Office of the Democratic Services in relation to the final recommendations to the Flintshire Review of Town & Community Councils. It was noted, that there were no changes for the area of Whitford Community Council.

6(B). 126/26

CLERK'S REPORT

- (a) The Clerk advised that Councillor Gareth Sharp had reported an activity near the entrance to Pen Y Gelli Nature Reserve. Councillor Matt Marshall had kindly visited the area and produced photographs – which were shown on screen to Members. It appeared that a make-shift alter had been built. There was no sign of damage or litter.
- (b) Councillor Matt Marshall had received a residents complaint that the County Street lanterns on the A5026 road from area of Llon Y Waen Crossroads to the former Rock Inn, Lloc were faulty. These lights had been reported by the resident on a number of occasions. The Clerk had contacted the Street lighting Officer, who confirmed, that a repair ticket had been previously issued and would re-issue. It is not known to date if the faulty lights have been respired.

6(C). 127/26

TO APPOINT A COUNCILLOR TO VERIFY, SIGN AND DATE BANK STATEMENTS

The Clerk recollected to Members that this process is required under the Council's Financial Regulations.

Members agreed the following: (1) Councillor Emma Warbrick appointed to verify, sign and date bank statements for the quarter: April, May and June, 2026 (2) Councillor Warbrick confirmed to Members, that the bank statement reconciliations agreed with the end of quarter - as per below Minute - to receive and approve the quarterly statement of accounts to the 30th June, 2026.

6(D). 128/26

TO RECEIVE AND APPROVE THE QUARTERLY STATEMENT OF ACCOUNTS TO THE 30TH JUNE, 2026

The Clerk, as Financial Officer provided Members with a copy of the Quarterly Statement of Accounts, as at the end of June 2026. (Electronic copies sent prior to the meeting to Councillors).

The Clerk further provided Members with a breakdown in relation to the budget headings, which included income and expenditure to date. The financial documents were shown on screen together with bank statements.

Members agreed the following: Approved the Statement of Accounts, whereby the document was agreed to be signed by the Chair of Council Councillor Caradoc Jones.

6(E). 129/26

TO ARRANGE: ANNUAL INSPECTION OF PEN Y GELLI NATURE RESERVE

The Clerk recollected Members that the Annual Inspection of the Pen Y Gelli Nature Reserve would normally be carried out by the Sub-committee during late July to early August.

Members agreed the following: The date of the annual inspection be arranged for Saturday 15th August at 10.00am. (Sub-committee Members: Councillors' Tim Barks, Matt Marshall and Melanie Wallis, together with the Clerk). The Clerk to confirm with Councillors' Matt Marshall and Melanie Wallis their availability as they had sent apologies for the meeting.

6(F). 130/26

COUNTY COUNCILLOR CHRIS DOLPHIN

The Clerk advised in relation to the following received from County Councillor Chris Dolphin:

- ❖ The following roadways have been included in the Carriageway Surface Dressing Programme 2026 / 2027:

- C46 Tre Mostyn (From Top Lodge to Plas Ucha Bach)
- C46 Tan Y Allt Junction to area boundary – Near Travellers junction, Lloc

6(G). 131/26

STREETSCENE SCHEDULE (FLINTSHIRE COUNTY COUNCIL)

The Clerk advised in relation to the following concern(s) that had been reported to StreetScene, since the last Council meeting:

- No matters of concern had been received and reported since the last Council meeting.

The Clerk provided the following update from Mr. Nigel Seaburg (StreetScene) Officer
(Update in italics):

- (1) Pot holes: Penffordd Llan, Lloc. *Defects are listed and chasers have been issued for make safe.*
- (2) Pot holes: Alongside Pent Y Wacco towards garage. *Potholes here were filled and made safe 17.6.26 Area is listed for resurfacing but is on unfunded list at this time.*
- (3) Drains appear to be blocked: A5026 Road travelling past the garage towards the A55. Road flooding during rainfall. *Request issued to supervisors for drains to be cleared.*
- (4) Kerb still not been cleared in Parc Gorsedd. *All estates are being treated county wide.*
- (5) Grass verge not been cut in Parc Gorsedd. *Inspected 17.6.26 and all areas now cut.*
- (6) Pavement overgrowth: A5026 Road, between Mertyn Lane and Holway Court. Difficult for perambulators, mobility vehicles and wheelchair users. *I will put this area forward to Darell Jones so that it can be added to a program of works for clearing weeds from the footway. DJ is on leave now. This area is also noted for spraying.*
- (7) Pavements crumbling in area of Ocean View Estate which causes issues for residents. Could the area be inspected. *Already aware of the failing footways here and these are noted for surface treatment when funding becomes available.*
- (8) Concerns reported by residents as to the standard of patching recently completed: Travelling out of Pantasaph – from bend to cattle grid. *This area has been made safe by simply filling*

the defects with hot material. This area is going to be repaired properly by the FCC Pothole Pro machine, I have been advised that this will take place in about three weeks time.

Members brought the following concerns to the meeting:

- (1) A5026 Road: From MacDonald's to Holway Court: The majority of the hedges along this road are overgrown; difficult for pedestrians to walk safely
- (2) Monastery Road, Pantasaph: The hedge between the former Fielding Pub travelling towards Gorsedd is overgrown
- (3) Babell to Pantasaph Road – Near junction: Tree branches are growing into the road: Complaint received the branches are scratching vehicles
- (4) A5025 Road from the area of MacDonald's travelling towards Pen Y Gelli: The County have marked a number of trees. Are the branches to be cut back or the trees removed
- (5) Grass verges in area of Llwyn Ifor Lane require cutting back
- (6) Grass verges in area of Waen Hill require cutting back

7. 132/26

REPRESENTATIVES REPORTS (COMMITTEES, LIAISON & MEETINGS ATTENDED)

There were no reports specific to the Local Committees and Outside Bodies schedule, or Council Members who had attended meetings on behalf of the Council.

8(A). 133/26

PLANNING APPLICATIONS

The following planning applications were considered by Members at the meeting:

- (1) Application number: FUL/000528/26 – for proposal: construction of a two storey kitchen and bedroom extension, at 3, Bro Dawel, Whitford Road, Whitford.

Comment by Council: Subject to compliance with relevant policies and planning guidance notes, then no objections raised.

- (2) Application number: FUL/000539/26 – for proposal: erection of new boundary wall to front of property, at Bryn Teifion, Babell Road, Pantasaph.

Comment by Council: Subject to compliance with relevant policies and planning guidance notes, then no objections raised.

- (3) Application number: FUL/000552/26 – for proposal: application for variation of condition 1 following grant of planning permission FUL/000750/24, at land adj. 4, Brynhyfryd cottages, Lloc.

Comment by Council: The Community Council are unable to provide a comment for the following reasons: (1) The original application under reference number FUL/000750/24 was granted until 05/05/26 (2) The current application is dated: 25/06/2026; should a new application be submitted, rather than a variation, as the original application had ceased (3) The new application form under reference FUL/000552/26 does not provide reasons for the variation of condition 1 (4) The documents section on the planning portal does not include a Planning Statement or Report that outlines the details of the proposal.

8(B). 134/26
PLANNING DECISIONS

No planning decisions received from Flintshire County Council:

9. 135/26

**TO CONSIDER: ADDITIONAL GRASS CUTTING IN PEN Y GELLI NATURE RESERVE
 (CLLR MATT MARSHALL)**

Members agreed the following: As Councillor Matt Marshall is unable to attend this evening's Council meeting, the request is adjourned to the September Council meeting - whereby the Pen Y Gelli sub-committee can provide their thoughts following the annual inspection in August.

10. 136/26

APPROVAL OF ACCOUNTS FOR PAYMENT

Payee (Authorised to be paid by BACS)	Net £	Vat £	Total £
<u>Payments made – to be confirmed:</u>			
Direct Debit: Scottish Power (June - Street Lighting Electricity Account - payment dated 29/06/2026)	438.23	21.91	460.14
Standing Order: R. P. Parry - Clerk to Council (Monthly salary & home working allowance for June) Payments dated: 01/07/2026			
<u>Payments for consideration at meeting to be paid by BACS:</u>			
BACS: H. M. Revenue & Customs. Clerk's PAYE & Clerk & Council NI - April, May & June	1,259.43		1,259.43
Brian E Jones (Custom Made Furniture Products) Prepare & Painting of Pen Y Gelli bottom gate and post – as accepted quotation	360.00		360.00
Treetops Environmental (K Fricker): June Litter picking contract £720.00	720.00		720.00
St Paul's Church, Gorsedd: Council meeting room hire	160.00		160.00
Flintshire County Council: Additional grass cutting – summer 2026	875.00		875.00
(All invoices listed have been 'examined, verified and certified' by the Clerk)			

11. 137/26

APPLICATIONS FOR FINANCIAL SUPPORT

Name of organisation (Authorised to be paid by BACS)	Amount granted £
Carmel Village Hall (Application for funding to be released as work completed on the railings surrounding the Village Hall. Photographs of before and after together with a copy of the invoice were provided to Council). (Section 19 LGA 1976) * Councillor Gareth Sharp Declared an Interest in the above application (Minute number: 3. 122/26 on page 1 above	£2,000.00 *

12. 138/26

Members agreed the payments of the above accounts and financial support as listed.

There being no further business, the Chair thanked everyone for attending and closed the meeting.

SIGNED BY CHAIR OF COUNCIL:.....

**DATE OF
APPROVAL:.....**