CYNGOR CYMUNED CHWITFFORDD / WHITFORD COMMUNITY COUNCIL

Minutes of The Meeting of Whitford Community Council

Held at St. Paul's Church, Gorsedd,

On Thursday the 12th November, 2026, at 7.00pm

1(A). 183/26
PRESENT

Councillor Caradoc W. Jones (Chair)
Councillor Paul Urquhart (Vice Chair)
Councillor Tim Barks
Councillor Matthew J. Marshall
Councillor Melanie Wallis
Councillor Steve Watts
Councillor Joseph Williams

Clerk & Financial Officer R. Phillip Parry

1(B). 184/26
APOLOGIES

Councillor Alexander Lamb
Councillor Richard Newsome
Councillor Sandra B. Roberts
Councillor Gareth Sharp
Councillor Emma Warbrick

1(C). 185/26
ABSENT

None

2. 186/26
PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS

- Request to a Community Councillor for general and recycling bins to be not left on roadside but to be placed back on each residential property / driveway. Concern forwarded to County Councillor Chris Dolphin to discusses with the County. Additional information was provided by Councillor Steve Watts.

3. 187/26
DECLARATIONS OF INTEREST

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The following Declaration of Interest was declared: Councillor Melanie Wallis (Minute number: 10. 202/26 on page 7 below) in relation to an application by the Five Villages Chronicle.

4. 188/26
TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 8TH OCTOBER 2026

The Minutes were proposed as correct by Councillor Matt Marshall and seconded by Councillor Paul Urquhart and formally agreed by the Members present.

5. 189/26
PROGRESS REPORT ON MATTERS RAISED AT PREVIOUS MEETINGS

The Clerk referred to the following matters from previous Minutes:

(1) Healthy Five Villages: To be placed in the pending file

(2) Pen Y Gelli Nature Reserve: Councillor Tim Barks provided Members with a lengthy report following speaking with John Hall (Shropshire Forestry Contractors) the owner of the adjacent woodland that surrounds this Council's Pen Y Gelli Nature Reserve.

(3) Refurbishment of Council Bench Seating (Wooden and Concrete) Members were shown on screen a quotation received from Brian Jones (Custom Made Timber Products). The quotation contained two options.

Members agreed the following: To accept Option 2 of the quotation dated 8th October, 2026 - at a cost of £1,080.00 / £300.00 / £360.00 – Total £1,440.00.

(4) Visit by Pupils to Council Meeting from Ysgol Bro Carmel: The Clerk advised that the Headteacher had provided a number of dates for the visit which would be held in Carmel Village Hall. Unfortunately, the dates were not possible. The Clerk has been in further contact with the Headteacher who will provide alternative dates for the pupils attendance in the new year of 2027.

(5) Whitford Car Park: The Clerk advised that there had been no further contact from the County Footpath Officer. The Clerk had sent a reminder e-mail.

<u>Pending Matters:</u>

The Clerk advised, that the following matters remain in the pending file:

(i) Ysgol Y Llan, Whitford: Awaiting purchase receipt for School signage, whereafter the School will be re-imbursed – as Council's previous decision

(ii) Street Lighting Procurement Contract

(iii) Scottish Power not issuing invoices (direct debit cancelled in an attempt to ensure invoices are issued)

The Clerk advised the following: (Ii) The Clerk of another Flintshire Community Council completed an application to access the Government Procurement contract for street lighting on behalf of a number of Community Councils. Unfortunately, this was not successful **(iii)** Whilst the Community Council are still awaiting a number of monthly invoices from Scottish Power in relation to street lighting electricity supply, the situation has now been resolved.
The Clerk seeked the Council to consider removing the above two items at (ii and iii) from the pending file and to be permanently filed.

Members agreed the following: The Clerk to permanently file as requested.

6(A). 190/26
CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

(1) The Clerk advised, that the following criminal offences had been reported to the North Wales Police, that had occurred within the Whitford Community Council area:

Carmel - 1 x Violence & Sexual offences

Gorsedd - No crimes reported

Lloc (Tan Y Lloc area) - 2 x Anti social behaviour / 2 x Public order / 2 x Violence & sexual offences

Lloc (Services) – No crimes reported

Pantasaph - No crimes reported

Whitford - No crimes reported

(2) Flintshire County Council: Summer Playscheme – 2027. The Clerk provided details of costing for 2027 – 6 week scheme at £5,321.00 (Morning & Afternoon periods £10,642.00). The Clerk recollected to Members that the 2026 playscheme was for the morning and afternoon periods, at a cost of £10,134.72 – an increase for 2027 of £507.28.

The County were requesting either an agreement in principle by the 18th December, 2026 or a commitment by the 18th January, 2027 to hold the Playscheme in 2027

Members agreed the following: In principle, to a six week – morning and afternoon periods. To be confirmed at the January 2027 budget setting.

(3) Flintshire County Council: Notification of fees for a contested Town & Community Council election in May 2027

(4) Flintshire County Council: (Chief Officer Governance) in relation to the PSOW findings.

(5) Flintshire County Council: Notification of following temporary road closures:

(i) From 19th January 2027 for 2 days, subject to a maximum period of 5 days, no vehicles shall proceed; Upper Downing Road - between its junctions with Whitford Road and Pennsylvania Lodge Junction To Whitford Crossroads for an approximate distance of 21 metres. The reason for the closure is to facilitate pole replacement works with associated works for Scottish Power Energy Networks

(ii) From 21st January 2027 for 1 day, subject to a maximum period of 5 days, no vehicles shall proceed; Mertyn Lane - between its junctions with Llwyn Ifor Lane and A5026 for an approximate distance of 151 metres. The reason for the closure is to facilitate a pole change with associated works for Scottish Power Energy Networks

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(iii) From 8th February 2027 for 1 day, subject to a maximum period of 5 days, no vehicles shall proceed; St Asaph Road - between its junctions with A5026 and Pant Y Wacco for an approximate distance of 156 metres. The reason for the closure is to facilitate pole replacement with associated works for Scottish Power Energy Networks

6(B). 191/26
CLERK'S REPORT

- **Pursuant to Section 1 (2) of the Public Bodies (Admissions to Meetings) Act 1960**, and having regard to the confidential nature of the business to be discussed, it was **RESOLVED** that the press and public be excluded from the meeting, for the following item of business:

  The only item discussed during the closure of the meeting, related to an application by a serving member of the Whitford Community Council.

Public Bodies (Admissions to Meetings) Act 1960, RESOLVED that the press and public be re-admitted to the meeting.

6(C). 193/26
PRECEPT AND FINANCIAL ALLOCATIONS FOR 2027 / 2028

The Clerk advised, that this exercise was to enquire with the Members of the Council, if there were any items of expenditure additional to the present allocation in the 'Earmarked Reserves' to be included in the next financial year. A copy of the current ear-marked reserves was provided to Members.

Members agreed the following: (1) Tarmacking of the car park adjacent to Ysgol Y Llan in Whitford. Figure to be decided at the January 2027 budget setting **(2)** To place an additional cost for the 2027 Summer Play Scheme **(3)** Other possible ring-fenced and general reserves – to be agreed in January 2027 budget setting.

6(D). 194/26
COUNTY COUNCILLOR CHRIS DOLPHIN

The Clerk advised in relation to the following received from County Councillor Chris Dolphin:

(i) Ffordd Pentre: three short sections to be repaired

(ii) Llyn Helyg area: Road repairs – 800 square meters and 80 tonnes of tarmac

(iii) Ocean View: Bulb to be planting on grass bank

(iv) Gorsedd: Trench work

(v) Ffordd Aelwyd and Ffordd Pentre: Adoption of footpath
(vi) Maen Achwyfan area: New soakaways and drainage to be considered

(vii) Speeding and safety on A5151 road. Request for Community Council Members to report to Go Safe on their web site instances of the above

6(E). 195/26
STREETSCENE SCHEDULE (FLINTSHIRE COUNTY COUNCIL)

The following concern(s) have / has been reported to Street Scene:

- No concerns reported since the previous Council meeting.

Street Scene Update Report *(Update in italics):*

- Reported in October Council meeting: From area of Mwdwl Eithin Farm to bottom of Carmel Hill – overgrown hedge is scratching vehicles. Street Scene Officer seeking name of land owner or name of leaseholder. Details are require for the Officer to seek the trimming of the hedge

The following concern was reported during the meeting:

- Parc Gorsedd: The road surface is in poor condition. Street Scene Officer requested to attend site

The Clerk advised, that the above concern would be brought to the attention of StreetScene.

7. 196/26
REPRESENTATIVES REPORTS (COMMITTEES, LIAISON & MEETINGS ATTENDED)

(i) Wreath laying: Councillor Paul Urquhart laid a Wreath at the Remembrance Service in St Mary's and St Beuno's Church, Whitford, on behalf of the Community Council

(ii) Ysgol Bro Carmel: Councillor Gareth Sharp attended a meeting of the School Governors

(iii) Ysgol Y Llan: Councillor Joe Williams attended a meeting of the School Governors

8(A). 197/26
PLANNING APPLICATIONS

The following planning applications had been received:

(1) Application number: FUL/000815/26 - Proposed ground and first floor extensions, at Moorefield House, Babell Road, Pantasaph.

Comment by Council: Subject to compliance with relevant policies and planning guidance notes, then no objections raised.

(2) Application number: TPO/000844/26 - Removal of mature beech trees, at Woodlands Lodge, Crecas Lane, Carmel.

Comment by Council: No objection.

(The above two applications were sent to Members for consultation in-between meetings, due to statutory time limits for observations from County Planning).

8(B). 198/26
Members formally confirmed the above decisions.

8(C). 199/26
The following planning applications were considered by Members at the meeting:

(a) Application number: TPO/000921/26 – for the removal of the following:

1. Severe leaning ash die back infected tree over hanging footpath. SJ 16831 76526.
2. 4 small young Ash trees infected with Ash die back. SJ1682 7651
3. Small dead elm and decaying horse chestnut.
4. Ash tree next to path ash die back and damaged bark. SJ 16827 76508 All trees marked with spray timber paint, at 1, Tan Y Coed, Carmel.

Comment by Council: No objection.

(b) Application number: UL/000815/26 – for further review of plans at Moorefield House, Babell Road, Pantasaph (see note below):

Notice from Flintshire Planning: A set of amended, unrelated plans were mistakenly added to the application on 20 October 2026. They have subsequently been removed from the application. The correct original plans are now on the application and have the dates created 02 October 2026 and 12 October 2026.

Comment by Council: Subject to compliance with relevant policies and planning guidance notes, then no objections raised.

8(D). 200/26
PLANNING DECISIONS

- No planning decisions received from Flintshire County Council

9. 201/26
APPROVAL OF ACCOUNTS FOR PAYMENT

Payee **(Authorised to be paid by BACS)**	**Net** **£**	**Vat** **£**	**Total** **£**
Payments made – to be confirmed:			
Standing Order: R. P. Parry - Clerk to Council (Monthly salary & home working allowance for October) Payments dated 02/11/2026			
Payments for consideration at meeting to be paid by BACS:			
St Paul's Church, Gorsedd (Council meeting room hire)	160.00		160.00
Flintshire County Council (Summer Play Scheme)	10,134.72		10,134.72
Treetops Environmental (K Fricker) October Litter picking contract	720.00		720.00
(All invoices listed have been 'examined, verified and certified' by the Clerk)			

10. 202/26
APPLICATIONS FOR FINANCIAL SUPPORT

Name of organisation **(Authorised to be paid by BACS)** *** Note**	**Amount granted** **£** *** Note**
Carmel Play Group (Application for funding towards purchase of wooden garden planters) Application refused for the following reasons: The organisation was not a volunteer group. The Council Members also took into consideration the funds received into the bank account and surplus funds, together with the financial details that are in the public domain on the Charity Commission web site.	
Five Villages Chronicle Association (Application for annual grant) (Section 137 LGA 1972)	£2,000.00

11. 203/26
Members agreed the payments of the above accounts and financial support as listed.

There being no further business, the Chair thanked everyone for attending and closed the meeting.

SIGNED BY CHAIR OF COUNCIL:…….……....……..…….

DATE OF
APPROVAL:…….……..……..……..……..

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