CYNGOR CYMUNED CHWITFFORDD / WHITFORD COMMUNITY COUNCIL

Minutes of The Meeting of Whitford Community Council

Held at St. Paul's Church, Gorsedd,

On Thursday the 10th September, 2026, at 7.00pm

No Council meeting was held in August

1(A). 139/26
PRESENT

Councillor Caradoc W. Jones (Chair)
Councillor Paul Urquhart (Vice Chair)
Councillor Tim Barks
Councillor Matthew J. Marshall
Councillor Richard Newsome
Councillor Gareth Sharp
Councillor Melanie Wallis
Councillor Emma Warbrick
Councillor Steve Watts
Councillor Joseph Williams

Clerk & Financial Officer R. Phillip Parry

1(B). 140/26
APOLOGIES

Councillor Alexander Lamb

1(C). 141/26
ABSENT

Councillor Sandra B. Roberts

2. 142/26
PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS

No attendance at meeting by public, no questions, comments or representations received prior to meeting.

3. 143/26
DECLARATIONS OF INTEREST

There were no Declarations of Interest declared.

4. 144/26
TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 9TH JULY, 2026

The Minutes were proposed as correct by Councillor Matt Marshall and seconded by Councillor Emma Warbrick and formally agreed by the Members present.

5. 145/26
PROGRESS REPORT ON MATTERS RAISED AT PREVIOUS MEETINGS

The Clerk referred to the following matters from previous Minutes:

(1) Health Five Villages: To be adjourned to the October Council meeting.

(2) Red Phone Box in Whitford: The Clerk advised that the phone box had been repainted in Post Office red with the crest in gold. The Book Exchange glass signage was in place. Members were shown photographs of the phone box and were pleased that the box was almost full with books.

(3) Pant Y Wacco Signage: Following agreement by this Council that the current name of Pant Y Wacco spelt with two C's should remain and not be changed to one C. The County Strategic Policy Advisor will bring this to the attention of the appropriate body in Cardiff.

(4) Scottish Power: The Clerk advised further in relation to the non-receipt of invoices that include VAT – with the monies taken from the Council's bank account by direct debit. The Clerk has been in correspondence and telephone calls over the past three months whereby to force Scottish Power to issue invoices the direct debit had been cancelled. Prior to this Scottish Power were provided with seven days notice to resole the invoice concern but failed to do so – hence the direct debit cancellation. The Clerk further advised that the back dated invoices were received on the day of this Council meeting, together with assurance that future invoices will be sent. The Clerk advised Scottish Power the direct debit will only be re-set up again if the September invoice is received towards the end of September or early October. Members agreed with the Clerk's actions.

<u>Pending Matters:</u>

The Clerk advised, that the following matter remain in the pending file:

- Street lighting supply. There had been no further update received from another Community Council who had completed an application to be included in the Government's Procurement Contract.

6(A). 146/26
CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

(1) The Clerk advised, that the following criminal offences had been reported to the North Wales Police, that had occurred within the Whitford Community Council area:

Carmel - 1 x Anti social behaviour / 1 x Public order

Gorsedd - 1 x Other crime / 1 x Public order

Lloc - 1 x Other theft / 1 x Violence

Lloc (Services) – No crimes reported

Pantasaph - No crimes reported

Whitford - No crimes reported

(2) One Voice Wales Annual General Meeting. Request for motions to be submitted for consideration.

Members agreed the following: No motions from this Council.

(3) Flintshire County Council: Notification of a County Forum meeting to be held in September – with draft dates provided for availability by representative members of Town & Community Councils in the County. Councillor Steve Watts – as this Council's representative had advised of his availability to attend on whichever date was chosen.

(4) Flintshire County Council: Notification of application for a tree felling licence in Whitford. Council agreed in-between meetings, no objection.

(5) Flintshire County Council: Notification from the County Tree Officer that a number of trees in the Pen Y Gelli woods area had been identified as requiring attention. The owner of the woods has been notified. (The area does not include the Community Council's Pen Y Gelli Nature Reserve)

(6) WHP Telecoms Ltd: Notification in relation to remove and replace 2no antennas on existing lattice tower and 1no equipment cabinet with associated ancillary development. Members were provided with the information in-between meetings, at Salvage Yard, St. Asaph Road, Holywell.

Members agreed that the upgrade was required to ensure the area received telecommunication improvements.

The following correspondence was forwarded by e-mail to Members:

- Flintshire County Council: Have your say on future bus services in North Wales
- Flintshire County Council: Active Travel Network Map Statutory Consultation

6(B). 147/26
CLERK'S REPORT

(1) The Clerk advised Members in relation to the following deposit to the Council's bank account:

- £22,666.67 - Flintshire County Council: Second precept payment for financial year 2026 / 2027

(2) Councillor Matt Marshall reported an overflowing bin at entrance to Pen Y Gelli Nature Reserve – with photograph shown on screen to Members. The Clerk advised that following contacting the local Street Scene Officer, who confirmed, that the bin would be emptied.

(3) Councillor Matt Marshall reported weeds and overgrown grass in more than one area in Parc Gorsedd. Street Scene were provided with photographs.

(4) Councillor Matt Marshall reported the pavement in Parc Gorsedd had started to collapse. Photographs sent to Street Scene. Councillor Marshall met with the Street Scene Officer on site, whereafter the area was made safe.

(5) Councillor Matt Marshall reported a temporary road sign in Gorsedd that was sited in a dangerous position and impacted visibly for road users. Street Scene re-positioned the sign

(6) Councillor Emma Warbrick advised of the difficulty in fully opening the Red Phone Box door due to the defibrillator sited on the back of the phone box. Councillor Warbrick to forward photographs to the Clerk

6(C). 148/26
TO RECEIVE REPORT: ANNUAL INSPECTION OF PEN Y GELLI NATURE RESERVE

❖ The Clerk advised that Councillors' Tim Barker, Matt Marshall and Melanie Wallis (Pen Y Gelli Nature Reserve Sub-Committee), together with the Clerk had visited the reserve on Saturday 15th August. The report together with photographs was shown on screen.
The sub-committee provided further information.

Members agreed the following:

(i) The Clerk to arrange with Councillor Tim Barks and a local contractor to visit the kilns area of the Nature Reserve with a view to the contractor providing a quotation for the clearance of the area surrounding the kiln

(ii) The Clerk to write to the owner of Pen Y Gelli woods to seek a joint meeting with the Pen Y Gelli Nature Reserve Sub-Committee to discuss the fences between the border lines at both the top and bottom boundaries

❖ Councillor Melanie Wallis reported on the footpath leading from the side of the Cricket Club to the area of Sion Chapel in Lloc. Photographs were shown on screen.

Councillor Melanie Wallis provided further information.

Members agreed the following: The Clerk to forward the photographs to the Flintshire County Footpath Officer seeking that the pathway is cleared of obstruction.

6(D). 149/26
REMEMBRANCE SUNDAY POPPY WREATH(S)

The Clerk advised that the agenda item is discussed annually to determine the number of wreaths required, including attendance at the service(s).

Members agreed the following: To purchase one Local Authority wreath

6(E). 150/26
COUNTY COUNCILLOR CHRIS DOLPHIN

The Clerk advised in relation to the following received from County Councillor Chris Dolphin:

- Weed treatment in the Community Council area

- Repair of pot holes in the area of Pantasaph

- Weeds and grass and invasive plants in area of Holway Road to Carmel

- Tree in area of Crecas Lane - cause of concern

- Broken glass in Carmel Children's play area. Removed by Street Scene

- Whitford car park – adjacent to Ysgol Y Llan Primary School. The Clerk advised that County Councillor Chris Dolphin had received more than one complaint in relation to the condition of the car park surface. Members were shown photographs of the car park surface. The Clerk advised further in relation to the lease of the car park from Flintshire County Council, together with the conservation aspect and work completed on the road surface.

Members agreed the following: (1) The Clerk to arrange with a local contractor to remove the loose sections of the car park matting **(2)** The Clerk to arrange a site meeting with Footpath Officers, together with the Chair and Vice Chair of Council. Councillor Joe Williams indicated that he would wish to attend the site meeting.

6(F). 151/26
STREETSCENE SCHEDULE (FLINTSHIRE COUNTY COUNCIL)

The Clerk advised in relation to the following concern(s) that had been reported to StreetScene, since the last Council meeting:

- A number of concerns were reported.

The Clerk provided the following update from Mr. Nigel Seaburg (StreetScene) Officer

(1) A5026 Road: From MacDonald's to Holway Court: The majority of the hedges along this road are overgrown; difficult for pedestrians to walk safely. *Verge cutting will commence soon which will address these areas*

(2) Monastery Road, Pantasaph: The hedge between the former Fielding Pub travelling towards Gorsedd is overgrown. *In the process of requesting the tenant cuts the hedge*

(3) Babell to Pantasaph Road – Near junction: Tree branches are growing into the road: Complaint received the branches are scratching vehicles. *Will inspect and arrange cutting back*

(4) A5025 Road from the area of MacDonald's travelling towards Pen Y Gelli: The County have marked a number of trees. Are the branches to be cut back or the trees removed. *Will enquire with Dewi Ellis to advise/confirm what the markings are for*

(5) Grass verges in area of Llwyn Ifor Lane require cutting back. *Cutting of rural verges has commenced, this area and item 6 will be done via contractor*

(6) Grass verges in area of Waen Hill require cutting back (comment as above)

Members brought the following concerns to the meeting:

(1) Pot Holes: From T junction at the one way street from The former Rock Inn in Pant Y Wacco - travelling towards Gorsedd

(2) Pot holes: Ocean View Estate in Carmel – one in particular, is apparently causing some driveways to collapse

The Clerk advised, that the above concerns would be brought to the attention of StreetScene.

7. 152/26
REPRESENTATIVES REPORTS (COMMITTEES, LIAISON & MEETINGS ATTENDED)

There were no reports specific to the Local Committees and Outside Bodies schedule, or Council Members who had attended meetings on behalf of the Council.

8(A). 153/26
PLANNING APPLICATIONS

The following planning applications had been received:

(1) Application number: FUL/000599/26 – for proposed new 3-bedroom detached dwelling, forming a change of use from a former builders yard, at Bedw Cottage, Whitford Road, Whitford.

Comment by Council: Subject to compliance with relevant policies and planning guidance notes, then no objections raised.

(2) Application number: FUL/000655/26 – for proposal: erection of a replacement dwelling and detached garage, alterations to existing vehicular access and installation of solar panels and air source heat pump, at Downing Cottage, Whitford.

Comment by Council: Subject to compliance with relevant policies and planning guidance notes, then no objections raised.

(3) Application number: FUL/000581/26 – for proposed conversion of the former chapel to a single dwellinghouse with a rear extension and associated external works, at Sion Chapel, Lloc.

Comment by Council: Subject to compliance with relevant policies and planning guidance notes, then no objections raised.

(4) Application number: FUL/000582/26 - for proposed erection of one detached infill dwelling with associated parking, access, landscaping, and external works, at Sion Chapel, Argoed and Cartrefle, Lloc.

Comment by Council: (1) The footprint of a four bedroom property would be over-development for the area (2) The proposed four bedroom property would also be out of character and create a visual impact, and is possibly out of keeping with the established properties on the opposite side of the road (3) A four bedroom property would typically generate a higher car ownership and visitor traffic, and in particular, the visibility aspect for vehicles - as the speed limit travelling past the proposed new property has recently been upgraded from 20mph to 30mph, on a generally busy A5026 road.

(5) Application number: FUL/000584/26 – for proposed erection of one 3-bedroom, two-storey dwelling with associated parking, access, landscaping, and external works at land adj. to Argoed, Lloc.

Comment by Council: Are concerned with the application, as follows: (1) It appears that a three bedroom property for the size of the land would be over development of the site (2) The visibility

aspect of the area would be dangerous, in particular, as vehicles with be required to reverse for both entry and egress to the proposed car parking area (3) The speed limit travelling past the proposed new property has recently been upgraded from 20mph to 30mph - on a generally busy A5026 road (4) Loss of privacy for the adjoining property.

(6) Application number: FUL/000603/26 - Amendments to submitted application for the proposed - one field shelter, improvements to the existing access, formation of associated hardstanding and paddock areas, and boundary enhancements, including native hedgerow planting, at Land adjoining Dyserth Road, Lloc.

Comment by Council: Subject to compliance with relevant policies and planning guidance notes, then no objections raised.

(7) Application number: FUL/000655/26 – for proposal: erection of a replacement dwelling and detached garage, alterations to existing vehicular access and installation of solar panels and air source heat pump, at Downing Cottage, Whitford.

Comment by Council: Subject to compliance with relevant policies and planning guidance notes, then no objections raised.

(The above seven applications were sent to Members for consultation in-between meetings, due to statutory time limits for observations from County Planning).

8(B). 154/26
Members formally confirmed the above decisions.

8(C). 155/26
PLANNING APPLICATIONS

No planning applications received from Flintshire County Council for consideration at meeting

8(D). 156/26
PLANNING DECISIONS

No planning decisions received from Flintshire County Council

8(E). 157/26
PLANNING APPEALS

The following notice of planning appeal to the Wales Planning Inspectorate has been received:

- Planning reference number: LDC/000510/25 / Planning appeal reference: number: CAS-04937, against the refusal of planning for a dwelling house, at Mertyn Hall Farm, Isglan Road, Whitford

9. 158/26
APPROVAL OF ACCOUNTS FOR PAYMENT

Payee **(Authorised to be paid by BACS)** **AUGUST** **Payments made – to be confirmed:**	**Net** **£**	**Vat** **£**	**Total** **£**

BACS: One Voice Wales – Councillor training fee (Authorised by two Councillor Bank signatories)	21.00		
Direct Debit: Scottish Power (July - Street Lighting Electricity Account - payment dated 29/06/2026	380.30	19.02	399.32
Standing Order: R. P. Parry - Clerk to Council (Monthly salary & home working allowance for July (Payments dated 03/08/2026)			
Payments for consideration to be paid in-between meetings by BACS:			
Wales Audit (Audit fees for 2024 / 2025)	185.60		185.60
Information Commissioner's Office (Registration renewal)	52.00		52.00
Treetops Environmental (K Fricker): June Litter picking contract £720.00	720.00		720.00
Brian E. Jones (CMT Products). Maintenance and other work on Red Phone Box in Whitford – as per agreed Work Order	700.00		700.00
One Voice Wales (Councillor training)	21.00		21.00
(All invoices listed have been 'examined, verified and certified' by the Clerk)			
(Above payments authorised by two Councillor Bank signatories and paid by BACS)			
SEPTEMBER			
Payments made – to be confirmed:			
Direct Debit: Scottish Power (June - Street Lighting Electricity Account - payment dated 20/08/2026)	414.73	20.74	435.47
Standing Order: R. P. Parry - Clerk to Council (Monthly salary & home working allowance for July) Payments dated: 01/07/2026			
Payments for consideration at meeting to be paid by BACS:			
Treetops Environmental (K Fricker): June Litter picking contract	720.00		720.00
Shaw & Sons (Legal Stationers) Councillor Attendance Register	98.00	19.60	117.60
(All invoices listed have been 'examined, verified and certified' by the Clerk)			

10. 159/26
APPLICATIONS FOR FINANCIAL SUPPORT

Name of organisation **(Authorised to be paid by BACS)**	**Amount granted** **£**
Carmel & District Cricket Club (Application for funding towards purchase of new grass mower) Application adjourned to the next Council meeting to be held on Thursday 8th October, for the following reasons: **(1)** There were no audited accounts forwarded with the application, as requested within the application form **(2)** There was no copy of the last bank statement(s), as requested within the application form - which clearly show the account name, sort and account numbers **(3)** The quotation states three costings. Could the figures be clarified; is it the total cost of the three items the Club wishes the Community Council to provide financial assistance towards, or one of the items listed	

11. 160/26
Members agreed the payments of the above accounts, as listed.

There being no further business, the Chair thanked everyone for attending and closed the meeting.

SIGNED BY CHAIR OF COUNCIL:…….……....……..…….

DATE OF
APPROVAL:…….…….…….……..……..